



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Agenda

Prosperity, Livability & Safety Committee

Monica Peters, Chair

Dr. Patrick Harman

Tyrone Johnson

Vickie M. McKiver

Cyril Jefferson, Mayor (Alternate)

Michael Holmes, Mayor Pro Tempore (Alternate)

Thursday, August 8, 2024

9:00 AM

Council Chambers

Prosperity and Livability Committee - Council Member Monica Peters, Chair

CALL TO ORDER

PRESENTATION OF ITEMS

[2024-322](#)

Shared Use Kitchen Update

Staff will present an update on the Shared Use Kitchen project.

Attachments: [Shared Use Kitchen Update](#)

ADJOURNMENT



City of High Point

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Master

File Number: 2024-322

File ID: 2024-322	Type: Miscellaneous Item	Status: To Be Introduced
Version: 1	Reference:	In Control: Prosperity, Livability & Safety Committee
File Created: 08/07/2024		
File Name:	Final Action:	
<div>Title: Shared Use Kitchen Update Staff will present an update on the Shared Use Kitchen project.</div>		
Notes:		
Sponsors:		Enactment Date:
Attachments: Shared Use Kitchen Update		Enactment Number:
Contact Name:	Hearing Date:	
Drafter Name: alison.glynn@highpointnc.gov	Effective Date:	

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Information Item – Shared Use Kitchen Update	
FROM: Eric Olmedo, Assistant City Manager	MEETING DATE: August 8, 2024
PUBLIC HEARING: n/a	ADVERTISED DATE/BY: n/a
ATTACHMENTS: Shared Use Kitchen Update	

PURPOSE: To present information about the Shared Use Kitchen project.

BACKGROUND: Present an update on the Shared Use Kitchen project milestones to date, funding overview and future project goals.

BUDGET IMPACT: None

RECOMMENDATION/ACTION REQUESTED: None, this is a presentation item only.

Shared Use Kitchen Update

Prosperity, Livability & Safety Committee
August 8, 2024



BACKGROUND

- **2018**
 - Technical assistance grant identified need for Shared-Use Kitchen
- **2021**
 - City selected to participate in the Bloomberg Harvard City Leadership Initiative cross-boundary collaboration program
 - Kitchen project was identified as a priority issue
- **2022**
 - Bloomberg initiative kicked off with community stakeholder meeting



BACKGROUND

- **2022 (continued)**
 - Team of 8 went to NYC for training on cross-boundary collaboration and problem solving
 - Submitted a Federal appropriations request, awarded \$2.0 million in December 2022
- **2023**
 - City Council appropriates \$2.0 million in local funds
 - Selected 331 W. Russell (300 Oak campus) as site of shared use kitchen
 - City Council awards Creech and Associates contract to design facility in November.
 - City hires kitchen consultant
- **2024**
 - Received schematic design and initial price estimate from Creech and Associates

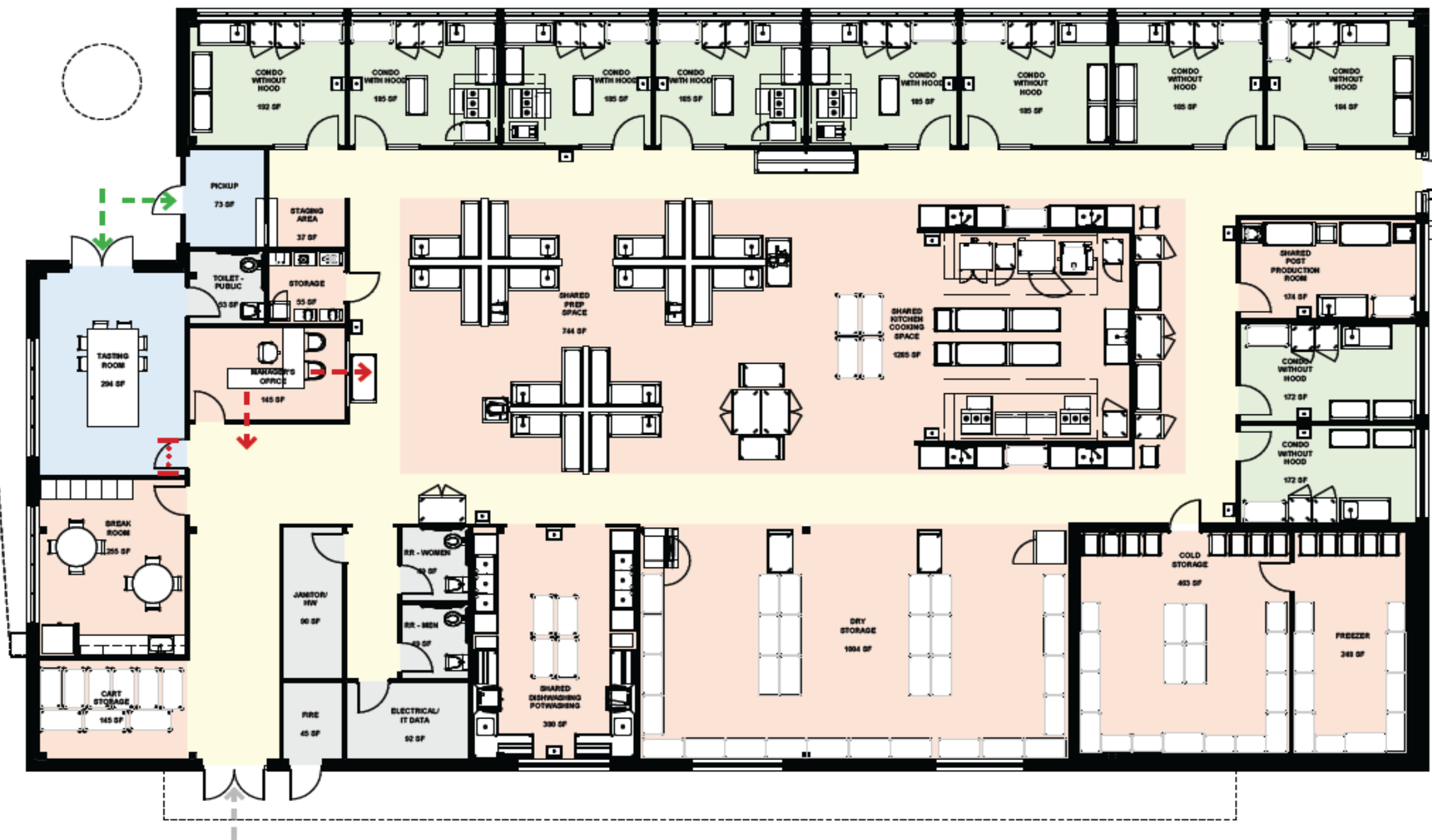


BUILDING PLAN

- Approximately 10,000 sq. ft
- Major components include:
 - Shared use kitchen space
 - Kitchen condos
 - Dry and cold storage
 - Preparation space
 - Tenant shared spaces
 - Operator offices
 - Tasting room
 - Food pick up area















FUNDING TO DATE

- Federal Appropriation - \$2.0 million – funding must be committed by end of 2026
- City funding - \$2.7 million
- Total - \$4.7 million
- Sought grants from Golden Leaf Foundation and Southeast Crescent Regional Commission State Economic and Infrastructure Development program
- Exploring other governmental and/or private foundation grants



COST ESTIMATE

- Architect/Design - \$472,110
- Consultant - \$72,000
- Site work - \$900,000
- Building - \$5,000,000
- Kitchen Equipment - \$900,000
- Soft costs - \$1,300,000
- Contingency - \$600,000
- Total - \$9,244,110
- Pre-engineered structure alternate - \$8,304,110



NEXT STEPS

- Continue to pursue additional funding opportunities
- As project moves forward, issue RFQ for construction manager at risk (CMAR) and kitchen operator



QUESTIONS?

