

# City of High Point

*Municipal Office Building  
211 S. Hamilton Street  
High Point, NC 27260*



## **Meeting Minutes - Action Only - Draft**

**Monday, July 17, 2023**

**5:30 PM**

**Council Chambers**

### **City Council**

*Jay W. Wagner, Mayor*

*S. Wesley Hudson, Mayor Pro Tem*

*Britt W. Moore (At Large), Tyrone Johnson (At Large), Cyril Jefferson (Ward 1),  
Christopher Williams (Ward 2), Monica L. Peters (Ward 3), Victor Jones (Ward 5), and  
Michael Holmes (Ward 6)*

## ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

## RECOGNITIONS AND PRESENTATIONS

### STRATEGIC PLAN UPDATE- Blight Reduction and Marketing & Branding Initiative

[2023-330](#)

#### Strategic Plan Update

Council Member Chris Williams, Chairman of the Community Development Committee, will recognize staff to provide an update on the Strategic Plan regarding Blight Reduction. Council Member Michael Holmes, Chairman of the Marketing & Branding Task Force will provide an update on the Marketing & Branding Initiative

**Attachments:** [Strategic Plan Update- Proactive Code Enforcement June 2023](#)  
[Strategic Plan Update - Marketing and Branding](#)

## PUBLIC COMMENT PERIOD

[2023-331](#)

#### Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting scheduled at 5:30 p.m or on the third Monday of the month when the first regular City Council meeting is cancelled. Our policy states persons may speak on any item not on the agenda.

- \* Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
- \* Persons addressing City Council are asked to limit their comments to 3 minutes.
- \* Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
- \* If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

**Attachments:** [7.17.2023 Public Comment Sign up Sheet](#)

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**CONSENT AGENDA ITEMS**

Items on the Consent Agenda have been unanimously recommended by a Committee of the City Council or are submitted in accordance with established procedure. There will be no discussion of the item unless a Council Member so request, in which event the item will be removed from the Consent Agenda and considered individually. Items not removed from the Consent Agenda will be enacted with one motion.

[2023-305](#)      **Consideration of Change Order No. 8 for the Richland Creek Sewer Outfall Aerial Sewer Pipe Replacement Project to Garney Companies Inc.**

City Council is requested to approve Change Order No. 8 to Garney Companies Inc. for the Richland Creek Sewer Outfall Aerial Pipe Replacement Project in the amount of \$577,707.54 and a 60-day extension to the contract end date. (Recommended by Finance Committee.)

**Attachments:**    [Change Order No. 8 - Richland Creek Aerial Outfall](#)

approved

[2023-306](#)      **Consideration of a Sole Source Contract to Serpentix Conveyor Corporation in the amount of \$145,114.06**

City Council is requested to award a sole source contract to Serpentix Conveyor Corporation in the amount of \$145,114.06 to perform the rebuild of the solids conveyor at the Eastside Wastwater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:**    [Sole Source Contract - Serpentix Conveyor Corporation](#)

approved

[2023-307](#)      **Consideration of a Contract to The Harper Corporation in the amount of \$164,235.72**

City Council is requested to award a contract to the Harper Corporation in the amount of \$164,235.72 to perform installation of tube settlers that were pre-purchased for the Super Pulsator at the Ward Water Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:**    [Contract - The Harper Corporation Tube Settler Installation- WardTP](#)

approved

[2023-309](#)      **Consideration of a Contract to Triangle Grading & Paving, Inc. in the amount \$4,869,301.40**

City Council is requested to award a contract to Triangle Grading & Paving, Inc. in the amount of \$4,869,301.40 for the Kersey Valley Road Realignment Project to allow for future expansion of the City's Kersey Valley Landfill and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:**    [Contract - Triangle Grading & Paving, Inc.](#)

approved

[2023-308](#)**Consideration of an On-Call Master Agreement with WithersRavenel Services in the amount of \$340,000**

City Council is requested to approve an On-Call Master Agreement with WithersRavenel Services for construction inspections and contract management services for the Kersey Valley Road Realignment Project and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [Master Agreement - WithersRavenel](#)

approved

[2023-310](#)**Consideration of a Contract to Holden Building Company in the amount not to exceed \$139,811.**

City Council is requested to award a contract to Holden Building Company in the amount not to exceed \$139,811 for exterior siding replacement for the Material Recycling Facility (MRF) and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [Contract - Holden Building Company](#)

approved

[2023-314](#)**Consideration of a Sole Source Contract with 5S Technologies in the amount of \$85,920**

City Council is requested to award a Sole Source contract to 5S Technologies for renewal of licenses of Thretlocker (IT Secure) in the amount of \$85,920 to provide advanced threat prevention and application whitelisting capabilities, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [Sole Source Contract 5S Technologies](#)

approved

[2023-317](#)**Consideration of a Contract with 5S Technologies in the amount of \$562,832.39**

City Council is requested to award a contract to 5S Technologies in the amount of \$562,832.39 for upgrades to existing wireless equipment at City facilities and downtown area to Wifi 6 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [Contract 5S Technologies Wifi 6 Project](#)

approved

[2023-318](#)**Consideration of a Purchase of an Electric Digger Derrick Truck from Terex Utilities in the amount of \$437,503**

City Council is requested to approve a purchase of a new Freightliner truck with a Terex Commander 5048 Digger Derrick body from Terex Utilities Inc. in the amount of \$437,503 and declare the old truck as surplus and dispose through the online auction process.

(Recommended by Finance Committee.)

**Attachments:** [Terex Utilities Inc. - Electric Digger Derrick Truck](#)

approved

[2023-319](#)

**Consideration of a Purchase of an Asphalt Patcher Truck from Infrastructure Solutions Group in the amount of \$297,406**

City Council is requested to approve a purchase of a 2023 Freightliner M2 106 Asphalt Patcher Truck from Infrastructure Solutions Group in the amount of \$297,406 and declare the old truck as surplus and dispose through the online auction process. (Recommended by Finance Committee.)

**Attachments:** [Infrastructure Solutions Group - Asphalt Patcher Truck](#)

approved

[2023-320](#)

**Consideration of a Purchase of a VacAll Truck from Rodders & Jets Supply Company in the amount of \$549,829.70**

City Council is requested to approve the purchase of one (1) Freightliner 114SD/SFA VacAll Truck from Rodder & Jets Supply Company in the amount of \$549,829.70 and declare the old truck as surplus and dispose through the online auction process. (Recommended by Finance Committee.)

**Attachments:** [Rodder & Jets Supply Company - VaCall Truck](#)

approved

[2023-321](#)

**Consideration of a Purchase of a John Deere 410P Backhoe from James River Equipment in the amount of \$169,904.60**

City Council is requested to approve the purchase of one (1) John Deere 410P Backhoe from James River Equipment in the amount of \$169,904.60 and declare the old backhoe as surplus and dispose through the online auction process. (Recommended by Finance Committee.)

**Attachments:** [James River Equipment - John Deere Backhoe](#)

approved

[2023-322](#)

**Consideration of a Sole Source Contract to TransTrack Solutions Group in the amount of \$288,259.**

City Council is requested to approve a sole source five-year contract to TransTrack Solutions Group in the amount of \$288,259 for software that allows the transit system to consolidate data from multiple sources to allow more efficient and effective management of resources and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [TransTrack Solutions Group - Transit System Software](#)

approved

[2023-323](#)

**Consideration of a Resolution Authorizing City of High Point to enter into an agreement with the North Carolina Department of Transportation**

**regarding the Section 5303 Planning Grant**

City Council is requested to adopt a resolution from the North Carolina Department of Transportation to enter into an agreement regarding the Section 5303 Planning Grant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [NCDOT Section 5303 Grant Agreement](#)

approved

**2023-324****Consideration of a Sole Source Contract with Minsait ACS in the amount of \$118,133 for SCADA System Upgrades**

City Council is requested to award a Sole Source Contract with Minsait ACS in the amount of \$118,133 for upgrades to the Supervisory Control and Data Acquisition (SCADA) systems which are used for controlling, monitoring, and analyzing industrial devices and processes within the Electric Grid and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [Minsait ACS - Sole Source SCADA Upgrade](#)

approved

**2023-325****Consideration of a Contract to Burford's Con. LLC in the estimated amount of \$1,100,000 for Tree Trimming Services - (Secondary Provider)**

City Council is requested to award a contract to Burford's Con. LLC in the estimated amount of \$1,100,000 for Tree Trimming Services (Secondary Provider) and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [Burford's Con. LLC - Tree Trimming Services - Secondary Provider](#)

approved

**2023-327****Consideration of a Community Project Funding Grant Agreement - Homeless Day Center and Shelter**

City Council is requested to accept the Community Project Funding Grant in the amount of \$3,000,000 to assist in the construction and development of a Homeless Day Center and Shelter, approve the Budget Ordinance to appropriate the funds, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

**Attachments:** [Community Project Funding Grant Agreement - Homeless Day Center and Shelter](#)

approved

**2023-328****Consideration of a Resolution Ratifying and Authorizing the Execution of a Contract with Guilford County Board of Education for the School Safety Resource Officer Program**

City Council is requested to approve a resolution ratifying and authorizing the execution of a contract with Guilford County Board of Education for eight School Resource Officers and

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One Supervisor. (Recommended by Finance Committee.)

**Attachments:** [Guilford County Board of Education School Resource Officers](#)

approved

### [2023-301](#)

#### **Consideration of the 2023 Urgent Repair Program Policies**

City Council is requested to approve the 2023 Urgent Repair Program Procurement and Disbursement Policy, the 2023 Urgent Repair Program Assistance Policy, and authorize the appropriate City Official(s) to execute all documents. (Recommended by Community Development Committee.)

**Attachments:** [2023 Urgent Repair Program Policies](#)

approved

### [2023-302](#)

#### **Consideration of the 2023 Urgent Repair Program Post-Approval Documentation**

City Council is requested to approve the Post-Approval Documentation for the 2023 Urgent Repair Program and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Community Development Committee.)

**Attachments:** [2023 Urgent Repair Program Post-Approval Documentation](#)

approved

### [2023-329](#)

#### **Consideration of Approval of Minutes**

City Council is requested to approve the following minutes:

Regular Meeting of the High Point City Council - November 21, 2022 @ 5:30 p.m.

Finance Committee minutes - December 1, 2022 @ 4:00 p.m.

Special Meeting of the High Point City Council - December 5, 2022 @ 4:30 p.m.

Special Meeting of the High Point City Council - May 10, 2023 @ 4:00 p.m.

Prosperity & Livability Committee Minutes - June 7, 2023 @ 9:00 a.m.

Finance Committee Minutes - June 15, 2023 @ 4:00 p.m.

Special Meeting of the High Point City Council - June 20, 2023 @ 4:30 p.m.

Regular Meeting of the High Point City Council - June 20, 2023 @ 5:30 p.m.

**Attachments:** [Approval of Minutes](#)

[Regular Meeting of the High Point City Council Minutes - November 21, 2022](#)

[Finance Committee Minutes - December 1, 2022](#)

[Special Meeting of the High Point City Council Minutes - May 10, 2023](#)

[Special Meeting of the High Point City Council Minutes - December 5, 2022](#)

[Prosperity Livability Committee Meeting Minutes - June 7, 2023](#)

[Finance Committee Meeting Minutes - June 15, 2023](#)

[Special Meeting of the High Point City Council Minutes - June 20, 2023](#)

[Regular Meeting of the High Point City Council Minutes - June 20, 2023](#)

approved

**GENERAL BUSINESS AGENDA**[2023-315](#)**Historic Marker to recognize Reverend Daniel Brooks**

A request for approval of a historic marker to recognize Reverend Daniel Brooks. This marker is proposed to be located adjacent to the Southwest High Point Heritage Greenway, on the north side of Vail Avenue, two blocks west of where the Brooks Memorial Methodist Church once stood in the Southside Neighborhood.

**Attachments:** [Historic Marker Request - Rev. Daniel Brooks](#)

**approved**

[2023-316](#)**Annexation Utility Connection Exempt Request**

A request by William and Laura Davis to allow a parcel exceeding three acres to be exempted from annexation policy for connection to City of High Point sewer service.

**Attachments:** [Staff Report - Annexation Exception \(449 Mae Kennedy Rd\)](#)

**approved**

[2023-311](#)**Public Hearing on City of High Point, Zoning Map Amendment 23-14**

A request by the High Point City Council to rezone 80 parcels, totaling approximately 67.5 acres, as part of the Comprehensive Zoning Map Amendment project.

- a) To rezone the Wynngate Subdivision, totaling approximately 42.5 acres (45 parcels), from the Conditional Use Residential Single Family - 3 (CU R-3) District to a Residential Single Family - 3 (R-3) District. The Wynngate Subdivision is located north of the intersection of Burton Road and Flay Cecil Road (*approximately 1,300 feet west of the Guilford/Davidson County line*).
- b) To rezone the Burton Oaks Subdivision, totaling approximately 25 acres (35 parcels), from the Conditional Use Residential Single Family - 3 (CU R-3) District to a Residential Single Family - 3 (R-3) District. The Burton Oaks Subdivision is located north of the intersection of Burton Road and Priya Street (*approximately 2,200 feet west of the Guilford/Davidson County line*).

**Attachments:** [Staff Report ZA-23-14](#)

**approved**

[2023-312](#)**Public Hearing on Dale & Esther Enterprise, LLC, Zoning Map Amendment 23-15**

A request by Dale & Esther Enterprise, LLC to rezone approximately 1.48 acres from a Conditional Use Limited Business (CU-LB) District and a Conditional Use General Business (CU-GB) District to the Conditional Zoning General Business (CZ-GB) District. The site lies at the northwestern corner of W. Lexington Avenue and Westchester Drive (*800 W. Lexington Avenue and 724 Westchester Drive*).

**Attachments:** [Staff Report ZA-23-15](#)



approved

[2023-313](#)

**Public Hearing on Diversified Estate Holdings, LLC, Zoning Map Amendment 23-08**

A request by Diversified Estate Holdings, LLC to rezone approximately 9.6 acres from a Conditional Use Agricultural (CU-AGR) District to a Conditional Zoning Residential Multifamily - 16 (CZ RM-16) District. The site is located west of the intersection of Penny Road and East Fork Road (*1711 and 1701 Penny Road*).

**Attachments:** [Staff Report ZA-23-08 Updated](#)

approved

[2023-332](#)

**Consideration of a Reappointment to the Guilford County Historic Preservation Commission**

City Council is requested to recommend the reappointment of Abigaile Pittman to the Guilford County Historic Preservation Commission as one of High Point's two representatives. Appointment effective immediately and will expire on April 1, 2027.

**Attachments:** [Reappointment- Guilford County Historic Preservation Commission](#)

approved

[2023-333](#)

**Consideration of an Appointment to the Human Relations Commission**

City Council is requested to approve the appointment of Tajia Lagomarsino to the Human Relations Commission. Appointment will be effective immediately and will expire on November 1, 2025.

**Attachments:** [Appointment - Human Relations Commission](#)  
[LAGOMARSINO, Tajia 2023 Ward 4](#)

approved

[2023-334](#)

**Consideration of an Appointment to the Planning and Zoning Commission**

City Council is requested to approve the appointment of Kara Blue to the Planning and Zoning Commission. Appointment will be effective immediately and will expire on June 30, 2026.

**Attachments:** [Appointment - Planning and Zoning Commission](#)  
[BLUE,Kara 2023 Ward 4](#)

approved

[2023-335](#)

**Consideration of a Reappointment to the Citizens Advisory Council**

City Council is requested to confirm the reappointment of Kellie Jackson to the Citizens Advisory Council. Reappointment will be effective immediately and will expire on May 31, 2025.

**Attachments:** [Reappointment - Citizen Advisory Council](#)

postponed

**2023-338****Consideration of an Amendment the City Manager's Contract-Tasha Logan****Ford**

City Council is requested to approve an amendment to the City Manager's Contract to reflect the following changes: increase pay of 5.75% to make her compensation \$234,885.56, increase additional retirement contribution to 5%, and extend the cap on her severance package from 9 to 12 months effective July 1, 2023; and authorize the Mayor to execute any documents.

**approved**

**ADJOURNMENT**