

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes - Final

Thursday, May 11, 2023

4:00 PM

3rd Floor Conference Room

Finance Committee

Britt Moore, Chair

Committee Members:

Monica Peters

Michael Holmes

Victor Jones

Jay Wagner, Mayor (Alternate)

Wesley Hudson, Mayor Pro Tem (Alternate)

FINANCE COMMITTEE - Britt W. Moore, Chair**CALL TO ORDER**

Chairman Moore called the meeting to order at 4:04 p.m. and stated all Committee Members are present.

Called to order at 4:04 p.m.

Present 4 - Chair Britt Moore, Council Member Monica Peters, Michael Holmes, and Victor Jones

PRESENTATION OF ITEMS**[2023-211](#)****Amendment No. 2 - GEL Engineering of NC - Eastside Wastewater Treatment Plant.**

City Council is requested to approve Amendment No. 2 in the amount of \$15,700 to modify the original supplemental agreement entered on July 20, 2022 (PO Number 109917) with GEL Engineering of NC for on-call air permitting assistance at the Eastside Wastewater Treatment Plant.

Attachments: [Supplemental Agreement Amendment 2– Assistance with Air Permit Reportir](#)

Robby Stone, Public Services Director stated this item is amendment number 2 with GEL Engineering. The initial agreement was in July 2022 to do the air permit monitoring at the Eastside Waste Water Treatment Plant. Since entering in the initial agreement, a Alternate Monitoring Plan was received from the Environmental Protection Agency which requires quarterly emissions testing of the Sorbent Polymer Composite. This Amendment will cover the quarterly emissions test that is scheduled in June. He stated the cost of the amendment is \$15,700 and funds are available in the current budget to pay for this expense.

Committee Member Jones made a motion, seconded by Council Member Peters, to approve agenda item 2023-211.

Motion carried with the following vote:

Aye: 4 - Chair Moore, Council Member Peters, Holmes, and Jones

[2023-212](#)**Resolution - American Rescue Plan Act Grant Funding (ARPA) - Whites Mill Pump Station.**

City Council is requested to adopt a resolution to accept \$400,000 in grant funds from the American Rescue Plan Act (ARPA) offered by the North Carolina Department of Environmental Quality for design efforts to upgrade the Whites Mill sanitary sewer lift station.

Attachments: [Resolution - Whites Mill Pump Station - American Rescue Plan Act Grant Fur Signed 2023-212 Resolution - American Rescue Plan Act Grant Funding - W](#)

Robby Stone, Public Service Director stated this item is in regards to the

Whites Mill Pump Station which is in the 90% design phase. He explained the resolution is to accept \$400,000 in grant funds from the American Rescue Plan Act offered by the North Carolina Department of Environmental Quality for designs efforts to upgrade the Whites Mill sanitary sewer lift stations.

In response to Chairman Moore, Mr. Stone stated this is one time funding.

A motion was made by Chairman Moore, seconded by Council Member Holmes, to approve agenda item 2023-212.

Motion carried with the following vote:

Aye: 4 - Chair Moore, Council Member Peters, Holmes, and Jones

[2023-213](#)

Contract - JWC Environmental Inc. - Eastside Wastewater Treatment Plant (WWTP)

City Council is requested to award a contract to JWC Environmental Inc. in the amount of \$253,815 for the purchase of a fine bar screen and washer compactor to replace the existing mechanical screen (#2) and compactor that is no longer functional at the Eastside Wastewater Treatment Plant (WWTP).

Attachments: [Contract - Eastside WWTP- Bar Screen Replacement](#)

Robby Stone, Public Service Director, stated this item is to purchase a fine bar screen and washer compactor that will replace the existing screen at the Eastside Waste Water Treatment Plant. There is currently three bar screens at this plant. Bar screen two is out of service and no longer functional. He provided pictures and noted this bar screen is 20 years old. The lowest bidder was JWC Environmental Inc in the amount of \$213,935 for a fine screen unit and washer compactor and an alternate bid of \$39,880 for a dual shafted grinder. Funds are available in the current FY 2022-2023 budget.

A motion was made by Committee Member Jones, seconded by Committee Member Peters, to approve agenda item 2023-213.

Motion carried with the following vote:

Aye: 4 - Chair Moore, Council Member Peters, Holmes, and Jones

[2023-222](#)

Resolution - Retire and Sale of Police K-9 Jinx

City Council is requested to adopt a resolution to retire Police K-9 Jinx and declare as surplus property to allow him to be purchased by Officer Terence Garrison who will assume all responsibility and liability for Gunner's care.

Attachments: [Resolution - Retire and Sale of Police K-9 Jinx](#)

[Signed - 2023-222 Resolution Authorizing the Sale of Retired K-9 Jinx](#)

Travis Stroud, Police Chief stated this item is to retire Police K-9 Jinx and declare surplus as well as to sale the K-9 to his handler Officer Terence Garrison who has recently retired as well . He noted the Police Department has purchased a new K-9 and has a new handler in place.

In response to Chairman Moore, Chief Stroud stated the new dog is already trained and serves currently.

A motion was made by Chairman Moore, seconded by Committee Member Jones, to approve agenda item 2023-222.

Motion carried with the following vote:

Aye: 4 - Chair Moore, Council Member Peters, Holmes, and Jones

[2023-223](#)

Contract - Sole Source - Forensic Technology, Inc. - BrassTrax System

City Council is requested to procure a BrassTraxHD3D Cartridge Case Acquisition Station with triage scope using the sole source bid recommendation from Forensic Technology, Inc. and authorization for the appropriate City Officials to negotiate terms and execute a contract.

Attachments: [Contract – Sole Source – Forensic Technology, Inc. - BrassTrax System](#)

Travis Stroud, Chief of Police stated this item will help in getting the National Integrated Ballistic Information Network (NBIN) up and running. This is for the purchase of the BrassTraxHD3D which is a portion of the equipment needed for NBIN. He stated funding for this would be from the 2019 JAG Federal Award of \$120,030 and General Budget Funds of \$5,017 totaling \$125,047. He noted in the next budget year there will be some reoccurring fees totaling \$50,000 which will be in requested during the FY2024-2025 budget process.

In response to Committee Member Jones, Chief Stroud spoke to the technical training needed for this item noting two Officers would be trained.

A motion was made by Chairman Moore, seconded by Committee Member Holms to approve agenda item 2023-223.

Motion carried with the following vote:

Aye: 4 - Chair Moore, Council Member Peters, Holmes, and Jones

[2023-224](#)

Contract - Long Foundation Drilling Co. - Transmission Pole Foundation

City Council is requested to award a contract to Long Foundation Drilling Company in the amount of \$322,276 to relocate a portion of 100kV transmission poles to accommodate the substation rehabilitation work at Jackson Lake Substation.

Attachments: [Contract – Long Foundation Drilling Co. – Transmission Pole Foundation](#)

Tyler Berrier, Electric Utilities Director, this item is for work at Jackson Lake Substation that is being rehabbed and as part of the project there will be six large transmission poles that will need to be relocated. He stated four bids were received with the lowest bidder being Long Foundation Drilling Company in the amount of \$322,276.

A motion was made by Chairman Moore, seconded by Committee Member Holmes, to approve agenda item 2023-224.

Motion carried with the following vote:

Aye: 4 - Chair Moore, Council Member Peters, Holmes, and Jones

[2023-225](#)

Budget Amendment - Agreement - SW Guilford County Fire Hydrant Agreement - High Point Fire Department

City Council is requested to approve an agreement and a budget amendment with Guilford County to fund the installation of eleven (11) Fire Hydrants in Southwest Guilford County.

Attachments: [Budget Amendment - Agreement – SW Guilford County Fire Hydrant Agreement - 2023-225 Ordinance - Budget Ordinance Fire Hydrants in Southwest Guilford County](#)

Tommy Reid, Fire Chief, stated Guilford County has funded \$200,000 to place fire hydrants in Southwest Guilford County in the City of High Point's future annexation area.

A motion was made by Committee Member Peters, seconded by Committee Member Jones, to approve agenda item 2023-225.

Motion carried with the following vote:

Aye: 4 - Chair Moore, Council Member Peters, Holmes, and Jones

[2023-226](#)

Consideration of Funding - Outside Non-Profit Organizations

City Council is requested to finalize recommendation for funding the outside organization requests.

Attachments: [8. Consideration of Funding – Outside Non-Profit Organizations](#)

Stephen Hawrluk, Budget and Performance Manager, stated annually the City receives applications from non-profit organizations for annual funding. The information is compiled and given to the Finance Committee for review and recommendations. For the upcoming FY 2023-2024 29 non-profit applications were received totaling \$1,991,009. Historically the City Council has allocated one third of a penny of the tax rate to be distributed to the organizations, which is equal to \$446,401.

Chairman Moore made a motion these items that total \$446,000 be sent to the full City Council for consideration and staff to organize and prepare.

Motion carried with the following vote:

Aye: 4 - Chair Moore, Council Member Peters, Holmes, and Jones

[2023-227](#)

Public Hearing - Resolution - SELS USA LLC Project - NC Building Reuse Grant

City Council is requested to consider a request to approve a local match for a State of North Carolina Building Reuse Grant for SELS USA LLC not to exceed \$5,000.

Attachments: [Resolution - SELS USA LLC Project – NC Building Reuse Grant](#)
[Signed - 2023-227 Resolution SELS USA LLC Project - NC Building Reuse Grant](#)

Sandy Dunbeck, Director of High Point Economic Development, this item regarding a request to approve a local match for the State of North Carolina

Building Reuse Grant for SELS, USA LLC to not exceed \$5,000. She noted a public hearing will be conducted at the City Council meeting Monday night. The company is investing \$921,000 and relocating some jobs and creating 13 new jobs. She stated the High Point Economic Development staff recommends the authorization of an amount not to exceed \$5,000 as the City's local match for the grant and approve a resolution of support for the State of North Carolina Building Reuse Grant.

This item is for information only.

[2023-228](#)

Public Hearing - Dive Bar - Performance Based Incentives

City Council is asked to consider a request from Dive Bar, to authorize performance-based incentives for a retail project at 312 N. Elm St. in the amount of \$124,798 and authorize the City Manager to execute a performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

Attachments: [Dive Bar – Performance Based Incentives](#)

Sandy Dunbeck, Director of High Point Economic Development, this items is for a company named Dive Bar, to authorize performance based

Committee recommended approval.

ADJOURNMENT

Adjournment 4:21 p.m.