

FINANCE COMMITTEE
Chaired by Council Member Moore
Committee Members: Moore, Peters, Holmes, and Andrew
July 11, 2024 – 4:00 P.M.
Council Chambers – Municipal Building
211 S. Hamilton Street

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

Chairman Moore called the Finance Committee to order at 4:00 p.m. and stated all members were present.

Present: Chairman Britt W. Moore
Committee Member Tim Andrew
Committee Member Michael Holmes
Committee Member Monica Peters

PRESENTATION OF ITEMS

2024-261 Consideration of Contracts with Sharpe Brothers (Primary) and APAC-Atlantic, Inc. (Secondary)

City Council is requested to consider contracts with Sharpe Brothers in the amount of \$355,387.50 and APAC - Atlantic, Inc in the amount of \$376,525.00 for asphalt materials and authorize the appropriate City Official(s) to execute all necessary documents.

Melinda King, Assistant Public Services Director, provided the staff report for this item. She stated the City budgets annually for asphalt material supplies to provide asphalt to City Crews which allows for maintenance on various types of asphalt related repairs throughout the City.

In response to Chairman Moore, Ms. King confirmed the contracts would be for one year.

Mayor Pro Tempore Holmes stated he appreciates that there are primary and secondary contracts.

A motion was made by Chairman Moore, seconded by Committee Member Andrew, to approve agenda item 2024-261.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-262 Consideration of a Change Order to American Process Group, LLC

City Council is requested to consider Change Order No. 1 to American Process Group, LLC in the amount \$132,757.48 for additional dewatered alum sludge that was removed

from the south lagoon at the Ward Water Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents. Upon approval of Change Order No. 1, the new total contract amount will be increased to \$1,018,530.48.

Robby Stone, Public Services Director, provided the staff report noting this item is to approve a Change Order with American Process Group, LLC in which the original contract was approved in May 2024.

The estimated quantity at the time of the original contract was 1,400 dry tons and upon completion of the project a total amount of 1,644.94 dry tones were removed from the lagoon which is a total of an additional 244.94 dry tons.

In response to Committee Member Andrew, Mr. Stone explained how the dewatering process worked and once staff was aware of the overage, the process was stopped.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-262.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-263 Consideration of a Sole Source Purchase from Envitech

City Council is requested to consider a Sole Source purchase from Envitech in the amount of \$210,256 for two (2) Gore Gen 4 Mercury Modules for the Mercury Recovery Vessel for the incinerator at the Eastside Wastewater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Service Director, provided the staff report for this item. He stated this item is to purchase two (2) Gore Gen 4 Mercury Modules sole source items for the Mercury Recovery Vessel (MRV) for the incinerator at the Eastside Wastewater Treatment Plant (WWTP). He noted this unit was installed due to state and federal air emissions requirements and has a total of 5 modules. Once the mercury removal levels drops below 70% then the City is obligated to change it. He explained although there is a total of 5 modules, staff is recommending only purchasing two and the others will be rearranged to accommodate. This unit is monitored every year to ensure a mercury level of below 70%.

In response to Committee Member Andrew, Mr. Stone explained that staff will be installing the units.

Chairman Moore requested information regarding PFAS regulations.

A motion was made by Chairman Moore, seconded by Committee Member Andrew, to approve agenda item 2024-263.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-264 Consideration of a Speed Limit Concurrence with North Carolina Department of Transportation (NCDOT) on Kendale Road within High Point City Limits

City Council is requested to consider a request from NCDOT for concurrence from the City of High Point regarding a speed limit ordinance update for Kendale Road between Skeet Club Road and 0.282 miles north of Kendale Road.

Greg Venable, Transportation Director, provided the staff report for this item. He stated the North Carolina Department of Transportation is requesting concurrence from the City of High Point regarding a speed limit ordinance update for Kendale Road (SR 1834) between Skeet Club Road and 0.282 miles north of Kendale Road.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-264.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-265 Consideration of a Purchase of Four Ford Explorers from Performance Ford

City Council is requested to consider a purchase from Performance Ford for four (4) Ford Explorer SUV’s in the amount of \$162,371.80.

Kevin Rogers, Fleet Director, provided the staff report for this item. He stated the Fleet Services Department needs to place an order for four (4) Ford Explorer SUV’s and that the NC State Contract# STC 2510A will be utilized. He noted the total price is for the vehicle, equipment package and DMV fees.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-265.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-266 Consideration of a Purchase of Fifteen Ford Interceptors from Performance Ford

City Council is requested to consider a purchase from Performance Ford for Fifteen Ford Inceptor SUV’s in the amount of \$638,822.85.

Kevin Rogers, Fleet Director, provided the staff report for this item. He stated the Police Department is in need of fifteen Ford Interceptor SUVs and will utilize NC State Contract# STC 2510A. He noted the current vehicles will be declared surplus.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-266.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-267 Consideration of a Purchase from Ditch Witch

City Council is requested to consider a purchase from Ditch Witch in the amount of \$347,603.71 for a Ditch Witch JT24A drilling machine and declare the old machine as surplus and disposing through the online auction process.

Kevin Rogers, Fleet Director, provided the staff report for this item. He stated the Electric Department is currently using a 2008 Vermeer D20X22 drilling machine that needs to be replaced due to age and condition and the Sourcewell Contract# 110421-CMW will be utilized for the purchase. He noted the Ditch Witch JT24A drilling machine from Ditch Witch is being recommended at a total price of \$347,603.71.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-267.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-268 Consideration of a Purchase from James River Equipment

City Council is requested to consider a purchase from James River Equipment in the amount of \$480,259.80 for three (3) new 2024 John Deere 410P backhoes and declare the old units as surplus and disposing through the online auction process.

Kevin Rogers, Fleet Director provided the staff report for this item. He stated the Parks and Recreation and Electric Departments are currently using John Deere 410J backhoes. The backhoes have reached the end of their useful life due to condition and escalating repair costs. James River Equipment has the John Deere 410P backhoe that will continue to meet their needs. The price of \$160,086.60 is for the backhoe, operator training, extended warranty, and delivery. The price for three is \$480,259.80. The delivery time is 365+ days.

A motion was made by Chairman Moore, seconded by Committee Member Andrew, to approve agenda item 2024-268.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-269 **Consideration of a Purchase from Whites International Truck**

City Council is requested to consider a purchase from Whites International Truck in the amount of \$174,566.05 for one (1) International MV607 with Godwin body, plow, and spreader and declare the old truck as surplus and disposing through the online auction process.

Kevin Rogers, Fleet Director, provided the staff report for this item. He stated the Storm Water Division is currently using a 2009 Ford F750 truck that needs to be replaced due to age, condition, and operating hours. Whites International Truck can provide an International MV607 with a Godwin body, plow, and spreader that will continue to meet their needs. The price of \$174,566.05 is for the dump truck, snowplow equipment, extended warranty, operator training, and delivery. Delivery is estimated to be 280-365 days.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-269.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-270 **Consideration of a Purchase from National Equipment Dealers, LLC**

City Council is requested to consider a purchase from National Equipment Dealers, LLC in the amount of \$1,288,721.59 for a Tana H555 Landfill Compactor and declare the current compactor as surplus and disposing through the online auction process.

Kevin Rogers, Fleet Director, provided the staff report for this item. He stated the Landfill Operations Division is currently using a 2005 CMI Terex 390E landfill compactor that needs replacement. The new Tana H555 landfill compactor is designed for landfill use and will meet their needs well. The price of \$1,288,721.59 is for the compactor, training, delivery, and extended warranty. The estimated delivery is 90 days

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-270. Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-271 **Consideration of Opioid Settlement Resolution**

City Council is requested to consider a Resolution authorizing execution of Kroger Opioid Settlement agreement and approving second supplement agreement for additional funds related to the settlement of opioid litigation.

Eric Olmedo, Assistant City Manager, provided the staff report for this item. He provided a history of past opioid settlement agreements noting this resolution will approve a

second supplemental agreement to distribute opioid settlement funds related to Kroger Co. and its subsidiaries and affiliates. As with the wave one and wave two settlements, North Carolina will receive its full share of payments only if all eligible governments sign onto the settlement. The distribution amount to the State of North Carolina is anticipated to be \$40.2 million, and High Point's share will be \$70,436.92 through fiscal year 2034.

Mr. Olmedo explained the funds can be used to create, expand, or sustain programs or services that serve persons with Opioid Use Disorder (OUD), or any co-occurring substance use disorder (SUD) or mental health conditions. Funded programs or services may include evidence-based addiction treatment, recovery support services, recovery housing support, employment-related services, early intervention, Naloxone distributions, post-overdose response team, syringe service program, criminal justice diversion programs, addiction treatment for incarcerated persons, and/or reentry programs.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Michael Holmes, to approve agenda item 2024-271.

Motion carried with the following vote:

2024-290

Consideration of Real Property Acquisition - 205 Model Farm Road

City Council is requested to approve the acquisition of property at 205 Model Farm Road for the purchase price of \$3,500,000 and authorize the appropriate City Official(s) to execute all necessary documents.

Eric Olmedo, Assistant City Manager, provided the staff report for this item. He stated the existing Municipal Operations Center at 816 E. Green Drive is overcrowded and moving the Electric Department to a different facility would allow the remaining operations to move into areas previously occupied by Electric Department staff. Staff has identified 205 Model Farm Road as a suitable location to locate the Electric Municipal Operations Center. The property includes 35.65 acres and an existing 39,996 square foot building that was constructed in 1986. The property was on the market at an asking price of \$3,995,000. The Guilford County tax value is \$2,032,500, and the appraised value was \$2,750,000. Staff was able to negotiate a sales price of \$3,500,000 for the property.

Chairman Moore made a motion, seconded by Committee Member Andrew, to approve agenda item 2024-290.

Motion carried with the following vote:

Aye:

Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

In response to Chairman Moore, Mr. Olmedo stated there is a 120 day review period and then if everything goes well the closing would take place within 60 days.

2024-272 Consideration of a Sole Source Service Agreement with Motorola Services, Inc.

City Council is requested to consider a Sole Source Service Agreement with Motorola Services, Inc. in the total amount of \$2,519,229.40 for maintenance and support of the City's Motorola Radio System and authorize the appropriate City Official(s) to execute all necessary documents.

Adam Ward, IT Services Director, provided the staff report for this item. He stated this is a renewal of the Service Agreement between the City and Motorola Solutions, Inc. for maintenance and support of the City's Motorola Radio System. This agreement provides training as well as hardware and software support for the Motorola P25 System Core purchased in 2019. The Motorola P25 System Core provides High Point autonomy from being hosted on the City of Greensboro's core. Additionally, self-hosting allows High Point to share its system with our neighboring Public Safety agencies such as the City of Archdale and High Point University for improved communications in emergent events. The overall acquisition amount is \$2,519,229.40.

In response to Committee Member Andrew, Mr. Ward spoke to logistics, maintenance, and support of the vendor.

A motion was made by Chairman Moore, seconded by Committee Member Andrew, to approve agenda item 2024-272. Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-274 Consideration of a Contract with Motorola Services, Inc.

City Council is requested to consider a contract with Motorola Services, Inc. in the amount of is \$177,993.00 for radio equipment to facilitate testing as required by changes to the International Fire Code and authorize the appropriate City Official(s) to execute all necessary documents.

Adam Ward, IT Services Director, provided the staff report for this item. He stated Section 510 of the International Fire Code requires radio coverage testing for new building construction. If the building fails to meet coverage requirements, an emergency responder communication enhancement system (ERCES) must be installed in the facility to meet public safety radio coverage requirements. PCTEL's SeeHawk Monitor equipment will facilitate the Radio Systems division's ability to test for fire code compliance. The acquisition amount is \$177,993.00 and includes equipment, installation, calibration, training, and maintenance. The purchase will occur under North Carolina Purchasing Contract 725G.

In response to Chairman Moore, Mr. Ward spoke to maintenance and maintenance fees.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-274.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-275 Consideration of a Contract with 5S Technologies

City Council is requested to consider a contract with 5S Technologies in the amount of \$107,342.46 for the annual renewal of licenses for Cisco Duo Multi-Factor Authentication and authorize the appropriate City Official(s) to execute all necessary documents.

Virginia Baskins, Assistant IT Services Director, provided the staff report for this item. She stated this is an annual renewal of licenses for Cisco Duo Multi-Factor Authentication. In May of 2022, the City of High Point began using multi-factor authentication. The software used to provide multi-factor authentication was Cisco Duo. Multi-factor authentication (MFA) is a security measure which requires employees to provide multiple forms of identification to prove their identity when accessing digital resources. The total cost of renewal is \$107,342.46. The purchase will occur under the purchasing contract, NCPA #01-96.

In response to Committee Member Andrew, Ms. Baskins stated 5S Technologies recommended Cisco and Cisco was the best price.

Chairman Moore, made a motion, seconded by Mayor Pro Tempore Michael Holmes, to approve agenda item 2024-275.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-279 Consideration of a Contract with Mental Health Associates of the Triad

City Council is requested to consider a contract with Mental Health Associates of the Triad in the amount of \$136,987.20 for contracted social work support services at the library and authorize the appropriate City Official(s) to execute all necessary documents.

Mary Sizemore, Library Director, provided the staff report for this item. She stated for five years, the library has had social work interns from the Joint School of Social Work from UNC-G and NC A&T who provide assistance and referrals to library customers during the academic year. The need for such assistance has grown exponentially, especially in the areas of economic insecurity and mental health and library staff are not equipped to respond effectively to these issues. In addition to directly working with library customers, the contracted social workers will support library staff through

training in issues relating to behavior management, social services and trauma-informed approaches to public services.

In response to Council Member Andrew, Mrs. Sizemore explained services would be provided during normal business hours and office furniture etc. has been provided by a previous entity that was utilizing space at the library.

Mayor Pro Tempore Holmes stated his appreciation regarding these resources being provided at the library.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-279.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-280 Consideration of a Resolution and Interlocal Agreement between the City of High Point and the County of Guilford for the Provision of Animal Sheltering

City Council is requested to consider a Resolution ratifying and authorizing the execution of an Interlocal Agreement to the provision of animal shelter services by Guilford County to the City of High Point.

Curtis Cheeks, Police Chief, provided the staff report for this item. He stated this is a renewal of the interlocal agreement between the City of High Point and Guilford County covering services for the animal shelter, located at 4525 West Wendover Ave, Greensboro, NC. This agreement covers services from July 1, 2024, to June 30, 2025. The county will maintain full financial responsibility for the operation of the Guilford County Animal Shelter. The City of High Point continues to own one-eighth (1/8) undivided ownership in the shelter. The City of High Point will continue to provide their own animal collection services and will use the Guilford County Animal Shelter as the main resource for the sheltering of collected animals. He explained previous contracts have been for three years but noted this contract is for one year.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-280.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-281 Consideration of a Purchase of Training and Duty Ammunition from Vista Outdoor dba Kiesler Police Supply

City Council is requested to approve a purchase of training and duty ammunition from Vista Outdoor dba Kiesler Police Supply in the amount of \$152,203 and authorize the appropriate City Official(s) to execute all necessary documents.

Curtis Cheeks, Police Chief, provided the staff report for this item. He stated this ammunition is for the official duty use of the High Point Police Department. Ammunition is available from multiple manufacturers in a variety of bullet weights and configurations, which are periodically evaluated by the Department armorer and firearms instructors. Kiesler Police Supply is the only authorized Law Enforcement Distributor for drop shipments directly from the factory within North Carolina.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-281.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-283 Consideration of a Purchase from Lawmen’s Police and Tactical Supply

City Council is requested to consider a purchase from Lawmen’s Police and Tactical Supply in the amount of \$125,731 for the purchase of Sig P320, 9 MM handgun duty pistols.

Curtis Cheeks, Police Chief, provided the staff report for this item. He stated the High Point Police Department has a need for handgun replacement. Lawmen’s Police and Tactical Supply has offered the Police Department an opportunity to purchase this equipment with a trade-in allowance to realize significant cost savings. The Sig P320, 9 MM handguns (duty pistols) are on State Contract #4615A and the Police Department requests the approval to purchase the handguns for a total amount of \$125,731.

A motion was made by Chairman Moore, seconded by Committee Member Andrew, to approve agenda item 2024-283.

Motion carried with the following vote:

Aye: Chair Moore, Council Member Andrew, Council Member Holmes, and Council Member Peters

2024-287 Public Hearing Regarding a Request from C&C Industries

City Council is requested to consider a request from C&C Industries to authorize performance-based incentives for a manufacturing project at 2103 Brentwood Street in the amount of \$100,000 over a five-year period, approve a resolution in support of a OneNC Fund and Building Reuse Grant from the North Carolina Department of Commerce, and authorize the City Manager to execute a performance agreement with the company containing benchmarks

Peter Bishop, Director of High Point Economic Development, provided the staff report for this item. He stated this is a request from Project Fill, to authorize performance-based incentives for a manufacturing project at 2103 Brentwood Street in the amount of \$100,000 over a five-year period. He stated this request includes approval of a resolution in support of a OneNC Fund and Building Reuse Grant from the North Carolina Department of Commerce.

The project would entail production, clean room, warehouse and distribution functions.

- The company would create 108 new full-time positions.*
- The company anticipates new real and personal property investment of \$6,300,000.*
- The company would purchase and renovate the vacant 2103 Brentwood Street, with significant work to flooring, HVAC, installation of clean room and future expansion planned.*

For information only.

2024-288

Public Hearing Regarding a Request from Triad Expeditor's, Inc

City Council is requested to consider a request from Triad Expeditor's, Inc to authorize performance-based incentives for a manufacturing project at 1806 Wade Place in the amount of \$37,126 over a five-year period and authorize applications to the NC Commerce OneNC Fund and Building Reuse Grant.

Peter Bishop, Director of High Point Economic Development, provided the staff report for this item. He stated this is a request from Triad Expeditors, Inc, to authorize performance-based incentives for a manufacturing project at 1806 Wade Place in the amount of \$37,126 over a five-year period.

Triad Expeditors Inc. is the parent company for College Hunks moving company, DryMedic restoration, and Carolina Boys Portable Storage. This project will relocate these companies to High Point in a new warehouse-shop facility and fenced storage yard.

- The company would relocate and create a total of 66 new full-time positions.*
- The company anticipates new real and personal property investment of \$700,000.*
- The company will construct a new shop building on the 1806 Wade Place property to house offices, employees and equipment. An outdoor yard area for fleet vehicles is also planned.*

For information only.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 4:44 p.m.

Respectfully Submitted,

Britt W. Moore, Chairman
Finance Committee

Attest:

Sandra Keeney, City Clerk