

# CITY OF HIGH POINT

## AGENDA ITEM

|   |                                    |
|---|------------------------------------|
| <b>TITLE:</b> Household Hazardous Waste Contract              |                                    |
| <b>FROM:</b> Melinda King, Assistant Public Services Director | <b>MEETING DATE:</b> March 4, 2024 |
| <b>PUBLIC HEARING:</b> n/a                                    | <b>ADVERTISED DATE/BY:</b> n/a     |
| <b>ATTACHMENTS:</b> MXI RFP Submission                        |                                    |

**PURPOSE:** The city hosts several Household Hazardous Waste events throughout the year as a service to the residents for disposal of items such as motor oil, paint, fluorescent bulbs, batteries and other HHW. This contract will allow MXI to accept HHW materials from residents, package per DOT transportation rules and regulations and properly dispose of the items per EPA regulations.

**BACKGROUND:** The city contracted with MXI Environmental for acceptance, packaging, and disposal of HHW materials in 2018. This contract allowed for quarterly events to be held at the Kearns WTP site for residents to drive thru and dispose of the HHW. City staff assists in coordination of the event, and MXI Environmental staff that has the proper HHW training packages the material for proper transportation and disposal. Three proposals were received, and upon evaluation by city staff, MXI Environmental was deemed the most responsive. This is a three-year contract with a not to exceed amount of \$40,700.00 per year. The contract also includes the potential for two, one year, extensions based on performance for a total possible contract amount of \$203,500.00.

**BUDGET IMPACT:** Funds for this project are available in budget FY 23-24.

**RECOMMENDATION/ACTION REQUESTED:** The Public Services Department recommends City Council approve the contract with MXI Environmental in a not to exceed yearly contract amount of \$40,700.00 and to authorize appropriate city staff to execute all necessary documents.



### Household Hazardous Waste Event

Free hazardous waste disposal event for items banned from disposal in garbage or recycling  
Proof of residency required

**Accepted Materials:**

|             |                    |                           |          |            |         |
|-------------|--------------------|---------------------------|----------|------------|---------|
| Aerosols    | Batteries          | Bulbs                     | Cleaners | Cylinders  | Paints  |
| Electronics | Fuels              | Filters                   | Oil      | Pesticides | Poisons |
| Solvents    | Fire Extinguishers | Up to Four Standard Tires |          |            |         |

**Unaccepted Materials:**

|                                   |          |                      |                  |            |
|-----------------------------------|----------|----------------------|------------------|------------|
| Household Trash or Business Waste | Asbestos | Anything Radioactive | Infectious Waste | Explosives |
|-----------------------------------|----------|----------------------|------------------|------------|





MXI Environmental Services, LLC Phone 276-628-6636

26319 Old Trail Road  
Abingdon, VA 24210

Fax 276-623-0599

# CITY OF HIGH POINT NORTH CAROLINA

## REQUEST FOR PROPOSALS

RFP NUMBER: 1107-020824

## ENVIRONMENTAL SERVICES HAZARDOUS WASTE PROCESSOR

## COST AND TECHNICAL



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26319 Old Trail Rd  
Abingdon VA, 24210  
276-628-6636

RESPONSE TO  
CITY OF HIGH POINT  
NORTH CAROLINA

REQUEST FOR PROPOSALS

RFP NUMBER: 1107-020824

ENVIRONMENTAL SERVICES HAZARDOUS WASTE PROCESSOR

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2. Introduction/Executive Summary
3. Required Bid Documents
4. Attached Schedules
  - a. Statement of Qualifications
  - b. Permits and Licenses
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  - e. Guidelines to Conduct HHW Events
  - f. Compliance History

City of High Point North Carolina  
Request For Proposals  
RFP Number 1107-020824  
Environmental Services Hazardous Waste Processor

January 31, 2024

City of High Point  
816 East Green Drive  
Purchasing Division  
High Point, NC 27260

MXI Environmental Services LLC (MXI) is pleased to provide our response to the City of High Point North Carolina Request For Proposals RFP Number 1107-020824 Environmental Services Hazardous Waste Processor.

MXI can execute the specific contractual requirements outlined in this RFP. MXI is uniquely qualified to assist the City of High Point NC.

MXI has:

- Managed over 5,336 HHW waste events over the last 22 years
- Processed over 134 million pounds of Household Hazardous Waste
- Permitted nationally to provide hazardous and non-hazardous waste transportation services with a fleet of over 60 company trucks
- Operates a Materials Recovery Facility (MRF) in Abingdon, VA where we process and recycle all our HHW
- Recycled over 3 million gallons of latex paint
- A network of service centers in Abingdon, VA, Sumter, SC, Langhorne, PA

Together MXI and the City of High Point NC can achieve the goals set forth for this program. MXI is committed to exceeding the expectations stated in the RFP.

Attached is our Introduction/Executive Summary that outlines our specific response to the requirements of the Bid. We welcome the opportunity to discuss our response with the City of High Point NC.

Thank you for the opportunity.  
Sincerely,

Ronald Potter  
Managing Member  
ronp@mxinc.com



Date: January 31, 2024

## **INTRODUCTION/EXECUTIVE SUMMARY**

MXI Environmental Services LLC (MXI) is pleased to provide our response to the City of High Point NC Request For Proposals RFP Number 1107-020824 Environmental Services Hazardous Waste Processor.

MXI will execute the performance and contractual requirements outlined in your Request For Proposals City of High Point RFP Number 1107-020824.

We hope the City of High Point and MXI can work together to advance your HHW program goals.

### **Program Goal**

1. Provide a safe and moderately convenient disposal service to area residents
2. Increase participation in HHW collections
3. Provide more focused and targeted long-term publicity about the safe use and handling of hazardous household products and their associated waste
4. Provide cost-effective reuse and recycling of HHW
5. Promote source reduction of HHW

### **MXI's Responsibilities**

MXI can provide comprehensive HHW collection, processing, transportation, and management of recycling and disposal of the HHW generated by The City of High Point, NC, residents having 22 years of experience managing programs on the size and scope of those outlined in the RFP.

### **Choose Your Future**

MXI fully endorses the hierarchy for processing of HHW outlined in the RFP

1. Recovery/recycling without treatment/processing
2. Recovery/recycling with treatment/processing



3. Disposal with treatment/processing
4. Disposal without treatment/processing

## **APPLICANT PROFILE**

### **Applicant Information**

MXI Environmental Services LLC  
26319 Old Trail Road  
Abingdon VA 24210  
276 628 6636  
[www.mxiinc.com](http://www.mxiinc.com)  
Fed Id 22-3747787

Maumee Express, Inc.  
297 Zimmerman Lane  
Langhorne PA 19047  
267 590 0043  
[www.mxiinc.com](http://www.mxiinc.com)  
Fed Id 22-1726110

### **Contact Information**

John Twiddy  
Business Development Manager  
26319 Old Trail Road  
Abingdon VA 24210  
W – 276 628 6636 x 202  
F - 276 623 0599  
C - 276 608 0003  
[johnt@mxiinc.com](mailto:johnt@mxiinc.com)

Peggy Snead  
Government Sales Manager  
26319 Old Trail Road  
Abingdon VA 24210  
W – 276-628-6636 x 203  
F – 276-623-0599  
C – 276-698-8462  
[peggys@mxiinc.com](mailto:peggys@mxiinc.com)

### **Business Background**

MXI (Maumee Express, Inc. and MXI Environmental Services LLC) has provided top-tier environmental services for over 22 years. Maumee Express, Inc. has served a nationwide clientele with hazardous and non-hazardous waste transportation and disposal from our Abingdon, VA, Sumter, SC, and Langhorne, PA service centers. MXI Environmental Services LLC has conducted HHW collections for over 22 years. Last year MXI processed over 16 million pounds of Household Hazardous Waste (HHW), conducted over 686 HHW events, and managed several Permanent Collection





Sites. Our events ranged in size from as small as 20 participants to events of over 3000 participants. MXI also operates an HHW Materials Recovery Facility (MRF) at our Abingdon, VA location. This facility is designed to maximize recycling opportunities from the HHW we process. Additional information on MXI's background is attached as MXI Corporate History. For detailed information on our Approach, The MRF, Our Qualifications and Permits, Licenses, Compliance, and processes please see the attached tabs in our response to this RFP.

Maumee Express Inc. was formed in 1961 and MXI Environmental Services LLC was formed in 2000. Maumee was formed to provide transportation services and MXI was formed to provide environmental services with a focus on HHW.

## **PROJECT UNDERSTANDING**

### **Approach**

MXI has applied the latest methodologies in our approach to HHW collection and processing seeking to reduce waste and maximize the recycling and reuse of materials. The result is reduced waste volumes with the associated pollution and no additional onsite or regulatory headaches for our HHW clients. MXI sets the standard for protecting the environment. MXI's Material Recovery Facility (MRF) has implemented the most comprehensive resource recovery and recycling program available today. Our approach starts with our program to recycle latex paint. Latex paint is the most widely collected HHW stream. Most waste latex paint is solidified and landfilled as waste. MXI has built a state-of-the-art plant to recycle latex paint. MXI's latex paint process is approved by the American Coating Association's PaintCare product stewardship initiative. Please see [www.paintcare.org](http://www.paintcare.org) for more information on PaintCare. Last year MXI recycled approximately 786,000 gallons of latex paint.

MXI also maximizes the recycling of hydrocarbon-based wastes that can go into the used oil recycling network. Aside from standard used motor oil, these materials include lube oil, fuel oil, transmission fluid, kerosene, mineral spirits, hydraulic oil, gear oil, lamp fuel, and others. This process keeps these materials out of landfills and hazardous fuel streams.

MXI has programs to recycle a broad range of HHW materials, including antifreeze, glycol, rechargeable batteries, 1# and 20# propane and butane cylinders, and light bulbs containing mercury. MXI works only with recyclers that operate at the highest standards.



MXI also has a recycling program in place for spent shipping containers. Materials recycled include metals like Steel, Brass, Copper, and Aluminum. Pallets, cardboard, and some plastics are also pulled from the waste stream and recycled.

Unfortunately, many materials are not recyclable or suitable for reuse. In those instances, MXI utilizes proven, safe, and responsible disposal processes minimizing landfills. Wastes with thermal value are processed for alternative fuel. Aerosols are processed into their basic constituents in a specialized process. Metal is recycled, gases are captured, and flammable liquids are sent for waste fuels. When fuel is not an option, MXI utilizes RCRA incineration by the nation's best-licensed facilities.

MXI has committed to the future through good stewardship.

### **Project Methodology**

MXI will be designated as the generator from the standpoint of the US EPA.

The City of High Point is seeking to partner with a Hazardous Waste Processor to provide safe, knowledgeable, efficient, and accountable Household Hazardous Waste (HHW) collection and disposal of waste. The City of High Point's Environmental Services Division is seeking qualified Contractors specializing in Household Hazardous Waste collection, processing, reporting, recycling, and disposal. The Contractor selected must have substantial experience in and knowledge of the HHW industry. The Contractor selected will have a main, regional, or satellite office that is in close proximity to the City's HHW facility for ease of access and swift response time in case of urgent or emergency situations. The Contractor selected will have a company liaison that communicates directly with the Environmental Services Division Superintendent.

MXI will provide turnkey service for Household Hazardous Waste processing at the HHW facility located at 1401 E Martin Luther King Jr. Drive High Point NC 27260. The services will include labor, equipment, processing, sorting, reporting assistance, recycling, transporting, and the disposal of waste for the City's HHW collection program.

MXI will provide staff members that are certified in Hazardous waste collection and disposal. City of High Point staff will provide backup assistance for the collection of Hazardous waste. The facility will be operated three (3) Saturdays a year from 8:00 am to 1:00 pm.

MXI will report at end of each event the total pounds and the material collected from residents on an approved reporting document.





MXI will coordinate with the City of High Point before each collection to review the program, the schedule, site requirements, and set up for the expected number of participants and all operations and coordination necessary to ensure a successful collection effort. MXI will designate a project manager for each collection program that will be directly responsible for all facets of the program.

MXI will provide all equipment and supplies for collection, segregation, handling, packaging, and transportation from the HHW events. Specifically, this will include traffic cones, ground cover, tents, the required PPE for all MXI staff, grounding for bulk flammables, non-sparking tools, and required accommodations. A plastic sheeting cover will be used to prevent contamination from chemical spills. MXI will provide a sufficient number of drums and other approved containers to package the HHW in compliance with State and Federal Rules and Regulations.

MXI will utilize our sister company Maumee Express, Inc. to transport all hazardous and non-hazardous waste from the collection site. Maumee Express, Inc. is a fully licensed hazardous and non-hazardous transporter that complies with all state and federal regulations. A copy of all pertinent information related to Maumee Express, Inc. is attached.

MXI will provide appropriate spill control equipment and supplies to address any situation during the collection events. MXI will provide disposal of solid waste as required. MXI will remove all materials and equipment from each site and fully police the site.

### **MXI Will Prepare**

MXI will provide all supporting information starting with our Guidelines For Household Hazardous Waste Collections that outline the Spill Prevention and Contingency Plan (SPCP) and a Site-Specific Health and Safety Plan. This is supplemented with data specific to each site. A copy of the Guideline is attached.

MXI will set the site before the opening of the collection event. We understand that all personnel and necessary equipment is to be on site 1 hour in advance. MXI will open the event as soon as the site is prepared before the start time.

The MXI crew will be responsible for the setup and takedown of the collection site. The site will be restored to its original condition before leaving the site. A site safety meeting will be conducted to review instructions and site safety procedures including evacuation procedures and designated routes.



The MXI crew will be responsible for unloading participants' vehicles, segregating of the waste in compliance with the contract requirements, packing, loading, and shipping the HHW. MXI will prepare all required manifests and accompanying documentation for the collection event. Should MXI identify any material that cannot be classified, MXI will notify the HHW Coordinator of the material and the quantity prior to completing demobilization of the HHW site.

All HHW will be processed in compliance with the MXI permit issued by the Commonwealth of Virginia. MXI will be responsible for managing the household hazardous and non-hazardous waste and assuring that the HHW is treated and disposed of in full compliance with federal and EPA statutes, regulations, and standards for managing household hazardous waste.

### **MXI Approach**

MXI has documented our procedure for HHW collection events in the attachment Guidelines For Household Hazardous Waste Collections. This document sets forth in some detail the approach that MXI has developed to conduct collection events. Our guidelines cover all aspects of our personal and site requirements, the segregation of the activity on site, the equipment, and PPE required in each step, the basic contingency plan, and operating guidelines for each phase. Attached as appendices to the Guidelines is the approach MXI has developed to adjust the physical layout to allow our program to flex from smaller events (200 – 500) cars up to large collections (3000 +). The MXI site layout accommodates all activity from the removal of the HHW from participants' cars, through sortation, bulking, segregation, and loading of HHW materials. Our approach is fully scalable for events from small to large. The MXI approach as spelled out in the Guideline is then fully integrated with the MRF that MXI operates in Abingdon Virginia.

MXI's Materials Recovery Facility is focused on processing HHW materials. Attached in MXI's Materials Recovery Facility – Maximizing Recycling is a description of the approach utilized at the facility including an outline of the Latex Paint Recycling program that MXI has established. This attachment also outlines the primary end-disposal facilities utilized for each waste stream. All aspects of the facility's operations are fully documented and can be provided as required. The combination of the collection procedures outlined in the Guideline and the disciplined approach utilized at the MRF allow MXI to provide a focused and cost-effective service for the collection and processing of HHW.

MXI can take other products as recyclable / reuse material that we use for beneficial reuse or recyclable material. These recyclable / reuse items consist of Caustic / Alkaline solutions, Propane gases, Fire Extinguishers, and Latex paint for



recycling if accepted through the program. MXI also would separate Lime and Fertilizers from registered pesticides and has a program for reuse with ranchers near our Abingdon MRF.

## **PROPOSED SCOPE OF WORK**

### **Cost Proposal**

Provided in RFP Required Documents

## **STATEMENT OF QUALIFICATION**

### **Qualification**

MXI has attached a Statement of Qualification for the Materials Recovery Facility. That Statement outlines the history of the facility and the company, it provides the basic audit data along with the site, compliance, offsite disposal facilities, current insurance, and a listing of the equipment at the facility.

### **Experience**

MXI has attached per RFP requirements references for previous Household Hazardous Waste Collections.

### **Training**

MXI has in place a training program to ensure that all staff has the required levels of training for each specific job that they are assigned to at a collection event. This includes both online training as well as classroom and annual refresher courses. An overview of the positions and the types of training is attached in Personnel Qualification.

### **Staffing**

MXI has staffing levels that are appropriate for each collection event. MXI has a staff of 160 in the Langhorne PA office that participates in our HHW collection activity along with our supervisory staff. In addition, we have a similar-sized staff in our Abingdon office. Staffing is utilized from both offices to satisfy the requirements of our collection events. Each project is under the direction of the Project Manager. Reporting to him/her is the lead person in each functional area.



The functional area's is

- Lead - Chemist
- Lead - Bulker
- Head - Secondary Sort
- Head - Primary Sort
- Lead - Car Unloading
- Lead – Pack and Ship

Representative Resumes for key staff that could be assigned to this contract is attached.

### **Flexibility**

MXI has considerable flexibility in adjusting the staffing requirement for assignments as we make up our weekly staff assignments. We can move personnel between various commitments as we assign staff for each event. Should, during an event prove to be unexpectedly busy, MXI can call out staff that has not been assigned or can pull staff from other jobs taking place in the general area of the problem event.

### **Permitting**

Attached are the current permits held by both Maumee Express, Inc. and MXI Environmental Services LLC.

### **Compliance History**

Attached is the compliance history for both Maumee Express, Inc. and MXI Environmental Services LLC.

## **SUBCONTRACTORS**

### **MXI/Maumee**

As indicated in our proposal, MXI will conduct the events, transport the HHW with its own equipment, process the portion of the allowable material, and supervise the selection of the final disposal sites with its own staff. We do not intend to subcontract those activities.

## **EXCEPTIONS TO CONTRACT**



MXI does not request any changes in the proposed contract.

#### **DEFAULTS**

MXI has not been in default or noncompliant with any contractual obligations.







**REQUEST FOR PROPOSALS**

**Environmental Services Hazardous Waste Processor**

January 1, 2024

**Due Date:** Thursday, February 8, 2024  
**and time:** 3:00 PM Eastern Time

**RFP Number:** 1107-020824

**Mailing Address:** P O Box 230  
High Point NC 27261

**Delivery Address:** 816 East Green Drive  
Purchasing Division  
High Point, NC 27260

**Pre-Proposal Meeting:** January 11, 2024, at 10:00 AM

**Purchasing Contact:** Candy Harmon  
**E-mail:** [candy.harmon@highpointnc.gov](mailto:candy.harmon@highpointnc.gov)  
**Phone:** 336-883-3222

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY  
IN ORDER TO PARTICIPATE IN THE PROCUREMENT, PLEASE CONTACT PURCHASING  
AS SOON AS POSSIBLE

**VENDOR NAME:** MXI Environmental Services LLC

(Please include this cover page in your Proposal.)

ATTACHMENT A

PROPOSAL FORM  
Environmental Services Hazardous Waste Processor  
RFP 1107-020824

In accordance with the attached instructions, terms, conditions, and Scope of Services we submit the following proposal to The City of High Point

TOTAL PROPOSED COST

\$ 0.73 per pound

seventy three cents per pound

*(Total Proposal Cost in Writing)*

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

MXI Environmental Services LLC

Company Name

Ronald Potter

Signature

26319 Old Trail Road Abingdon VA 24210

01/31/2024

City

State

Zip

Date

peggys@mxiiinc.com

276-628-6636

276-623-0599

E-mail

Telephone

Fax

**REFERENCES**  
**Environmental Services Hazardous Waste Processor**  
**RFP 1107-020824**

1. Vendor Name: Surry County Public Works  
Vendor Contact: Ricky Hawks  
Vendor Phone Number: 336-401-8375  
Vendor Address: 237 Landfill Road Mt Airy NC 27030  
Type of Project: Household Hazardous Waste Collection Events  
Length of Project: ongoing since 2014
  
2. Vendor Name: Dare County Dept of Public Works  
Vendor Contact: Doug Huff  
Vendor Phone Number: 252-475-5843  
Vendor Address: 1018 Driftwood Drive Manteo NC 27954  
Type of Project: Household Hazardous Waste Collection Events  
Length of Project: ongoing since 2018
  
3. Vendor Name: Wayne County  
Vendor Contact: Randy Rogers  
Vendor Phone Number: 919-689-2994  
Vendor Address: 460-B South Landfill Road Dudley NC 28333  
Type of Project: Household Hazardous Waste Collection Events  
Length of Project: ongoing since 2016

## ATTACHMENT C

### FINANCIAL STABILITY

Each Vendor shall certify it is financially stable by completing the ATTACHMENT C: CERTIFICATION OF FINANCIAL CONDITION. The City of High Point is requiring this certification to minimize potential issues from Contracting with a Vendor that is financially unstable. From the date of the Certification to the expiration of the Contract, the Vendor shall notify the City of High Point within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification.

### ATTACHMENT C: CERTIFICATION OF FINANCIAL CONDITION

Name of Vendor: MXI Environmental Services LLC

The undersigned hereby certifies that: [check all applicable boxes]

☒ The Vendor is in sound financial condition and received an unqualified audit opinion for the latest audit of its financial statements.

Date of latest audit: Dec 2022

☒ The Vendor has no outstanding liabilities to the Internal Revenue Service or other government entities.

☒ The Vendor is not the subject of any current litigation or findings of noncompliance under federal or state law.

☒ The Vendor has not been the subject of any past litigation or findings of any past litigation or findings of noncompliance under federal or state law that may impact in any way its ability to fulfill the requirements of this Contract.

☒ He or she is authorized to make the foregoing statements on behalf of the Vendor.

If any one or more of the foregoing boxes is NOT checked, explain the reason in the space below or add additional pages.

Ronald Potter

Authorized Signature

Ronald Potter, Managing Member

Printed Name and Title

ATTACHMENT D

STATE OF NORTH CAROLINA

AFFIDAVIT

CITY OF HIGH POINT

\*\*\*\*\*

I, Ronald Potter (the individual attesting below), being duly authorized by and on behalf of  
MXI Environmental Services LLC (the entity bidding on project hereinafter "Employer") after first being duly sworn  
hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (mark Yes or No)
  - a. YES \_\_\_\_\_, or
  - b. NO X \_\_\_\_\_
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This 31st day of January, 2024

Ronald Potter

Signature of Affiant

Print or Type Name: Ronald Potter, Managing Member

State of Virginia County of Washington

Signed and sworn to (or affirmed) before me, this the 31st  
day of Jan, 2024

My Commission Expires: 04/30/2027

Peggy Ann Snead  
Notary Public

(Affix Official/Notarial Seal)

**Peggy Ann Snead**  
**Notary Public**  
**Commonwealth of Virginia**  
**Registration Number 186933**  
**My Commission Expires April 30, 2027**



## AFFIDAVIT-MINORITY PARTICIPATION

The City of High Point is committed to providing equal opportunities for participation in all aspects of the City of High Point contracting and purchasing programs including, but not limited to, participating in procurement contracts for, materials, services, construction and repair work activities, and lease agreements in the City of High Point. The Purchasing Division actively seeks to identify qualified minority, handicapped, disadvantaged, and women-owned business enterprises so as to widen opportunities for participation as providers of goods and services, increase competition and ensure the proper and diligent use of public funds.

(NOTE: THIS FORM IS TO BE SUBMITTED WITH THE BID PROPOSAL)

### Portion of the Work to be performed by Minority Firms

MXI Environmental Services LLC I do hereby certify that on the  
(Name of Bidder)  
Environmental Services Hazardous Waste Processor  
(Project Name)  
Project ID#            RFP Number 1107-020824 Amount of Bid \$ 0.73 per pound

I will expend a minimum of 0 % of the total dollar amount of the contract with minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the firms listed below.

Attach additional sheets if required

| Name and Phone Number | Minority Category | HUB Certified (Y/N) | Work Description | Dollar Value |
|-----------------------|-------------------|---------------------|------------------|--------------|
|                       |                   |                     |                  |              |
|                       |                   |                     |                  |              |
|                       |                   |                     |                  |              |
|                       |                   |                     |                  |              |

\*Minority categories: Black, African American (B), Hispanic (H), Asian American (A) American Indian (I), Female (F) Socially and Economically Disadvantaged (D) Employee Stock Ownership Plan (ESOP)

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: 01/31/2024 Name of Authorized Officer: Ronald Potter

Signature: Ronald Potter

Title: Managing Member

**Addendum 1**  
**Environmental Hazardous Waste Processor**  
**BID 1107-020824**

The intent of this addendum is to clarify specifications and to provide responses to submitted questions as follows:

**Clarification:**

The contract terms will be for three years with two one-year extensions. An updated sample service agreement contract has been attached to this addendum for your review.

Please sign and return one (1) copy of this addendum with your proposal to confirm that you have received and acknowledged the provided information.

Candy Harmon, Purchasing Manager  
Purchasing Department

Company: MXI Environmental Services LLC

Address: 26319 Old Trail Road Abingdon VA 24210

Signature: *Ronald Potter* Date: 1/31/2024

Email: peggys@mxiiinc.com