

FINANCE COMMITTEE
Chaired by Council Member Moore
Committee Members: Moore, Peters, Holmes, and Andrew
August 15, 2024 – 4:00 P.M.
Council Chambers – Municipal Building
211 S. Hamilton Street

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

Mayor Pro Tempore Holmes called the Finance Committee Meeting to order at 4:00 p.m. and stated all Committee Members were present with the exception of Chair Moore.

Present: Council Member Michael Holmes, Council Member Tim Andrew and Council Member Monica Peters

Absent Chair Britt Moore

PRESENTATION OF ITEMS

2024-323 Consideration of a Contract with Pepsi Bottling Ventures

City Council is requested to consider a contract with Pepsi Bottling Ventures not to exceed \$295,000 and authorize the appropriate City Official(s) to execute all necessary documents.

Lee Tillery, Parks & Recreation Director, provided the staff report for this item. He stated that the city had been working with Pepsi Bottling Ventures for over 10 years. He said there were 32 vending machines in various locations and that Pepsi offered full service on all the machines. He mentioned the city earned a small commission off the sales of the vending machines and that Pepsi products were sold at municipal pools, concession stands, and golf courses, with set prices specified in the contract. He spoke on the sponsorship opportunities offered by the company and stated the city could make a commission of up to \$75,000 over a 5-year period.

In response to Council Member Andrew, Mr. Tillery said the city received a small commission from the vending machines but could recoup some of the expenses from the products sold at the concessions, pools and golf courses.

A motion was made by Mayor Pro Tempore Holmes, seconded by Council Member Andrew, to approve agenda item 2024-323.

Motion carried with the following vote:

Aye: Council Member Holmes, Council Member Andrew, and Council Member Peters

Absent: Chair Moore

2024-324 Consideration of a Sole Source Contract with North State Resurfacing

City Council is requested to consider a contract with North State Resurfacing for \$66,480 and authorize the appropriate City Official(s) to execute all necessary documents.

Lee Tillery, Parks & Recreation Director, provided the staff report for this item. He stated the contract authorized repairs to the basketball and tennis courts at Allen Jay Recreation Center. He said North State would be resurfacing the existing basketball courts and converting the tennis courts to pickleball courts. He explained the new technique the company used to increase the lifespan and playability of the courts and said they have seen no problems with the courts that have been resurfaced thus far.

In response to Mayor Pro Tempore Holmes, Mr. Tillery said the courts in Washington Terrace were done about 4 years ago and are holding up well.

In response to Council Member Peters, Mr. Tillery said that the 4 pickleball courts would be installed sometime this fall. In response to Council Member Peters other question about work on the courts at Goldston Park, he said they were working with the Public Services Department to see how it could be done internally to save costs.

A motion was made by Mayor Pro Tempore Holmes, seconded by Committee Member Peters, to approve agenda item 2024-324.

Motion carried with the following vote:

Aye: Council Member Holmes, Council Member Andrew, and Council Member Peters

Absent: Chair Moore

2024-328 Consideration of a Contract with Blum Construction

City Council is requested to consider a Construction Manager at Risk (CMAR) Contract for Services with Blum Construction, approve the proposal for Pre-Construction Services in the amount of \$77,400, and authorize the appropriate City Official(s) to execute all necessary documents.

Lee Tillery, Parks & Recreation Director, provided the staff report for this item. He indicated the contract was for the Center for Active Adults and that Blum Construction came out on top of the internal rankings. He stated the goal was for the company to be involved in pre-construction services moving forward on the project.

In response to Mayor Pro Tempore Holmes, Mr. Tillery said the rankings were based on qualifications and the firm's experience with construction of senior services facilities. He said Blum Construction would be the contractor moving forward if terms could be agreed upon.

A motion was made by Mayor Pro Tempore Holmes, seconded by Council Member Andrew, to approve agenda item 2024-328.

Motion carried with the following vote:

Aye: Council Member Holmes, Council Member Andrew, and Council Member Peters

Absent: Chair Moore

2024-325 **Consideration of an Agreement for Services with the FMRT Group, LLC**

City Council is requested to consider an Agreement for Services with the FMRT Group with an annual cost not to exceed \$100,000 per year and authorize the appropriate City Official(s) to execute all necessary documents.

Courtney Hemphill, Police Finance Specialist, provided the staff report for this item. She explained the FMRT Group, LLC was chosen because of the company's experience and qualifications providing comprehensive psychological and medical evaluations for law enforcement staff.

In response to Council Member Andrew, Ms. Hemphill said the language in the staff report referring to a "culturally competent team of psychologists" referred to law enforcement culture.

A motion was made by Mayor Pro Tempore Holmes, seconded by Council Member Andrew, to approve agenda item 2024-325.

Motion carried with the following vote:

Aye: Council Member Holmes, Council Member Andrew, and Council Member Peters

Absent: Chair Moore

2024-326 **Consideration of a Contract for Professional Services with RS&H Architects-Engineers-Planners, Inc.**

City Council is requested to consider a Contract for Professional Services with RS&H Architects-Engineers-Planners, Inc. in the amount of \$1,522,524 and authorize the appropriate City Official(s) to execute all necessary documents.

Greg Venable, Transportation Director, provided the staff report this item. He said this contract was designed to evaluate and optimize traffic signals in the City of High Point system. He spoke on the 2014 Signal Time Study and explained the selection process of the company. He said the funding was primarily federally funded with the City paying 20 percent of the cost.

Mayor Pro Tempore Holmes and Council Member Andrew said they were glad to see improvements in the traffic signal timing.

A motion was made by Mayor Pro Tempore Holmes, seconded by Council Member Peters, to approve agenda item 2024-326.

Motion carried with the following vote:

Aye: Council Member Holmes, Council Member Andrew, and Council Member Peters

Absent: Chair Moore

2024-327 **Consideration of Funding for Outside Non-Profit Organizations – High Point Regional Health System**

City Council is requested to modify the entity receiving American Rescue Plan Act (ARPA)-enabled funds from High Point Regional Health Foundation to High Point Medical Center.

Stephen Hawryluk, Budget & Performance Director, provided the staff report for this item and explained that these ARPA funds had been approved April 1, 2024, by Council. He said the High Point Regional Health Foundation indicated it does not receive government grants and, therefore, asked for the entity receiving the funds to be changed to High Point Medical Center.

Mayor Pro Tempore Holmes pointed out that Mayor Jefferson served on the Board of the High Point Regional Health Foundation and, therefore, would need to be recused from voting on the item at the upcoming Council Meeting. He said the item would go onto the General Agenda due to the recusal.

A motion was made by Mayor Pro Tempore Holmes, seconded by Council Member Andrew, to approve agenda item 2024-327.

Motion carried with the following vote:

Aye: Council Member Holmes, Council Member Andrew, and Council Member Peters

Absent: Chair Moore

2024-329 **Consideration of a Contract with Envisio Solutions, Inc.**

City Council is requested to consider a Contract for a strategic initiatives application with Envisio Solutions, Inc. in the amount of \$183,208.58 and authorize the appropriate City Official(s) to execute all necessary documents.

Meredith Martin, Strategic Initiatives Manager, provided the staff report for this item. She explained the amount was for a five-year subscription for a cloud-based strategic planning and performance management system.

In response to Mayor Pro Tempore Holmes, she said the system would aid with reporting and tracking to help build internal and external dashboards to show how the city is progressing with the goals of the strategic plan.

In response to Council Member Andrew's request for specific examples, Ms. Martin said the software will help to build out framework for the strategic plan related to housing with various measures tracking how the city is progressing towards providing affordable housing. She said they were working on building out framework to connect departmental framework measures to the strategic plan. She indicated once the contract was executed

it would take around six months for the framework to be built out. She said it will be calibrated to reflect future changes in the strategic plan.

In response to Mayor Pro Tempore Holmes, Ms. Martin said the software would not generate recommendations, but that staff would analyze data to identify trends and improve services. She said the software should be able to import historical data.

A motion was made by Mayor Pro Tempore Holmes, seconded by Council Member Peters, to approve agenda item 2024-329.

Motion carried with the following vote:

Aye: Council Member Holmes, Council Member Andrew, and Council Member Peters

Absent: Chair Moore

ADJOURNMENT

Council Member Peters asked for some clarification about availability of ARPA (American Rescue Plan Act) funds and asked if it was also appropriate to discuss the public-purpose requirement for non-profit allocations.

Mr. Hawryluk said there was \$1.9 million that has not been allocated for a specific project. City Attorney Meghan Maguire emphasized these were ARPA-enabled funds and not direct ARPA dollars.

Greg Ferguson, Deputy City Manager, explained that the ARPA funds were initially allocated to law enforcement to meet spending parameters and deadline requirements outlined by the federal government. He indicated the use of those ARPA funds freed up local dollars that could be used as ARPA-enabled funds.

Mr. Hawryluk pointed out that the City met all the ARPA deadline requirements, and the ARPA-enabled funds were available and could be used once Council makes a final decision on the remaining amount.

Council Member Peters indicated she wanted to state for the public record that there were public-purpose requirements for non-profit allocations. In response to Council Member Peters, City Attorney Meghan Maguire said that the Finance Committee would decide how to allocate the \$450,000 set aside out of the budget for non-profit entities that have applied for funding. She emphasized that, under North Carolina law, the city could only provide funding for projects and services that serve public purpose.

There being no further business to come before the Finance Committee, the meeting adjourned at 4:36 p.m.

Respectfully Submitted,

Michael Holmes, Mayor Pro Tempore
Finance Committee

Attest:

Alison Glynn, Deputy City Clerk