

# CITY OF HIGH POINT

## AGENDA ITEM



<b>TITLE:</b> Authorization and Approval for Master Agreements for Professional Services – Mechanical and Electrical Services	
<b>FROM:</b> Bobby Fitzjohn, Financial Services Director	<b>MEETING DATE:</b> May 6, 2024
<b>PUBLIC HEARING:</b> N/A	<b>ADVERTISED DATE/BY:</b> February 14, 2024
<b>ATTACHMENTS:</b> N/A	

**PURPOSE:** The Financial Services Department recommends that the City Council approve the selection of eight (8) mechanical and electrical firms to provide such services for City departments on an as needed basis through five (5) year Master Agreements for Professional Services. These firms have varying areas of disciplines and/or areas of expertise.

**BACKGROUND:** On March 22, 2024, proposals were received from qualified consultants to provide professional services to support various City Departments. A Master Agreement for Professional Services (“Agreement”) will be entered in to with the selected consultant(s) to supply services in the following areas of work: mechanical, electrical, and recycling equipment maintenance at the City of High Point’s water treatment facility, wastewater treatment facilities, wastewater lift stations, material recovery facility, and any other facilities pertaining to Public Services or other City departments when required. Each time an engagement is needed, department personnel will have the opportunity to select from these consultants. Each time a consultant is engaged, the scope of work and fees will be negotiated, and a specific Task Order for Master Agreement for Professional Services will be executed.

Submittals were received from eight (8) qualified firms/consultants. A selection committee comprised of staff from Public Services reviewed the proposals and determined that all eight (8) firms/consultants were qualified to perform the required services. The firms have a varying range of disciplines to include mechanical, electrical, and recycling equipment maintenance. Based on the reviews and recommendations from the committee members, it is recommended that Master Agreements for Professional Services be entered into with each of the following firms/consultants:

ClearWater, Dixie Electro Mechanical Services, Harper General Contractors, Jordan Innovative Fabrication, Randall Supply, Tencarva, Troubleshooters, and Via Electric.

**BUDGET IMPACT:** No additional impact. Funds are budgeted annually as well as in capital project ordinances when adopted.



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**RECOMMENDATION/ACTION REQUESTED:** City Council is requested to authorize the City Manager and the appropriate city officials to execute Master Agreements for Professional Services with ClearWater, Dixie Electro Mechanical Services, Harper General Contractors, Jordan Innovative Fabrication, Randall Supply, Tencarva, Troubleshooters, and Via Electric.