CITY OF HIGH POINT
AGENDA ITEM

TITLE: Fleet Services Refuse Truck Washing Services	
FROM: Kevin Rogers, Fleet Director	**MEETING DATE:** March 18, 2024
PUBLIC HEARING: N/A	**ADVERTISED DATE/BY:** N/A
ATTACHMENTS: Formal Bid Recommendation	

PURPOSE:

The fleet services department worked with the purchasing division to request proposals for washing services for our refuse trucks.

BACKGROUND:

After executing the contract, Fleet has seen in the first five (5) months spending of $45,000 and we believe that the yearly spending will be approximately $95,000. With the potential of the amount exceeding the threshold of $90,000 fleet services is requesting approval for a not to exceed amount of $95,000 per year contract with the option for four (4) one (1) year renewal options if both parties agree.

BUDGET IMPACT:

The price impact will be a yearly cost of approximately $95,000 per year. This includes washing services for all refuse trucks, roll off trucks, and boom trucks. Funds are available in the 2023-2024 Budget.

RECOMMENDATION/ACTION REQUESTED:

The Fleet Services Department recommends that the City Council approve a one (1) year contract for truck washing services to Blue Line Exterior Cleaning Solutions in the amount of $95,000 and the option for four (4) additional one (1) year renewals.

BID RECOMMENDATION

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: | CONTRACT NO.: | DATE OPEN:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: | AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: | DATE:

The Purchasing Division concurs with recommendation submitted by the _____ **and recommends award to the lowest responsible, responsive bidder** _____ **in the amount of** _____ .

PURCHASING MANAGER: | DATE:

FINANCIAL SERVICES DIRECTOR: | DATE:

Approved for Submission to Council

CITY MANAGER:
(For City Council Approval Only) | DATE: