

# CITY OF HIGH POINT AGENDA ITEM



## **Title: Sole Source Contract to 5S Technologies for License Renewal of Threatlocker (IT Secure)**

**From:** Adam Ward, Assistant Director, Information  
Technology Services

**Meeting Date:** July 17, 2023

**Public Hearing:** No

**Advertising Date /  
Advertised By:**

**Attachments:** COHP IT Secure Foundation Invoice 101679,  
Recommendation Form  
Sole Source Request Form

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### **PURPOSE:**

Annual renewal of Threatlocker.

### **BACKGROUND:**

In the previous fiscal year, IT Services began using Threatlocker. Threatlocker is a software solution designed to provide advanced threat prevention and application whitelisting capabilities. 5S Technologies assisted with the implementation and configuration of this product.

### **BUDGET IMPACT:**

The total cost for the annual renewal of the Threatlocker software license is \$85,920, which has already been allocated in the IT Services' FY2023-24 budget.

### **RECOMMENDATION / ACTION REQUESTED:**

The Department of IT Services recommends that the vendor 5S Technologies be awarded the renewal under sole source. We further recommend that City Council approves the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents.



**5S Technologies, LLC**  
121 Edinburgh South Drive, STE 205  
Cary, NC 27511 US  
(919).364.9400  
Mike.Shook@5Stechnologies.com  
www.5Stechnologies.com

# INVOICE

## BILL TO

Steve Lingerfelt  
City of High Point  
211 South Hamilton Street  
High Point, NC 27260  
United States

**INVOICE #** 101679  
**DATE** 07/01/2023  
**DUE DATE** 07/31/2023  
**TERMS** Net 30

ACTIVITY	QTY	RATE	AMOUNT
<b>5S MAN SVCS</b> 5S IT Secure - Zero Trust Up to 2000 devices 8/1/23 - 7/31/23  Contract auto renews 8/1/2024. 60 day notice of cancellation.	12	7,160.00	85,920.00T

Account Number: 3842035035  
Routing Numbers: 053100300  
First Citizens Bank  
Make all checks payable to:  
5S Technologies  
121 Edinburgh South Drive, STE 205  
Cary, NC 27511

SUBTOTAL 85,920.00  
TAX (0) 0.00  
TOTAL 85,920.00  
BALANCE DUE **\$85,920.00**

We appreciate your business!



**FORMAL BID RECOMMENDATION  
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.:  CONTRACT NO.:  DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO:  AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD:  DATE:

**The Purchasing Division concurs with recommendation submitted by the  and recommends award to the lowest responsible, responsive bidder  in the amount of \$ .**

PURCHASING MANAGER:  DATE:

Approved for Submission to Council  
FINANCIAL SERVICES DIRECTOR:  DATE:

CITY MANAGER:  DATE:

Financial Services

Purchasing Division



NORTH CAROLINA'S INTERNATIONAL CITY™

Requisition #

**CITY OF HIGH POINT  
SOLE SOURCE JUSTIFICATION FORM  
(For Items Costing \$10,000.00 or More)  
Statutory Reference N.C.G.S. 143-129(e)6**

Vendor:

Item(s):

Justification:

In the previous fiscal year, IT Services began using Threatlocker, a software solution designed to provide advanced threat prevention and application whitelisting capabilities. 5S Technologies assisted with the implementation and configuration of this product.

Estimated expenditure for the above item(s):

Accounting Unit and Account(s):

**CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.  
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.**

1.  Performance or price competition for a product are not available.
2.  A needed product is available from only one source of supply.
3.  Standardization or compatibility is the overriding consideration.
4.  The parts/equipment are required from this source to permit standardization.
5.  None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel  Digitally signed by Steve Lingerfelt  
Date: 2023.06.26 09:27:05 -04'00'

Department/Division  Date

APPROVAL PROCESS

Purchasing Manager  Digitally signed by Candy E. Harmon  
Date: 2023.07.07 08:46:39 -04'00'

Financial Services Director  Digitally signed by Bobby Fitzjohn  
Date: 2023.07.07 08:49:40 -04'00'

City Council (\$30,000 – Up)