

CITY OF HIGH POINT

AGENDA ITEM



TITLE: North Carolina Department of Transportation (NCDOT) Section 5303 Planning Grant Agreement	
FROM: Angela W Wynes, Transit Manager	MEETING DATE: September 16, 2024
PUBLIC HEARING: N/A	ADVERTISED DATE/BY: N/A
ATTACHMENTS Grant Award Letter Resolution	

PURPOSE: Execute an agreement with NCDOT for the federal and state share of the FY25 Section 5303 planning grant.

BACKGROUND: The City of High Point was awarded Section 5303 funds in the amount of \$81,378 to assist with transit planning activities. This funding represents 90% of the projected costs. These funds are used to cover staff time and expenses related to activities such as route and schedule planning, compliance with civil rights regulations, and developing projects for the Metropolitan and State Transportation Improvement Programs.

BUDGET IMPACT: The City's matching share of \$9,043 is included in the FY25 budget.

RECOMMENDATION/ACTION REQUESTED: Staff recommends that City Council approve the grant agreement with NCDOT and authorize the appropriate city staff or officials to execute all necessary documents.





STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

July 12, 2024

Ms. Tasha Logan-Ford, City Manager
City of High Point
716 W. Martin Luther King Jr. Drive
High Point, North Carolina 27262

RE: FY25 Metropolitan Planning Grant Program (Section 5303)
Project No.: 25-08-113
WBS Element No.: 36230.19.24.6
Period of Performance: 7/1/2024-6/30/2025

Dear Ms. Logan-Ford:

On June 5, 2024, the Board of Transportation approved your organization's request for an FY25 Metropolitan Planning Grant in the amount of \$90,421. The agreement to be executed between City of High Point and NCDOT is enclosed. The individual authorized to enter into this agreement for financial assistance on behalf of your agency will sign the agreement. Please provide a copy of the agreement to all parties that will be involved in the administration of the grant, and request that the agreement be reviewed carefully. Instructions for completion of the grant agreement process are enclosed.

Please refer to Section 6b of the grant agreement that requires sub-recipients to submit monthly or quarterly requests for reimbursement.

If you have any questions related to the grant agreement, please contact Myra Freeman, Financial Manager at 919-707-4672 or your assigned Accounting Specialist. In any correspondence, please reference your assigned project number, WBS element, Agreement number and period of performance referenced in this letter.

Sincerely,

A handwritten signature in cursive script that reads "Brennon Fuqua".

Brennon Fuqua
Director

BF\mf
CC: Angela W. Wynes, Transit Manager
Attachments

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
INTEGRATED MOBILITY DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NC 27699-1550

Telephone: (919) 707-4670
Fax: (919) 733-1391
Customer Service: 1-877-368-4968

Location:
1 SOUTH WILMINGTON STREET 2
RALEIGH, NC 27601

Website: ncdot.gov

RESOLUTION
AUTHORIZING **CITY OF HIGH POINT**
TO ENTER INTO AN AGREEMENT WITH
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

A motion was made by _____ and seconded by _____ for adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, the **City of High Point** has requested the North Carolina Department of Transportation to assist in the funding of transit planning tasks; and

WHEREAS, the **City of High Point** will provide **10%** of the cost of the above described project;

NOW THEREFORE, BE IT RESOLVED that the **City Manager** is hereby authorized to enter into a contract with the Department of Transportation and execute all agreements and contracts with the North Carolina Department of Transportation, Public Transportation Division.

Cyril Jefferson, Mayor

ATTEST

Sandra Keeney, City Clerk

.....
I, _____, **City Clerk**, do hereby certify that the above is a true and correct copy of an excerpt for the minutes of a meeting of the **City of High Point** duly held on the _____ day of **September 2024**.