

**HIGH POINT CITY COUNCIL  
SPECIAL MEETING  
May 20, 2024 – 4:00 P.M.  
3<sup>rd</sup> Floor Conference Room – Municipal Building**

**CALL TO ORDER, ROLL CALL**

*Mayor Pro Tempore Holmes called the Special Meeting of the High Point City Council to order at 4:00 p.m. noted that Mayor Jefferson is absent, and Council Member Vickie McKiver would be participating virtually.*

**ADOPT AGENDA**

**Council Member Amanda Cook made a motion, seconded by Council Member Andrew, to adopt the agenda as presented.**

**Motion carried with the following vote:**

**Present:** Mayor Pro Tempore Michael Holmes, Ward 6; Council Member Amanda Cook, At Large; Council Member Monica L. Peters, Ward 3; Council Member Patrick H. Harman, Ward 4; and Council Member Tim Andrew, Ward 5

**Absent:** Mayor Cyril Jefferson Council Member Britt W. Moore, At large

**Abstained:** Council Member Vickie M. McKiver, Ward 1 (virtual)

**2024-199     Engineering and Facilities Departmental Overview**

Staff will provide an overview of the Engineering and Facilities Department.

*Trevor Spencer, Engineering and Facilities Director, provided an organizational chart and explained that Facilities Services performs maintenance for 11 city-owned facilities and provided details of the maintenance responsibilities.*

*Council Member arrived at 4:05 p.m.*

*He outlined project management for facility upgrades and new construction such as Truist Point Stadium Renovations, 300 Oak Renovations and 607 Idol Street Renovations.*

*Tasha Logan Ford, City Manager, commended Mr. Spencer's leadership.*

*Mr. Spencer provided information regarding the Engineering Service Division and noted they are responsible for Engineering Design & Surveying, Engineering Plan Review, Project Management, Construction Inspections, and Erosion Control Program. He explained the Engineering staff performs land surveying and prepares designs for various capital improvement projects, and plans reviews for the City's Technical Review Committee. He noted the role of the Project Manager and provided a list of completed, current, and upcoming projects. He reviewed construction inspections, capital projects, and erosion control.*

*A discussion ensued regarding quantity and timeliness of bids and compliance with the state. Mr. Spencer thanked the City Council for adding an Inspection position to his department.*

**2024-200      Closed Session-Attorney Client Privilege**

Council is requested to go into Closed Session Pursuant to N.C. General Statute §143-318.11(a)(3) for Attorney-Client Privilege.

**Council Member Peters made a motion, seconded by Council Member Harman, to go into Closed Session Pursuant to N.C. General Statute §143-318.11(a)(3) for Attorney-Client Privilege.**

**Motion carried with the following vote:**

**Aye:** Mayor Pro Tem Michael Holmes, Ward 6; Council Member Britt W. Moore, At Large; Council Member Amanda Cook, At Large; Council Member Tyrone E. Johnson, Ward 2; Council Member Monica L. Peters, Ward 3; Council Member Patrick H. Harman, Ward 4; and Council Member Tim Andrew, Ward 5

**Absent:** Mayor Cyril Jefferson

**Abstained:** Council Member Vickie M. McKiver, Ward 1 (virtual)

**Closed Session began at 4:46 p.m.**

**Council Member Peters made a motion, seconded by Council Member Cook, to end Closed Session and resume Regular Session.**

**Motion carried with the following vote:**

**Aye:** Mayor Pro Tem Michael Holmes, Ward 6; Council Member Britt W. Moore, At Large; Council Member Amanda Cook, At Large; Council Member Tyrone E. Johnson, Ward 2; Council Member Monica L. Peters, Ward 3; Council Member Patrick H. Harman, Ward 4; and Council Member Tim Andrew, Ward 5

**Absent:** Mayor Cyril Jefferson

**Abstained:** Council Member Vickie M. McKiver, Ward 1 (virtual)

**Regular Session began at 5:20 p.m.**

**ADJOURNMENT**

*There being no further business to come before the Special Meeting. The meeting adjourned at 5:20 p.m.*

Respectfully Submitted,

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Michael Holmes, Mayor Pro Tempore

Attest:

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Sandra Keeney, City Clerk

DRAFT