

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Temporary Worker Contract	
FROM: Robby Stone – Public Services Director Melinda King – Asst. Public Services Director	MEETING DATE: June 17, 2024
PUBLIC HEARING: n/a	ADVERTISED DATE/BY: n/a
ATTACHMENTS: Bradley Group and Workforce RFP Submission	

PURPOSE: The City requires the utilization of temporary workers within the solid waste division, specifically the Material Recycling Facility (MRF) and Landfill. This master agreement will allow for the utilization of temporary workers to facilitate the MRF during furniture market and durations with low staffing issues as well as workers to assist in trash collection at the landfill to maintain compliance with NCDEQ.

BACKGROUND: The MRF and Landfill require the assistance of temporary staff during the Furniture Market and to offset low staffing durations. The current contract with The Bradley Group expires July 31, 2024; therefore, proposals were solicited and opened on Thursday, May 16, 2024. Five (5) proposals were received, and two (2) were selected based on the rating matrix evaluation by staff.

BUDGET IMPACT: Funds for this contract are included in the 2024-2025 operating budgets of both the MRF and Landfill.

RECOMMENDATION/ACTION REQUESTED: The Public Services Department recommends approval of the contract, and that the appropriate City official and/or employee be authorized to execute all necessary documents to award unit prices for the temporary services to The Bradley Group and Workforce Unlimited, LLC in the combined estimated annual amount of \$180,000.00.



BID RECOMMENDATION

DEPARTMENT **Public Services**

COUNCIL AGENDA DATE:

BID NO.: **46-051624**

CONTRACT NO.:

DATE OPEN: **5/16/2024**

DESCRIPTION:

The MRF and Landfill require assistance of temporary staff to offset low staffing durations and high-volume durations such as Furniture Market. The current contract with The Bradley Group expires July 31, 2024; therefore, proposals were solicited and opened on Thursday, May 16, 2024. Five (5) proposals were received, and two (2) were selected based on the rating matrix evaluation by staff.

PURPOSE:

The City requires the utilization of temporary workers within the solid waste division specifically the Material Recycling Facility (MRF) and Landfill. This master agreement will allow for the utilization of temporary workers to facilitate the MRF during furniture market and durations with low staffing issues as well as workers to assist in trash collection at the landfill to maintain compliance with NCDEQ.

COMMENTS:

RECOMMEND AWARD TO: **Bradley Group/Workforce**

AMOUNT: **180,000.00**

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
661742	527202			120,000.00
661741	527202			60,000.00
TOTAL BUDGETED AMOUNT				180,000.00

DEPARTMENT HEAD:

Robby Stone

Digitally signed by Robby Stone
Date: 2024.06.06 13:01:55 -04'00'

DATE: **6-6-2024**

The Purchasing Division concurs with recommendation submitted by the **Public Services** and recommends award to the lowest responsible, responsive bidder **Bradley Group and Workforce** in the amount of **\$180,000.00**.

PURCHASING
MANAGER:

Candy E. Harmon

Digitally signed by Candy E. Harmon
Date: 2024.06.06 21:38:39 -04'00'

DATE: **6/6/24**

Approved for Submission to
Council

FINANCIAL SERVICES DIRECTOR:

Bobby Fitzjohn

Digitally signed by Bobby Fitzjohn
Date: 2024.06.13 09:16:52 -04'00'

DATE: **6/13/24**

CITY MANAGER:

(For City Council Approval Only)

DATE: