

CITY OF HIGH POINT

AGENDA ITEM

TITLE Emergency Vehicle Equipment	
FROM: Kevin Rogers, Fleet Director	MEETING DATE: June 3, 2024
PUBLIC HEARING: N/A	ADVERTISED DATE/BY: N/A
ATTACHMENTS: Formal Bid Recommendation Bid Tabulation	

PURPOSE: The Fleet Services Department worked with the Purchasing Division to solicit proposals for emergency vehicle equipment.

BACKGROUND: Fleet services have been working for several years with outside vendors to provide the city with emergency vehicle equipment and installation services for patrol units in the Police Department. Since our department now has staff to perform the installation process, we need to have the parts ordered now for our new units that will be arriving in mid-2024. These parts are for city-owned vehicles and equipment. With the assistance of the Purchasing division, a bid was advertised to assure that the best value was acquired by the city. West Chatham was the lowest responsive bidder for these services. The total cost of equipment is \$126,795.

BUDGET IMPACT: Funds are available in the 2023-2024 budget.

RECOMMENDATION/ACTION REQUESTED: The Fleet Services Department recommends that the City Council approve the purchase of emergency vehicle equipment from West Chatham Emergency Equipment in the amount of \$126,795 and authorize appropriate city staff to execute all necessary documents.



BID RECOMMENDATION

DEPARTMENT: Fleet Services

COUNCIL AGENDA DATE: 06/03/2024

BID NO.: 41-051424 CONTRACT NO.: DATE OPEN: 05/14/2024

DESCRIPTION:

This RFP was solicited for the purchase of emergency vehicle equipment. This includes lighting, partitions, and other equipment needed for new patrol vehicles.

PURPOSE:

Being that Fleet Services has the ability to install the equipment by City staff emergency vehicle equipment is needed. This not only saves cost but also reduces time to place the vehicles in service.

COMMENTS:

Fleet services has been working for several years with outside vendors to provide the city with emergency vehicle equipment. These services are for city owned vehicles and equipment. With the assistance of the purchasing division an RFP was solicited for multiple vendors to assure that the best value was acquired by the city. West Chatham Warning Devices was the lowest responsive bidder for these services. The total of equipment cost was \$126,795.

RECOMMEND AWARD TO: West Chatham Warning Devices AMOUNT: \$126,795

JUSTIFICATION:

After receiving bids city staff evaluated all companies. West Chatham Warning Devices was the lowest responsive bidder.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	524202			\$126,795
TOTAL BUDGETED AMOUNT				\$126,795

DEPARTMENT HEAD: KEVIN ROGERS Digitally signed by KEVIN ROGERS Date: 2024.05.21 11:47:11 -04'00' DATE: 05/21/2024

The Purchasing Division concurs with recommendation submitted by the Fleet Services and recommends award to the lowest responsible, responsive bidder West Chatham Warning Devices in the amount of \$126,795.00

PURCHASING MANAGER: Candy E. Harmon Digitally signed by Candy E. Harmon Date: 2024.05.22 09:06:28 -04'00' DATE: 5/22/2024

FINANCIAL SERVICES DIRECTOR: Bobby Fitzjohn Digitally signed by Bobby Fitzjohn Date: 2024.05.22 09:15:01 -04'00' DATE: 5/22/24

Approved for Submission to Council

CITY MANAGER: (For City Council Approval Only) DATE:

Bid Tabulation
City of High Point, North Carolina
Police Vehicle Upfit-Fleet Services
Bid 41-051424

Contractor	Total Bid
West Chatham Warning Devices	\$126,765.00
Batteries of NC LLC	\$142,581.00
Campbell-Brown Inc.	\$144,512.85
Dana Safety Supply	\$150,718.19
Global Public Safety LLC	\$161,310.75