

# CITY OF HIGH POINT

## AGENDA ITEM



<b>TITLE:</b> Strategic Initiatives Application – Envisio Solutions, Inc.	
<b>FROM:</b> Meredith Martin, Strategic Initiatives Manager	<b>MEETING DATE:</b> August 19, 2024
<b>PUBLIC HEARING:</b> n/a	<b>ADVERTISED DATE/BY:</b> n/a
<b>ATTACHMENTS:</b> Bid Recommendation Form	

**PURPOSE:** Approval of a contract with Envisio Solutions, Inc. for a strategic initiatives application.

**BACKGROUND:** The City of High Point evaluated cloud-based system options for strategic planning and performance management systems to aid with the collection, tracking, and reporting of the City's strategic plan, performance measures, and major strategic projects. The Budget and Evaluation Department recommends Envisio Solutions, Inc. for this solution, which will occur under the purchasing contract OMNIA EDU R191902.

Staff recommends entering into a five-year subscription agreement with Envisio Solutions, Inc. for a total cost of \$183,208.58. The first-year costs for this project include \$18,925 for implementation services, \$29,500 for the first-year subscription fee, and \$1,277.45 in fees.

The strategic plan, performance measures, and major strategic projects will be implemented simultaneously within approximately six months upon execution of the agreement.

**BUDGET IMPACT:** Funding is available in the FY 2024-25 budget.

**RECOMMENDATION/ACTION REQUESTED:** The Budget and Evaluation Department recommends approval of the contract to Envisio Solutions, Inc. in the amount of \$183,208.58 and that the appropriate city officials be authorized to execute all necessary documents



**BID RECOMMENDATION**

DEPARTMENT: Budget and Evaluation

COUNCIL AGENDA DATE: August 19, 2024

BID NO.: N/A CONTRACT NO.: OMNIA EDU R191902 DATE OPEN: N/A

DESCRIPTION:

Contract for strategic initiatives software application.

PURPOSE:

The software provides strategic planning and performance management systems to aid with the collection, tracking, and reporting of the strategic plan, performance measures, and major strategic projects.

COMMENTS:

The total cost of the contract is \$183,208.58. The purchase will occur under the purchasing contract OMNIA EDU R191902. Funds are available in the FY 2024-25 budget for the implementation and first year costs. Costs for subsequent years will be included in future budgets.

RECOMMEND AWARD TO: Envisio Solutions, Inc. AMOUNT: \$183,208.58

JUSTIFICATION:

The application will allow for a one-stop shop for all strategic initiative efforts including implementation and tracking of progress for the City's strategic plan, collection of department performance measures, strategic project status and tracking, reporting features, and internal and public dashboards.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
401240	527101	401231031005	53010	\$183,208.58
TOTAL BUDGETED AMOUNT				\$183,208.58

DEPARTMENT HEAD: Stephen Hawryluk Digitally signed by Stephen Hawryluk  
Date: 2024.08.07 10:56:13 -04'00' DATE: 8-7-2024

The Purchasing Division concurs with recommendation submitted by the Budget Department and recommends award to the lowest responsible, responsive bidder Envisio Solutions, Inc. in the amount of \$183,208.58.

PURCHASING MANAGER: Candy E. Harmon Digitally signed by Candy E. Harmon  
Date: 2024.08.07 13:19:32 -04'00' DATE: 8/7/2024

Approved for Submission to  
Council

FINANCIAL SERVICES DIRECTOR: Bobby Fitzjohn Digitally signed by Bobby Fitzjohn  
Date: 2024.08.07 14:59:34 -04'00' DATE: 8/7/24

CITY MANAGER: DATE:

(For City Council Approval Only)