

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Contract with the North Carolina League of Municipalities	
FROM: Angela Kirkwood, Director of Human Resources	MEETING DATE: August 5, 2024
PUBLIC HEARING: n/a	ADVERTISED DATE/BY: n/a
ATTACHMENTS: none	

PURPOSE: The City of High Point contracts with a third-party administrator to manage workers' compensations claims to ensure timely care and lost wage payments.

BACKGROUND: The City of High Point is currently under contract with NCLM to provide third-party workers' compensation claims administration for an annual fee of approximately \$36,454.00. The current agreement expires August 31, 2024.

The Department of Human Resources requested proposals from three vendors known for their expertise in working with local governments and municipalities to administer worker's compensation claims. Compensation Claims Solutions, PMA Management Corp., and the North Carolina League of Municipalities provided proposals and presentations of their services.

The proposed services from all three vendors include:

- Processing and distributing all required North Carolina Industrial Commission (NCIC) employer and employee forms.
- Electronic access to claim files, including the ability to view files and notes, complete NCIC forms, and claim cost information.
- A dedicated claims professional is assigned to service the City of High Point account, including attendance at all mediations and hearings.
- Re-pricing of medical invoices for discounts in compliance with the current North Carolina Industrial Commission fee schedule.
- Monthly and year-to-date claims expense reports.

BUDGET IMPACT: Funding is available in the FY 2024-2025 budget.

RECOMMENDATION/ACTION REQUESTED: The Human Resources Department recommends approval of the contract for workers' compensation services to the North Carolina League of Municipalities from September 1, 2024, to August 31, 2027, in the amount of \$102,104 and that the appropriate City official(s) and/or employee be authorized to execute all necessary documents.

