

CITY OF HIGH POINT

AGENDA ITEM



Title: Agenda Item – Sole Source for CMMS Software Renewal - Accruent

From: Robby Stone – Interim Public Services Dir
Derrick Boone – Asst. Director Public Services

Meeting Date: February 21, 2022

Public Hearing: No

Advertising Date: N/A

Advertised By: N/A

Attachments: Attachment A - Accruent Invoice
Attachment B - Sole Source Form

PURPOSE:

To renew the annual contract with Accruent for the computerized maintenance management system (CMMS).

BACKGROUND:

A computerized maintenance management system (CMMS) is software that centralizes maintenance information and facilitates the processes of maintenance operations. It helps optimize the utilization and availability of physical equipment like vehicles, machinery, communications, plant infrastructures and other assets. The Water and Sewer Plant Maintenance Division utilizes Accruent CMMS software for tracking the operation, maintenance, and replacement of equipment at the water and wastewater facilities. This is a one-year contract renewal.

BUDGET IMPACT:

Funding is available in the 2021-2022 Budget.

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department is recommending that Accruent be approved as a sole source vendor for the annual renewal of the CMMS software for \$42,589.54.



Client Information

Client Name:	City of High Point	Client Contact Name:	Derrick Boone
Bill To:	Casey Miller PO Box 230 High Point, NC 27261	Client Contact Email:	Derrick.boone@highpointnc.gov
Ship To:	Kim Hilton 121 N Pendleton St. High Point, NC 27260 USA	Client Contact Phone:	(336)883-3166
Billing Email:	casey.miller@highpointnc.gov		

Quote Information

Quote #: Q-232602-1		Quote Expiration:	2/17/2022
Start Date: 2/11/2022		End Date:	2/18/2023
Invoice Frequency:	Annual		

License and Maintenance Information and Fees

Product	Quantity	Pro-Rated Cost Starting 2/11/2022		Net Total
MC Annual Technical Support – Renewal (MRO)	10	225.15		USD 225.15
MC Annual Technical Support – Renewal (MC Express)	19	102.15		USD 102.15
MC Secure Datacenter Cloud Hosting Subscription	10	213.55		USD 213.55
			YR 1 INV Co-term Total	USD 540.85
Product	Quantity	Pro-Rated Cost Starting 2/11/2022		Net Total
MC Annual Technical Support – Renewal (MRO)	21	18724.36		USD 18,724.36
MC Annual Technical Support – Renewal (MC Express)	19	5266.70		USD 5,266.70
MC Secure Datacenter Cloud Hosting Subscription	20	18,057.63		USD 18,057.63
			YR 2 INV Annual Total	USD 42,048.69
TOTAL QUOTE COST COMBINED				USD 42,589.54

Additional Terms

1. Accruent shall grant a license to access the SaaS Services for the non-cancelable period listed above ("Committed SaaS Term"). The maximum annual increase to fees during the Committed SaaS Term shall not exceed percent. Thereafter, the SaaS Services shall automatically renew at the then current fees.
2. All fees shall be due and payable within thirty (30) days of the date of Accruent's invoice. All fees listed in this quote exclude any applicable taxes.
3. The pricing and offer in this Order Document are provided in return for an executed Order Document received by Kristin Allen by the Quote Expiration date listed above.
4. Use of the SaaS Service and this Order Document are subject to the terms and conditions of Agreement dated 2/8/2007, between City of High Point and Accruent, LLC.
5. Please note that your Support Terms and Conditions are changing to match Accruent Standard Support Services. These Terms and Conditions can be found on the Accruent website using the URL provided below. These Terms and Conditions supersede those outlined in your current agreement.
<https://www.accruent.com/services-support/customer-support>

Acknowledged and Agreed by the Duly Authorized Representatives of the Parties

Client: City of High Point	Accruent, LLC
Signature:	Signature:
Print Name:	Print Name:
Title:	Title:
Date:	Effective Date:
PO Required? Yes [] No [] If Yes, PO must be provided.	
Tax exempt? Yes [] No [] If Yes, Tax Exemption Certificate must be provided.	