



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Minutes - Action Only City Council

Cyril Jefferson, Mayor
Michael Holmes, Mayor Pro Tempore (Ward 6),
Britt W. Moore (At Large), Amanda Cook (At Large), Vickie M.
McKiver (Ward 1), Tyrone Johnson (Ward 2), Monica L. Peters
(Ward 3), Dr. Patrick Harman (Ward 4), and Tim Andrew (Ward
5)

Monday, June 3, 2024

5:30 PM

Council Chambers

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

approved

RECOGNITIONS AND PRESENTATIONS

[2024-221](#)

Recognition - High Point 911 Telecommunicators

High Point 911 Telecommunicators (Baker Team) was awarded the 2024 Communications Team of the Year award at the North Carolina Association of Public-Safety Officials (APCO) conference.

Attachments: [Recognition Telecommunicators - NC APCO 2024](#)

Presented

PUBLIC COMMENT PERIOD

2024-235

Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

- * Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
- * Persons addressing City Council are asked to limit their comments to 3 minutes.
- * Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
- * If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

Attachments: Public Comment Period Sign In Sheets

CONSENT AGENDA ITEMS

approved

[2024-201](#)

Consideration of a Sole Source Purchase from Leica Microsystems Inc.

City Council is requested to consider a Sole Source Purchase from Leica Microsystems Inc. in the amount of \$83,810 for a Comparison Microscope and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Leica Microsystems Comparison Microscope Sole](#)

approved

[2024-213](#)

Consideration of a Resolution Authorizing the Sale of Retired K-9 Lumin

City Council is requested to consider a resolution to retire Police K-9 Lumin and declare as surplus property and authorize the purchase of K-9 Lumin by Detective Josh Wolfe who will assume all liability and responsibility for the animal's care for the remainder of its life. (Recommended by the Finance Committee.)

Attachments: [PD K-9 Retirement- Lumin May 2024](#)

[Signed Lumin K-9 Resolution](#)

approved

[2024-207](#)

Consideration of a Task Order with CDM Smith

City Council is requested to consider a Task Order for Professional Engineering Services with CDM Smith in the amount of \$115,000 and authorize appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Task Order - CDM Smith](#)

approved

[2024-208](#)

Consideration of Master Agreements for Professional Services

City Council is requested to authorize the execution of Master Agreements for SCADA Design and Integration Support Services with CITI, Revere Control Systems, Piedmont Automations, Lord and Company, and DSI Innovations and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Professional Services- SCADA Design and Integration Support](#)

approved

[2024-209](#)

Consideration of a Sole Source Contract with Pavement Technology, Inc.

City Council is requested to consider a sole source contract to Pavement Technology, Inc in the amount of \$793,351.20 to apply Reclamite® Asphalt Rejuvenator to approximately 661,126 square yards of roadway at various locations within the City of High Point and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Sole Source Contract - Reclamite](#)

approved

[2024-210](#)

Consideration of a Task Order with Tetra Tech

City Council is requested to consider a Task Order with Tetra Tech for Professional Engineering Services in the amount of \$150,000 and authorize appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Task Order-TetraTech-Phase 3 Water Supply Protection](#)

approved

[2024-211](#)

Consideration of a Sole Source Purchase from Radian Research, Inc.

City Council is requested to consider a Sole Source Purchase from Radian Research, Inc. in the amount of \$102,653.20 for two three-phase Meter Site Analyzers and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Sole Source - Radian - Three Phase Meter Site Analyzer](#)

approved

[2024-212](#)

Consideration of a Purchase from Wesco, Inc.

City Council is requested to consider a purchase from Wesco, Inc. in the amount of \$1,066,334.12 for various pole mounted and pad mounted transformers for warehouse stock items not associated with a specific project and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Wesco - Transformers for Warehouse Stock](#)

approved

[2024-222](#)

Consideration of a Contract with Guy M. Turner, Inc.

City Council is requested to consider a contract with Guy M. Turner for emergency mobilization of cranes for after hours work. (Recommended by the Finance Committee.)

Attachments: [Crane and Rigging Services](#)

approved

[2024-215](#)

Consideration of a Contract with Allegiant

City Council is requested to consider a contract with Allegiant in the amount of \$1,009,800.84 for meter installations services and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Allegiant Contract](#)

approved

[2024-216](#)

Consideration of Tax Collection Orders for the Forsyth County Tax Administration

City Council is requested to consider the Tax Collection Orders as requested by the Forsyth County Tax Administration for collection of Fiscal Year 2024 Taxes and collection of 2023 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County, and to authorize the appropriate City Official(s) to execute the Tax Collection Orders. (Recommended by the Finance Committee.)

Attachments: [Forsyth County Orders to Collect Taxes](#)

approved

[2024-218](#)

Consideration of a Purchase from West Chatham Emergency Equipment

City Council is requested to consider a purchase from West Chatham Emergency Equipment in the amount of \$126,795 for emergency vehicle equipment and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Police Emergency Equipment](#)

approved

[2024-219](#)

Consideration of a Budget Ordinance Amendment

City Council is requested to consider a Budget Ordinance Amendment in the amount of \$408,033 to appropriate federal grant dollars awarded for Transit which will be utilized for parking lot repairs and paratransit scheduling and dispatching software. (Recommended by the Finance Committee.)

Attachments: [Transit Grants - Budget Ordinance Amendment](#)

[Signed Transit Budget Ordinance Amendment](#)

approved

[2024-220](#)

Consideration of a License Agreement between the North Carolina Railroad (NCRR) and the City of High Point

City Council is requested to consider a License Agreement with NCRR which will

provide the City use of the property to maintain the High Point Depot for Amtrak passenger rail service and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [NCRRL License Agreement](#)

approved

[2024-232](#)

Consideration of a Resolution Authorizing the Upset Bid Process for the Sale of City Properties Located at 516 White Oak St. High Point, NC

City Council is requested to approve a resolution accepting the offer of \$11,000 from Sterling Real Estate Development of North Carolina, LLC for a city-owned vacant lot through the upset bid procedure of N.C.G.S. §160A-269 and direct the City Clerk to publish a public notice of the proposed sale in accordance with N.C.G.S. §160A-269. (This item was originally approved at the November 2, 2023 Finance Committee.)

Attachments: [Sale of 516 White Oak 2024](#)

[Original Finance Committee Agenda Item](#)

[Signed 516 White Oak Resolution](#)

approved

[2024-225](#)

Consideration of Approval of Minutes

City Council is requested to approve the following minutes:

Finance Committee Minutes - May 2, 2024, at 4:00 p.m.

Special Meeting of the High Point City Council Minutes - May 6, 2024, at 4:00 p.m.

Regular Meeting of the High Point City Council Minutes - May 6, 2024, at 5:30 p.m.

Community Development Committee Minutes - May 7, 2024, at 4:00 p.m.

Prosperity, Livability & Safety Committee Minutes - May 9, 2024, at 9:00 a.m.

Transparency, Engagement & Communication Committee Minutes - May 15, 2024, at 9:00 a.m.

Special Meeting of the High Point City Council Minutes - May 15, 2024, at 4:00 p.m.

Attachments: [Agenda Memo Approval of Minutes](#)

[Finance Committee Meeting Minutes - May 2, 2024](#)

[Special Meeting Minutes - May 6, 2024](#)

[Regular Meeting Minutes - May 6, 2024](#)

[Community Development Committee Minutes - May 7, 2024](#)

[Prosperity, Livability & Safety Committee Minutes - May 9, 2024](#)

[Transparency, Engagement, and Communication Committee Meeting Minute](#)

[Special Meeting Minutes - May 15, 2024](#)

approved

GENERAL BUSINESS AGENDA[2024-202](#)**Consideration of an Oakwood Memorial Park Cemetery Historic Marker**

City Council is requested to consider a request by the High Point Preservation Society for approval of a historic marker to recognize Oakwood Memorial Park Cemetery on the south side of Qubein Avenue near the cemetery entrance.

Attachments: [Oakwood Memorial Park Cemetery Historic Marker](#)
[Presentation - Oakwood Memorial Park Cemetery Historic Marker](#)

approved

[2024-229](#)**Consideration of the FY 2024-2025 Annual Budget Ordinance for Forward High Point, Inc.**

City Council is requested to consider the adoption of the City of High Point's FY 2024-2025 Annual Budget Ordinance for Forward High Point, Inc.

Attachments: [Approval of FY 2024-25 Budget Ordinance - Forward High Point, Inc.](#)
[Signed FY 2024-2025 Budget Ordinance - Forward High Point](#)

approved

[2024-230](#)**Consideration of the 2024-2025 High Point International Home Furnishings Market Authority Corporation Budget**

City Council is requested to consider the adoption of the FY 2024-2025 High Point International Home Furnishings Market Authority Corporation (High Point Market Authority) budget and the FY 2024-2025 Annual Budget Ordinance for the High Point International Home Furnishings Market Authority Corporation (High Point Market Authority).

Attachments: [Approval of FY 2024-25 High Point International Home Furnishings Market A](#)
[Signed FY 2024-2025 Budget Ordinance - International Home Furnishings M](#)

approved

[2024-231](#)**Consideration of FY 2024-2025 High Point Convention and Visitors Bureau, Inc. (Visit High Point) Budget**

City Council is requested to consider the approval of the FY 2024-2025 High Point Convention and Visitors Bureau, Inc. (Visit High Point) budget and adopt the FY 2024-2025 Annual Budget Ordinance for High Point Convention and Visitors Bureau, Inc. (Visit High Point).

Attachments: [Approval of FY 2024-25 High Point Convention and Visitors Bureau, Inc. Bud](#)
[Signed FY 2024-2025 Budget Ordinance - High Point Convention and Visitor](#)

approved

[2024-228](#)**Consideration of the City of High Point's FY 2024-2025 Annual Budget Ordinance**

City Council is requested to consider the adoption of the City of High Point's FY 2024-2025

Annual Budget Ordinance for the City of High Point, including proposed changes to the fee schedule.

Attachments: [Approval of FY 2024-25 Budget Ordinance](#)
[Signed FY 2024-2025 Budget Ordinance - City of High Point](#)

approved

2024-226

Closed Session- Personnel

City Council is requested to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(6) for personnel.

approved

ADJOURNMENT