

**FINANCE COMMITTEE**  
*Chaired by Council Member Moore*  
*Committee Members: Moore, Peters, Holmes, and Andrew*  
**August 1, 2024 – 4:00 P.M.**  
**Council Chambers – Municipal Building**  
**211 S. Hamilton Street**

**FINANCE COMMITTEE - Britt W. Moore, Chair**

**CALL TO ORDER**

*Chairman Moore called the Finance Committee Meeting to order at 4:00 p.m. and stated all Committee Members were present with the exception of Committee Member Andrew.*

**Present:** Chair Britt Moore, Council Member Michael Holmes, and Council Member Monica Peters

**Absent** Council Member Tim Andrew

**PRESENTATION OF ITEMS**

**2024-300      Consideration of a Contract with SCS Engineering**

City Council is requested to consider a contract with SCS Engineering in the amount of \$93,628.00 for a Solid Waste Feasibility Study and authorize the appropriate City Official(s) to execute all necessary documents.

*Robby Stone, Public Services Director, provided the staff report for this item. He stated a Request for Proposal (RFP) was advertised for a Solid Waste Feasibility Study to assess the operations and finances of the Landfill, Material Recovery Facility (MRF), Ingleside Compost Facility (ICF), and Environmental Services collections. This study will evaluate short, mid, and long-term feasibility, regarding rates, staffing, equipment and permitting.*

*In response to Chairman Moore, Mr. Stone stated a Solid Waste Feasibility Study has not been performed in the last seven years.*

*In response to Mayor Pro Tempore Holmes, Mr. Stone stated this study would ensure that High Point is competitive with surrounding jurisdictions.*

**A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-300.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-301      Consideration of a Sole Source Purchase from FIALab Instruments, Inc.**

City Council is requested to consider FIALab Instruments, Inc. as Sole Source vendor to purchase a flow injection nutrient analyzer with parts in the amount of \$67,215.

*Robby Stone, Public Services Director, provided the staff report for this item. He stated this item is to make a sole source purchase for a flow injection nutrient analyzer for the Water Quality Lab. The equipment is used to test the water, wastewater, and stormwater facilities to ensure they are in compliance with state and federal regulations. The current equipment is near the end of service life and funds are available in the 2024-2025 budget.*

*In response to Chairman Moore, Mr. Stone stated there would be a two month turn around for installation.*

**A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-301.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-303      Consideration of a Sole Source Contract with GEA Mechanical Equipment US, Inc.**

City Council is requested to consider GEA Mechanical Equipment US, Inc. as a Sole Source vendor for a 3-year Contract in the amount of \$249,375 and authorize the appropriate City Official(s) to execute all necessary documents.

*Robby Stone, Public Services Director, provided the staff report for this item. He stated this item is to enter into a three-year contract with GEA Mechanical Equipment US, Inc. as sole source vendor for the maintenance and repair of two centrifuges at the Eastside Wastewater Treatment Plant. He explained these are used for de-watering solids as part of the wastewater treatment process and noted staff would perform the routine maintenance.*

*In response to Chairman Moore, Mr. Stone stated the funds would be distributed over three years.*

**A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-303.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-305      Consideration of a Memorandum of Understanding for a Feasibility Study**

City Council is requested to consider a Memorandum of Understanding for Piedmont Triad Regional Water Authority (PTRWA) to conduct a feasibility study of the City of Asheboro joining the PTRWA and authorize the appropriate City Official(s) to execute all necessary documents.

*Damon Dequenne, Assistant City Manager, provided the staff report for this item. He stated due to increase in regional demand for wastewater service and some local infrastructure needs by the City of Asheboro with their wastewater treatment plant, there has been discussions about potentially including Asheboro as a member of the PTRWA. He stated this Memorandum of Understanding is collaborating on conducting a feasibility analysis of Asheboro joining the PTRWA and to do something regionally with wastewater. He noted the City of Asheboro, PTRWA Board, and the City of Greensboro has approved this item. He stated there will be no cost to the City and there will be a more in depth report presented to the City Council on Monday.*

*In response to Mayor Pro Tempore Holmes, Mr. Dequenne provided information regarding how this collaboration would benefit the City.*

**A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-305.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-307 Consideration of a Contract with the North Carolina League of Municipalities**

City Council is requested to consider a contract with the North Carolina League of Municipalities in the amount of \$102,104 for Workers' Compensation Services from September 1, 2024 to August 31, 2027 and authorize the appropriate City Official(s) to execute all necessary documents.

*Angela Kirkwood, Human Resources Director, provided the staff report this item. She stated the City of High Point is currently under contract with NCLM to provide third party workers' compensation claims administration for an annual fee of approximately \$36,454.00. The current agreement expires August 31, 2024. The Department of Human Resources requested proposals from three vendors known for their expertise in working with local governments and municipalities to administer worker's compensation claims. Compensation Claims Solutions, PMA Management Corp., and the North Carolina League of Municipalities provided proposals and presentations of their services. She provided proposed services from all three vendors, and asked that the North Carolina League of Municipalities be awarded the contract.*

*In response to Chairman Moore, Ms. Kirkwood stated the initial contract with the NCLM was in 2021.*

**A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-307.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-308      Consideration of a Purchase from Wesco, Inc.**

City Council is requested to consider a purchase from Wesco, Inc. in the amount of \$3,178,681.54 for two upcoming streetscape projects for Washington Street and the downtown Showroom District.

*Tyler Berrier, Electric Utilities Director, provided the staff report for this item. He stated this item would be procuring materials for two projects that are in the Capital Plan which are undergrounding of utilities on Washington Street and expansion of the downtown showroom district. He stated staff would be performing the installation once the conduit and vaults are installed.*

**Chairman Moore made a motion, seconded by Committee Member Peters, to approve agenda item 2024-308.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-309      Consideration of a Contract with SHI, Inc.**

City Council is requested to consider a contract with SHI, Inc. in the amount of \$135,209.46 for the renewal of licensing for Checkpoint firewall appliances and that the appropriate City Official(s) be authorized to execute all necessary documents.

*Virginia Baskins, Assistant IT Services Director, provided the staff report for this item. She stated this item is for the annual renewal for Checkpoint firewall appliances which would allow the City to continue to use these appliances and allow access to updates and support when needed. She noted the purchase would occur under the Charlotte Technology Products and Related Services purchasing contract # 2020000547 and stated there is a reduction of cost from last year.*

**A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-309.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-310      Consideration of a Purchase from Capital Chevrolet**

City Council is requested to consider a purchase of two Chevrolet 2500 trucks from Capital Chevrolet in the amount of \$97,483.12 and declare the current trucks as surplus and disposing through the online auction process.

*Kevin Rogers, Fleet Manager, provided the staff report for this item. He stated the Electric and Fire Departments are each currently utilizing a three-quarter ton truck that needs to be replaced due to age, condition, and mileage. Capital Chevrolet has the Chevrolet 2500 that will continue to meet their needs. The price of \$47,321.90 is for the truck and equipment package with DMV fees of \$1,419.66. The total cost of two (2) is \$97,483.12. Delivery is estimated to be 280-365 days and funds are available in the current year budget.*

*In response to Chairman Moore, Mr. Rogers stated the trucks are the same and explained DMV fees.*

*In response to Committee Member Peters, Mr. Rogers stated these truck would be purchased under State Contract #2510A*

**A motion was made by Chairman Moore, seconded by Council Member Peters, to approve agenda item 2024-310.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-311 Consideration of a Purchase from Rodders and Jets Supply**

City Council is requested to consider a purchase of two Freightliner 114SD chassis with Vacall AJV 1015 bodies from Rodders and Jets Supply in the amount of \$1,156,081 and declare the old units as surplus and disposing through the online auction process.

*Kevin Rogers, Fleet Director, provided the staff report for this item. He stated the Water Mains Division is currently utilizing a 2015 and a 2016 Freightliner chassis with Vacall bodies that need to be replaced due to usage, overall condition, operating cost, and hours. Rodders and Jets Supply has the Freightliner 114SD chassis with Vacall AJV 1015 Body that will continue to meet their needs. The price of \$578,040.50 is for the chassis, Vacall body, extended warranty, operator training, and delivery. The price of two (2) is \$1,156,081. Delivery is estimated to be 365+ days and funds are available in the current year budget.*

*In response to Chairman Moore, Mr. Rogers stated these will not be available until the end of 2025.*

**A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-311.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-312      Consideration of a Purchase from Carolina Environmental Systems, Inc.**

City Council is requested to consider a purchase of a new 2025 Battle Motors LET2 cab/chassis with Heil Dura Pack 40 cubic yard body from Carolina Environmental Systems, Inc in the amount of \$396,986.00 and declare the current truck as surplus and disposing through the online auction process.

*Kevin Rogers, Fleet Director, provided the staff report for this item. He stated the Environmental Services Division is currently utilizing a 2014 Peterbilt front-end loader that needs replacement due to age, condition, and usage. Using the Heil/Sourcwell Contract# 110223-THC, a 2025 Battle Motors LET2 cab/chassis with Heil DuraPack 40 cubic yard full eject front end loading refuse body is being recommended for Council approval. The new unit is like other trucks they are using and will meet their needs. The price of \$396,986 is for the truck, training, extended warranty, and delivery. The estimated delivery is less than 365 days and funds are available in the current year budget.*

**A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-312.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**2024-313      Consideration of a Purchase from Capital Chevrolet**

City Council is requested to consider a purchase of three Chevrolet 2500 chassis with utility bodies from Capital Chevrolet in the amount of \$182,671.05 and declare the current trucks as surplus and disposing through the online auction process.

*Kevin Rogers, Fleet Director, provided the staff report for this item. He stated the Customer Service Department is currently utilizing three three-quarter ton trucks with utility bodies that need replacement due to age and overall condition. Capital Chevrolet has the 2025 Chevrolet 2500 with Knapheide body that will continue to meet their needs. The price of \$59,116.84 is for the truck, utility body and equipment package with DMV fees of \$1,773.51. Total cost of three is \$182,671.05. Delivery is estimated to be 280-365 day and funds are available in the current year budget. He noted the recommendation also includes declaring the current trucks as surplus and disposing through the online auction process.*

*In response to Mayor Pro Tempore Holmes, Mr. Rogers stated the link for the online auction process is on the Fleet Services page of the website.*

**A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-313.**

**Motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, and Council Member Peters

**Absent:** Council Member Andrew

**ADJOURNMENT**

*Eric Olmedo, Assistant City Manager, introduced Carla Huggins, Fellow with UNC and noted she would be working on various projects for the next 11 months.*

*Chairman Moore noted the Carolina Core FC would be playing in town this week and the Charles Ray concert series would also be taking place this weekend.*

*Committee Member Peters reminded everyone of Social Saturday.*

*There being no further business to come before the Finance Committee, the meeting adjourned at 4:24 p.m.*

Respectfully Submitted,

---

Britt W. Moore, Chairman  
Finance Committee

Attest:

---

Sandra Keeney, City Clerk