



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Agenda

City Council

Cyril Jefferson, Mayor
Michael Holmes, Mayor Pro Tempore (Ward 6),
Britt W. Moore (At Large), Amanda Cook (At Large), Vickie M.
McKiver (Ward 1), Tyrone Johnson (Ward 2), Monica L. Peters
(Ward 3), Dr. Patrick Harman (Ward 4), and Tim Andrew (Ward 5)

Monday, December 2, 2024

5:30 PM

Council Chambers

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

RECOGNITIONS AND PRESENTATIONS

[2024-439](#)

Recognition - Emmanuel Sharpe
Council Member Cook will present a Certificate of Appreciation to Emmanuel Sharpe for his contributions during his internship.

Attachments: [Certificate - Emmanuel Sharpe](#)

[2024-441](#)

Proclamation-City of High Point - Alpha Art Club - 100 Year Anniversary
Mayor Jefferson will read a proclamation in celebration of Alpha Art Club's 100 Year Anniversary.

Attachments: [Alpha Art Club 100-year Proclamation 2024](#)

PUBLIC COMMENT PERIOD

[2024-390](#)

Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

* Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.

* Persons addressing City Council are asked to limit their comments to 3 minutes.

* Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.

* If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the

same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

Attachments: [Submitted by Gib Marsh During Public Comment Period - 12.2.2024 CC Meeting](#)

GENERAL BUSINESS AGENDA

[2024-438](#) Consideration of a Contract with Quality Plus Services, Inc.
City Council is requested to consider a contract with Quality Plus Services, Inc. in the amount of \$1,581,798.50 for construction of concrete pole foundations to build a 100kV Transmission line from Penny Substation to Deep River Substation and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: [Quality Plus Services, Inc. Contract](#)

[2024-446](#) Amended Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council
City Council is requested to adopt the Amended Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council and approve the High Point City Council 2025 Meeting Schedule.

Attachments: [Ordinance Amendment 2025 HP Meeting Schedule](#)

[2024-440](#) Electricities Board of Directors and NCMPA1 Board of Commissioners Appointments
City Council is requested to affirm the appointment of Tasha Logan Ford to serve a three-year term as one of the North Carolina Municipal Power Agency One's six (6) directors on the Electricities Board of Directors, and the appointment of Tyler Berrier as the primary voting member of the NCMPA1 Board of Commissioners and Eric Olmedo as the NCMPA1 Board of Directors Commissioners voting alternate. The Board of Commissioners' appointments will serve at the pleasure of the City Council until further notice.

Attachments: [Electricities Appointments](#)

[2024-444](#) Library Board of Trustees Appointments/Reappointments
City Council is requested to confirm the reappointments of Joanna Crews and Ann Lynch to the Library Board of Trustees, with terms effective immediately and expiring on October 31, 2027, and confirm the appointment of Whitney Reynolds to the Library Board of Trustees; term effective immediately and expiring on October 31, 2027.

Attachments: [Reappointments and Appointment - Joanna Crews, Ann Lynch & Whitney Reyn](#)

[2024-445](#) Consideration of an Appointment to the Parks and Recreation Commission

City Council is requested to confirm the appointment of Ansar Mahmood to the Parks and Recreation Commission; term effective immediately and expiring on July 1, 2026.

Attachments: [Appointment - Parks and Recreation](#)

[2024-442](#)

Closed Session- Personnel

City Council is requested to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(6) for personnel (This Closed Session will be conducted in the 3rd Floor Conference Room).

ADJOURNMENT



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-439

File ID: 2024-439

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 11/19/2024

File Name:

Final Action:

Title: Recognition - Emmanuel Sharpe
Council Member Cook will present a Certificate of Appreciation to Emmanuel Sharpe for his contributions during his internship.

Notes:

Sponsors:

Enactment Date:

Attachments: Certificate - Emmanuel Sharpe

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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CITY OF HIGH POINT



CERTIFICATE OF APPRECIATION

This certificate is proudly presented to:

EMMANUEL SHARPE



In recognition of outstanding dedication and valuable contributions during your internship. Your commitment and effort have been truly appreciated.

Cyril Jefferson
Mayor

CITY OF
**high
point.**

Amanda Cook
City Council | At-large





City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-441

File ID: 2024-441

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 11/25/2024

File Name:

Final Action:

Title: Proclamation-City of High Point - Alpha Art Club - 100 Year Anniversary
Mayor Jefferson will read a proclamation in celebration of Alpha Art Club's 100 Year Anniversary.

Notes:

Sponsors:

Enactment Date:

Attachments: Alpha Art Club 100-year Proclamation 2024

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Proclamation...

WHEREAS, we gather to celebrate the 100th anniversary of The Alpha Art Club, the oldest African American Civic Organization in High Point; and

WHEREAS, The Alpha Art Club formed in 1924 as a social outlet for African American business and professional women and wives of professional men; and

WHEREAS, from its inception to the present, the Alpha Art Club has enriched the community by aiding and promoting civic development and enhancement in High Point’s African American community; and

WHEREAS, today the Club continues its mission to improve the lives of the underserved in the community, to support the education and advancement of African American students, particularly girls, and to promote education, arts and civic duty in the City of High Point; and

WHEREAS, some of its more recent projects have been creating scholarships, helping to alleviate hunger in High Point, adoption of a portion of Washington Street, and partnering with other High Point organizations to further its involvement within the community; and

WHEREAS, High Point Museum is commemorating the 2024 Centennial Anniversary by celebrating its legacy, sisterhood, and service within the community with the “*Pathos, Patience, Perseverance: Celebrating 100 Years of Alpha Art Club*” exhibition; and

WHEREAS, the Alpha Art Club celebrates 100 years of “lifting others up” and providing a space for cultural and educational success in High Point’s African American community.

NOW, THEREFORE, I, CYRIL JEFFERSON, Mayor of the City of High Point, North Carolina, do hereby proclaim 2024 as a year of commemoration of the Alpha Art Club for 100 years of service and dedication to the African American community of High Point and encourage our citizens to come together to celebrate this significant milestone and applaud this wonderful organization on its continued efforts in the community.

“Alpha Art Club - 100 Years of Service to the Community”

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina this 2nd day of December, 2024.

Cyril Jefferson, Mayor



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-390

File ID: 2024-390

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 09/30/2024

File Name:

Final Action:

Title: Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

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- * Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
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Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

Notes:

Sponsors:

Enactment Date:

Attachments: Submitted by Gib Marsh During Public Comment Period - 12.2.2024 CC Meeting

Enactment Number:

Contact Name:

Hearing Date:

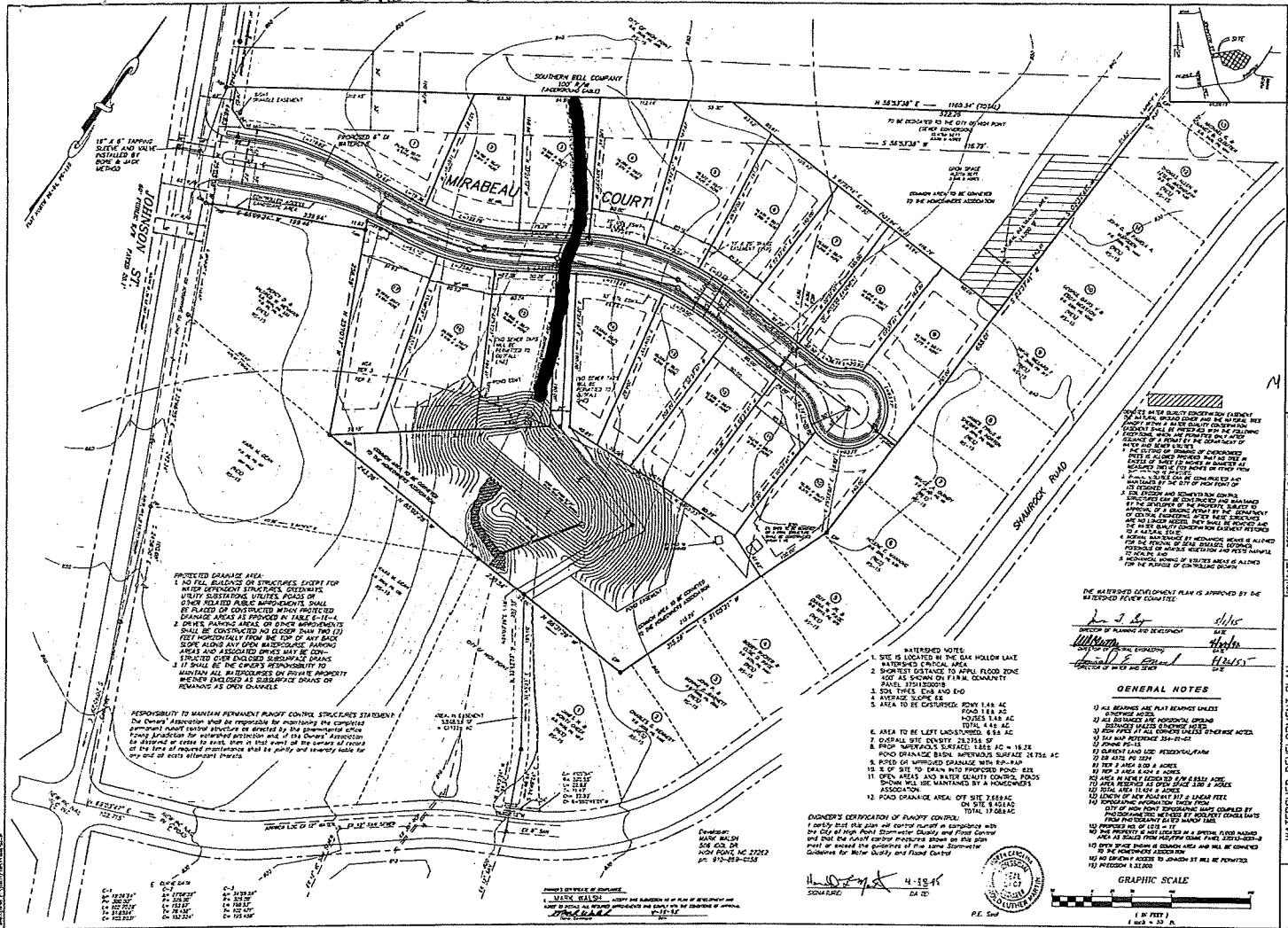
Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Disc Golf



PROTECTED DRAINAGE AREA
 1. NO FILL, BUILDINGS OR STRUCTURES EXCEPT FOR WATER TREATMENT STRUCTURES, SEWERAGE UTILITY SUBSTATIONS, UTILITIES POADS OR OTHER RELATED PUBLIC INFRASTRUCTURES, SHALL BE PLACED OR CONSTRUCTED WITHIN PROTECTED DRAINAGE AREAS AS SHOWN IN TABLE 11-4.1.
 2. DRAINAGE PAVED AREAS OF OTHER INFRASTRUCTURES SHALL BE CONSTRUCTED AND GRADED TO DRAIN TO THE PROTECTED DRAINAGE AREAS.
 3. IT SHALL BE THE OWNER'S RESPONSIBILITY TO MAINTAIN ALL INFRASTRUCTURE FACILITIES WITHIN PROTECTED DRAINAGE AREAS AS SHOWN ON THIS PLAN.

RESPONSIBILITY TO MAINTAIN PERMANENT RUNOFF CONTROL STRUCTURES STATEMENT
 The Owner/Association shall be responsible for maintaining the completed permanent runoff control structures and for the maintenance of the structures. The Owner/Association shall be responsible for the maintenance of the structures. The Owner/Association shall be responsible for the maintenance of the structures.

- WATERSHED NOTES**
1. SITE IS LOCATED IN THE EAST HOLLOW LAKE WATERSHED, TRACT 100A.
 2. SHORTEST DISTANCE TO ADJACENT FLOOD ZONE IS 45 FEET ON THE EAST SIDE.
 3. SOIL TYPES ARE E2B AND E2C.
 4. AVERAGE SLOPE IS 0.01.
 5. AREA TO BE DEVELOPED: 100,000 AC. POOL 118.5 AC. HOUSES 184.4 AC. TOTAL 202.9 AC.
 6. AREA TO BE LEFT UNDEVELOPED: 18.4 AC.
 7. OVERALL SITE DENSITY: 2.222 AC/AC.
 8. POOL IMPROVEMENTS SURFACE: 18.4 AC + 18.4 AC = 36.8 AC. POOL DRAINAGE BASIN: IMPROVEMENT SURFACE: 24.75 AC.
 9. POOL OF UNIMPROVED DRAINAGE WITH RUN-OFF: 18.4 AC.
 10. 5% OF SITE TO DRAIN INTO PROPOSED POOL: 5.0 AC.
 11. OPEN AREAS AND WATER QUALITY CONTROL POOLS SHALL BE MAINTAINED BY A HOMEOWNERS ASSOCIATION.
 12. ROAD DRAINAGE AREA: OFF SITE 7.82 AC. ON SITE 8.82 AC. TOTAL 16.64 AC.

THE ALTERED DEVELOPMENT PLAN IS APPROVED BY THE WATERSHED REVIEW COMMITTEE.

[Signature] DATE: *[Date]*
 DIRECTOR OF PLANNING AND DEVELOPMENT
[Signature] DATE: *[Date]*
 DIRECTOR OF PUBLIC WORKS

- GENERAL NOTES**
- 1) ALL DIMENSIONS ARE PLAT READINGS UNLESS OTHERWISE NOTED.
 - 2) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 3) DISTANCES BETWEEN DIMENSION LINES ARE TO FACE UNLESS OTHERWISE NOTED.
 - 4) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 5) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 6) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 7) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 8) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 9) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 10) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 11) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 12) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 13) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 14) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 15) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 16) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 17) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 18) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 19) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 - 20) ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.



DAVIS-MARTIN-POWELL & ASSOC., INC.
 ENGINEERING-LAND PLANNING-SURVEYING
 218 GATEWOOD AVE., SUITE 102
 HIGH POINT, NORTH CAROLINA 27220
 PHONE: 703-284-1422

NO.	DATE	DESCRIPTION	BY	CHKD.
1	4/18/76	PRELIMINARY PLAN	SM	SM
2	4/18/76	FINAL PLAN	SM	SM
3	4/18/76	AS-BUILT	SM	SM
4	4/18/76	REVISION	SM	SM
5	4/18/76	REVISION	SM	SM

WATERSHED DEVELOPMENT PLAN
THE COTTAGES
 @ 3800 N. JOHNSON
 HIGH POINT, NORTH CAROLINA

SHEET NO. **2**











City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-438

File ID: 2024-438

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: Finance Committee

File Created: 11/18/2024

File Name:

Final Action:

Title: Consideration of a Contract with Quality Plus Services, Inc.
City Council is requested to consider a contract with Quality Plus Services, Inc. in the amount of \$1,581,798.50 for construction of concrete pole foundations to build a 100kV Transmission line from Penny Substation to Deep River Substation and authorize the appropriate City Official(s) to execute all necessary documents.

Notes:

Sponsors:

Enactment Date:

Attachments: Quality Plus Services, Inc. Contract

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

CITY OF HIGH POINT

AGENDA ITEM

TITLE: Consideration of a Contract with Quality Plus Services, Inc.	
FROM: Tyler Berrier, PE – Electric Utilities Director	MEETING DATE: November 26, 2024
PUBLIC HEARING: No	ADVERTISED DATE/BY: Purchasing Div. Bid # 06-101624
ATTACHMENTS: Project Map SCE Recommendation with Bid Tabulations Bid Recommendation Form	

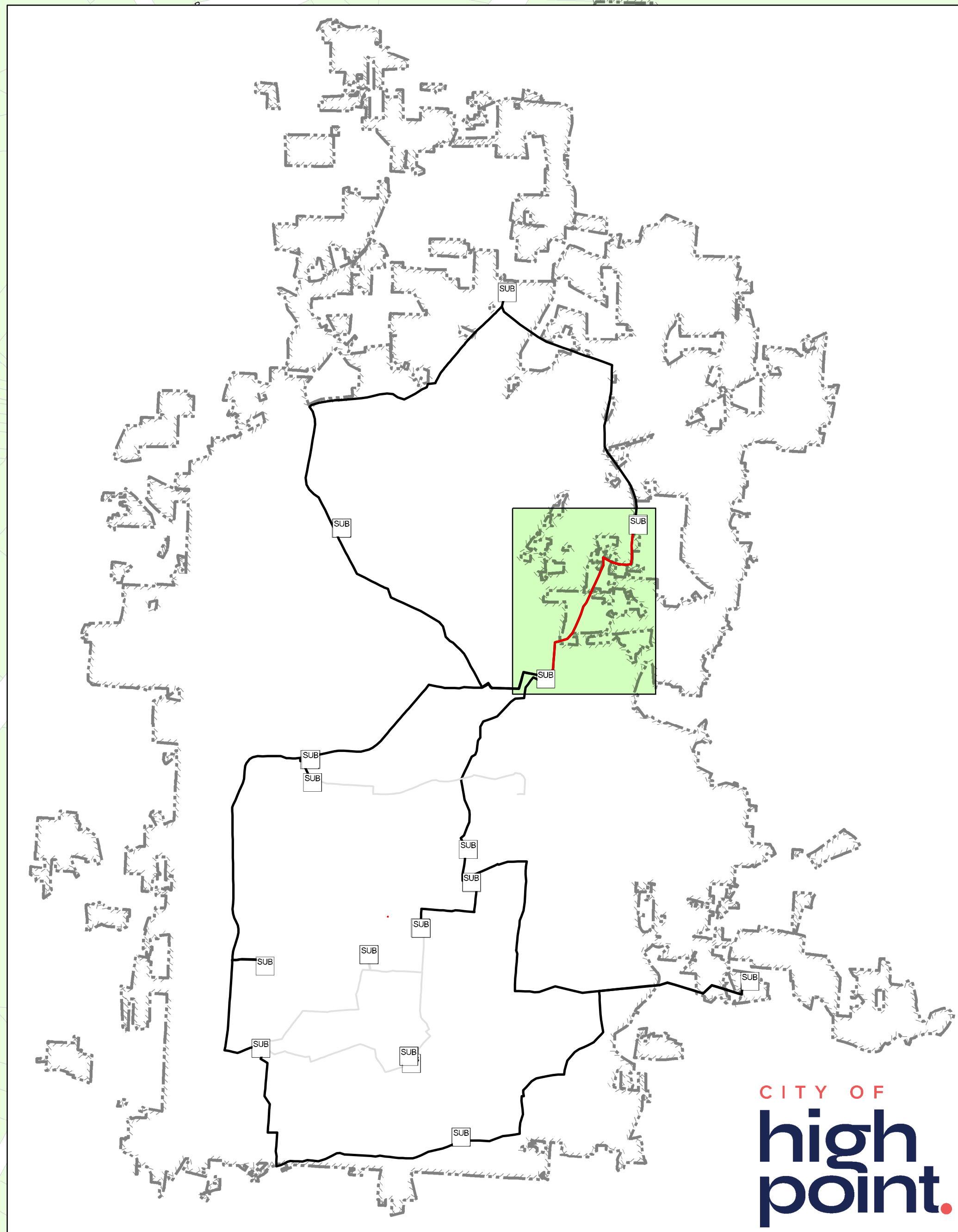
PURPOSE: On November 5th, 2024, the City received bids for the construction of concrete pole foundations to build a 100kV Transmission line from Penny Substation to Deep River Substation.

BACKGROUND: The Electric Department has procured all the materials to be used on the Penny to Deep River 100kV project (project is in the Electric CIP). The Purchasing Division solicited bids for the construction of concrete pole foundations for transmission poles on that project corridor. This is the last remaining section of our 100kV 'loop' for our transmission network. Completion of this section will allow the Electric Department to feed electrical infrastructure from various sources and provide flexibility with future project work. There are 25 foundations being constructed.

BUDGET IMPACT: Funds are included in the Electric CIP budget to cover this service.

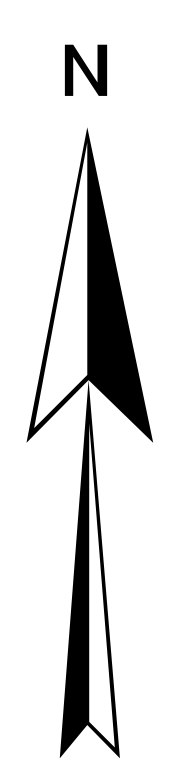
RECOMMENDATION/ACTION REQUESTED: City Council is requested to consider a contract with Quality Plus Services, Inc. in the amount of \$1,581,798.50 for the construction of concrete pole foundations to build a 100kV Transmission line from Penny Substation to Deep River Substation and authorize the appropriate City Official(s) to execute all necessary documents.



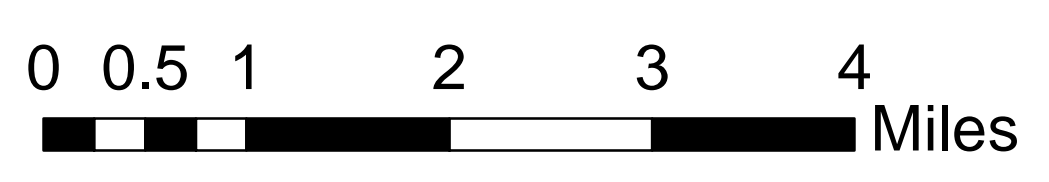


Legend

- 69KV
- 100KV
- New 100KV
- Substation
- City Limits
- Parcels



**100KV TRANSMISSION LINE
DEEP RIVER TO PENNY RD SUBSTATION**



CITY OF
high point.

Penny
Penny T1
SUB Penny T2

Deep River
Deep River T1
SUB Deep River T2



Southeastern Consulting Engineers, Inc.

November 8, 2024

Mr. Tyler Berrier, P.E.
Electric Utilities Director
City of High Point
P. O. Box 230
High Point, North Carolina 27261

Ref.: Bid No. 06-101624
Installation of Concrete Transmission Pole Foundations

Dear Tyler:

The City received sealed proposals at 2:00 p.m. on November 5, 2024 from two contractors for the installation of concrete transmission pole foundations. The project was readvertised after failing to receive 3 proposals on October 16, 2024. The bids were reviewed for compliance with the specifications and relevant project experience. A bid tabulation is attached.

The low bid was submitted by Quality Plus Services in the amount of \$1,581,798.50. Quality Plus Services provided the "Statement of Bidders' Qualifications" form that is included in the bid documents and appears to have the experience and equipment to complete the project successfully.

Quality Plus Services has been in business since 1995. We believe that Quality Plus Services has a thorough understanding of the complexities of the City's project. We recommend that the City accept Quality Plus Services' proposal and proceed with executing the contract documents. Please let us know if you have any questions or need any additional information.

Very truly yours,

SOUTHEASTERN CONSULTING ENGINEERS, INC.

By Jerry L. Ford, Jr.
Jerry L. Ford, Jr., P.E.
Sr. Design Engineer/Treasurer

JLF/lc

Enclosure: Bid Tabulation

BID TABULATION
Concrete Pole Foundation Construction
 Bid No. 06-101624

City of High Point
High Point, North Carolina

Bid Date: November 5, 2024
 Time: 2:00 PM, EST

<u>Bidder</u>	<u>Long Foundations</u>	<u>Quality Plus Services</u>
<u>Schedule I - Steel Pole Foundation</u>		
Total Bid Amount	\$ <u>2,905,876.00</u>	\$ <u>1,509,853.31</u> Includes \$60,600 rock allowance
<u>Schedule II - Substation Foundations</u>		
Total Bid Amount	\$ <u>150,028.00</u>	\$ <u>71,945.19</u>
Total, Schedules I & II	\$ <u>3,055,904.00</u>	\$ <u>1,581,798.50</u>
Bid Bond	<u>✓</u>	<u>✓</u>

BID RECOMMENDATION

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPEN:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631799	631201024205			
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: Digitally signed by Tyler Berrier Date: 2024.11.13 10:47:38 -05'00' DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of

PURCHASING MANAGER: Digitally signed by Candy E. Harmon Date: 2024.11.13 12:57:52 -05'00' DATE:

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR: Digitally signed by Bobby Fitzjohn Date: 2024.11.13 14:22:18 -05'00' DATE:

CITY MANAGER: DATE:
(For City Council Approval Only)



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-446

File ID: 2024-446

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 11/26/2024

File Name:

Final Action:

Title: Amended Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council
City Council is requested to adopt the Amended Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council and approve the High Point City Council 2025 Meeting Schedule.

Notes:

Sponsors:

Enactment Date:

Attachments: Ordinance Amendment 2025 HP Meeting Schedule

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Amended Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council	
FROM: City Clerk's Office	MEETING DATE: December 2, 2024
PUBLIC HEARING: n/a	ADVERTISED DATE/BY: n/a
ATTACHMENTS: Ordinance High Point City Council Regular Meeting Schedule	

PURPOSE: To amend an Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council to add "City of High Point 2025 Meeting Schedule shall be on file in the City Clerk's Office" and adopt the 2025 City of High Point Meeting Schedule.

BACKGROUND: At the organizational meeting of the 2023-2027 City Council held on December 4, 2023, City Council adopted an Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council. The amended ordinance will add language that the meeting schedule will be on file with the City Clerk's Office and approve the City of High Point 2025 Meeting Schedule.

BUDGET IMPACT:

RECOMMENDATION/ACTION REQUESTED: City Council is requested to adopt the Amended Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council and approve the High Point City Council 2025 Meeting Schedule.



**AMENDED ORDINANCE ESTABLISHING DATES AND TIMES FOR OFFICIAL SESSIONS
OF THE HIGH POINT CITY COUNCIL**

WHEREAS, Article II, Section 2.5 of the Charter of the City of High Point (Chapter 501 of the Session Laws of 1979, as amended), requires that the City Council establish specific dates for all meetings, and provide for the call of special meetings;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT,
NORTH CAROLINA:**

Pursuant to Article II, Section 2.5 of the Charter of the City of High Point, that on and after December 4, 2023, there shall be held Regular meetings of the High Point City Council in the Council Chamber on the Third Floor of the Municipal Building, located at 211 South Hamilton Street, High Point, North Carolina. The meeting schedule shall be as follows:

Regular Meetings of the City Council shall be held on the first and third Monday of each month at 5:30 p.m. except as amended by the City of High Point 2024 5 Meeting Schedule. ~~attached hereto.~~

City Manager's Briefing Sessions shall be held on the 1st and 3rd Monday at 4:00 p.m. in the 3rd Floor Lobby Conference Room, unless otherwise announced.

Any Special Called Meetings including Closed Sessions-may be called as provided by law.

All scheduled meetings shall be in accordance with the Open Meetings Law.

The City of High Point 2025 Meeting Schedule shall be on file in the City Clerk's Office.

(these meetings could be subject to cancellation if there is no business to be considered)

FURTHER, that the Mayor, when present, shall preside at all meetings of the City Council. If the Mayor is absent, then the Mayor Pro Tempore shall preside. If the Mayor Pro Tempore is also absent, then any other Member of City Council may be selected to preside at the meeting.

Meeting schedule to be effective upon adoption.

Adopted by the City Council this 2nd day of December 2024.

Cyril Jefferson, Mayor

Attest:

Sandra Keeney, City Clerk

City of High Point 2025 Meeting Schedule

Meeting	Dates	Time	Reason for Change
January			New Years & Martin Luther King Day
Community Development Committee	Tues - 1/07/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 1/09/25	9:00 a.m.	
Finance Committee	Thurs – 1/09/25	4:00 p.m.	
Manager’s Briefing	Mon – 1/13/25	4:00 p.m.	
City Council	Mon - 1/13/25	5:30 p.m.	
Transparency, Engagement, and Communication Committee	Wed – 1/15/25	9:00 a.m.	
Finance	Thurs – 1/30/25	4:00 p.m.	
February			
Manager’s Briefing	Mon – 2/03/25	4:00 p.m.	
City Council	Mon – 2/03/25	5:30 p.m.	
Community Development Committee	Tues – 2/04/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 2/06/25	9:00 a.m.	
Finance Committee	Thurs – 2/13/25	4:00 p.m.	
Manager’s Briefing	Mon – 2/17/25	4:00 p.m.	
City Council	Mon – 2/17/25	5:30 p.m.	
Finance Committee	Thurs – 2/27/25	4:00 p.m.	
March			NLC Congressional Cities Conference - DC
Manager’s Briefing	Mon – 3/03/25	4:00 p.m.	
City Council	Mon – 3/03/25	5:30 p.m.	
Community Development Committee	Tues – 3/04/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 3/06/25	9:00 a.m.	
Transparency, Engagement, and Communication Committee	Wed – 3/19/25	9:00 a.m.	
Finance Committee	Thurs -3/20/25	4:00 p.m.	
Manager’s Briefing	Mon – 3/24/25	4:00 p.m.	
City Council	Mon – 3/24/25	5:30 p.m.	
April			High Point Market and NCLM City Vision
Finance Committee	Thurs – 4/3/25	4:00 p.m.	
Manager’s Briefing	Mon - 4/07/25	4:00 p.m.	
City Council	Mon – 4/07/25	5:30 p.m.	
Community Development Committee	Tues – 4/08/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 4/10/25	9:00 a.m.	
Finance Committee	Thurs – 4/17/25	4:00 p.m.	
Manager’s Briefing	Mon – 4/21/25	4:00 p.m.	
City Council	Mon- 4/21/25	5:30 p.m.	

May			
Manager’s Briefing	Mon – 5/05/25	4:00 p.m.	
City Council	Mon – 5/05/25	5:30 p.m.	
Community Development Committee	Tues – 5/06/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 5/08/25	9:00 a.m.	
Finance Committee	Thurs – 5/15/25	4:00 p.m.	
Manager’s Briefing	Mon – 5/19/25	4:00 p.m.	
City Council	Mon – 5/19/25	5:30 p.m.	
Transparency, Engagement, and Communication Committee	Wed – 5/21/25	9:00 a.m.	
Finance Committee	Thurs – 5/29/25	4:00 p.m.	
June			CNU Conference & Juneteenth
Manager’s Briefing	Mon – 6/02/25	4:00 p.m.	
City Council	Mon – 6/02/25	5:30 p.m.	
Community Development Committee	Tues – 6/03/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 6/05/25	9:00 a.m.	
Finance Committee	Wed – 6/18/25	4:00 p.m.	
Manager’s Briefing	Mon – 6/23/25	4:00 p.m.	
City Council	Mon – 6/23/25	5:30 p.m.	
July			Independence Day
Finance Committee	Thurs – 7/17/25	4:00 p.m.	
Manager’s Briefing	Mon – 7/21/25	4:00 p.m.	
City Council	Mon – 7/21/25	5:30 p.m.	
Finance Committee	Thurs – 7/31/25	4:00 p.m.	
August			
Manager’s Briefing	Mon – 8/04/25	4:00 p.m.	
City Council	Mon – 8/04/25	5:30 p.m.	
Community Development Committee	Tues – 8/05/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 8/07/25	9:00 a.m.	
Finance Committee	Thurs – 8/14/25	4:00 p.m.	
Manager’s Briefing	Mon – 8/18/25	4:00 p.m.	
City Council	Mon – 8/18/25	5:30 p.m.	
September			Labor Day
Community Development Committee	Tues – 9/9/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 9/11/24	9:00 a.m.	
Transparency, Engagement, and Communication Committee	Wed – 9/17/24	9:00 a.m.	
Finance Committee	Thurs – 9/18/24	4:00 p.m.	
Manager’s Briefing	Mon – 9/22/24	4:00 p.m.	
City Council	Mon – 9/22/24	5:30 p.m.	

October			High Point Market
Finance Committee	Thurs – 10/02/25	4:00 p.m.	
Manager’s Briefing	Mon – 10/06/25	4:00 p.m.	
City Council	Mon – 10/06/25	5:30 p.m.	
Community Development Committee	Tues – 10/07/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 10/09/25	9:00 a.m.	
Finance Committee	Thurs – 10/16/25	4:00 p.m.	
Manager’s Briefing	Mon – 10/20/24	4:00 p.m.	
City Council	Mon – 10/20/25	5:30 p.m.	
Finance Committee	Thurs – 10/30/25	4:00 p.m.	
November			NLC City Summit Conference & Thanksgiving
Manager’s Briefing	Mon – 11/03/25	4:00 p.m.	
City Council	Mon – 11/03/25	5:30 p.m.	
Community Development Committee	Tues – 11/04/25	4:00 p.m.	
Prosperity, Livability, & Safety	Thurs – 11/06/25	9:00 a.m.	
Transparency, Engagement, and Communication Committee	Wed – 11/12/25	9:00 a.m.	
Finance Committee	Thurs – 11/13/25	4:00 p.m.	
Manager’s Briefing	Mon – 11/17/25	4:00 p.m.	
City Council	Mon – 11/17/25	5:30 p.m.	
Finance Committee	Tues – 11/25/24	4:00 p.m.	
December			
Manager’s Briefing	Mon – 12/01/25	4:00 p.m.	
City Council	Mon – 12/01/25	5:30 p.m.	
Community Development Committee	Tues – 12/02/25	4:00 p.m.	
Prosperity, Livability, & Safety Committee	Thurs – 12/04/25	9:00 a.m.	
Finance Committee	Thurs – 12/11/25	4:00 p.m.	
Manager’s Briefing	Mon – 12/15/25	4:00 p.m.	
City Council	Mon – 12/15/25	5:30 p.m.	



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-440

File ID: 2024-440

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 11/21/2024

File Name:

Final Action:

Title: Electricities Board of Directors and NCMPA1 Board of Commissioners Appointments
City Council is requested to affirm the appointment of Tasha Logan Ford to serve a three-year term as one of the North Carolina Municipal Power Agency One's six (6) directors on the Electricities Board of Directors, and the appointment of Tyler Berrier as the primary voting member of the NCMPA1 Board of Commissioners and Eric Olmedo as the NCMPA1 Board of Directors Commissioners voting alternate. The Board of Commissioners' appointments will serve at the pleasure of the City Council until further notice.

Notes:

Sponsors:

Enactment Date:

Attachments: Electricities Appointments

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Electricities Board of Directors and NCMPA1 Board of Commissioners Appointments	
FROM: Cyril Jefferson, Mayor	MEETING DATE: December 2, 2024
PUBLIC HEARING: n/a	ADVERTISED DATE/BY: n/a
ATTACHMENTS:	

PURPOSE: To affirm the appointment of City Manager Tasha Logan Ford to serve on the Electricities Board of Directors for a three (3) year term, to appoint Electric Services Director Tyler Berrier to the NCMPA1 Board of Commissioners, and to appoint Assistant City Manager Eric Olmedo as the NCMPA1 Board of Commissioners alternate.

BACKGROUND: City Council supported the nomination of Tasha Logan Ford to serve a three (3) year term as one of the North Carolina Municipal Power Agency One's six (6) directors on the ElectriCities Board of Directors at their meeting on September 16, 2024. This action will affirm acceptance of the nomination that was approved by the Electricities Board of Directors on November 19, 2024.

Tasha Logan Ford was appointed to serve as the NCMPA1 Board of Commissioners primary voting member on October 2, 2023. With Ms. Logan Ford vacating her position as the primary voting member on the NCMPA1 Board of Commissioners, Tyler Berrier will be appointed to serve as the primary voting member on the NCMPA1 Board of Commissioners. Mr. Berrier currently serves as the alternative voting member; therefore he will be vacating the role as the NCMPA1 Board of Commissioners alternate, which will be filled by Assistant City Manager Eric Olmedo.

BUDGET IMPACT: n/a

RECOMMENDATION /ACTION REQUESTED: City Council is requested to affirm the the appointment of Tasha Logan Ford to serve a three-year term as one of the North Carolina Municipal Power Agency One's six (6) directors on the ElectriCities Board of Directors, and the appointment of Tyler Berrier as the primary voting member of the NCMPA1 Board of Commissioners and Eric Olmedo as the NCMPA1 Board of Directors Commissioners voting alternate. The Board of Commissioners' appointments will serve at the pleasure of the City Council until further notice.



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-444

File ID: 2024-444

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 11/25/2024

File Name:

Final Action:

Title: Library Board of Trustees Appointments/Reappointments
City Council is requested to confirm the reappointments of Joanna Crews and Ann Lynch to the Library Board of Trustees, with terms effective immediately and expiring on October 31, 2027, and confirm the appointment of Whitney Reynolds to the Library Board of Trustees; term effective immediately and expiring on October 31, 2027.

Notes:

Sponsors:

Enactment Date:

Attachments: Reappointments and Appointment - Joanna Crews, Ann Lynch & Whitney Reynolds

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Library Board of Trustees Appointment/Reappointments	
FROM: City Clerk's Office	MEETING DATE: December 2, 2024
PUBLIC HEARING: N/A	ADVERTISED DATE/BY: N/A
ATTACHMENTS: Application	

PURPOSE: To confirm the reappointment and appointment of Joanna Crews, Ann Lynch, and Whitney Reynolds to the Library Board of Trustees.

BACKGROUND: Mayor Jefferson is recommending the reappointment of Joanna Crews and Council Member Peters is recommending the reappointment of Ann Lynch to the Library Board of Trustees, with terms effective immediately and expiring on October 31, 2027. Council Member Amanda Cook is recommending the appointment of Whitney Reynolds to the Library Board of Trustees; term effective immediately and expiring on October 31, 2027.

BUDGET IMPACT: N/A

RECOMMENDATION/ACTION REQUESTED: City Council is requested to confirm the reappointments of Joanna Crews and Ann Lynch to the Library Board of Trustees, with terms effective immediately and expiring on October 31, 2027, and confirm the appointment of Whitney Reynolds to the Library Board of Trustees; term effective immediately and expiring on October 31, 2027.

Profile

Whitney

First Name

Reynolds

Last Name

dwhitrey@gmail.com

Email Address

PO Box 5674

Street Address

Suite or Apt

High Point

City

NC

State

27262

Postal Code

Home: (336) 307-8953

Primary Phone

Alternate Phone

R.I.T.C.

Employer

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Ward you reside in?

Interests & Experiences

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.

I currently work for an electrical contractor that services the triad area. I also freelance contract for services such as business filings, social media and graphic design. I am a member of Memorial United Methodist Church in High Point, NC where I serve as Chair of Safe sanctuary, and a member of SPRC. I am currently continuing my education at UNCG seeking a degree in Communication.

[Reynolds Resume 2024.docx](#)

Upload a Resume

Have you participated in Leadership High Point?

Yes No

If yes, please list the year in which you participated in Leadership High Point:

Gender *

Female

Whitney Reynolds

CONTRACTOR

High Point, NC | 336-307-8953 | dwhitrey@gmail.com

Objective

Results-driven freelance contractor with proven expertise in communication, social media management, leadership, and administrative operations. Passionate about fostering community engagement and promoting educational resources as well as strategic solutions.

Experience

R.I.T.C. Electrical Specialist| Administration

2017- Present

- Site coordinator for special events
- Coordinate procurement
- Delivery logistics
- Employee management

The Corporation Trust| Global Fulfillment

2017- 2013

- Managed and trained team of five
- Business filing specialist in fifteen states including North Carolina
- Corporate tax filing in the state of Delaware
- Other corporate filings include: Formations, dissolutions, amendments and mergers

Education

University of NC Greensboro

Spring 2025

Major: Pursuing Communication Degree

Howard University, Washington DC

2005-2008

Major: Biology

Skills & abilities

- Management
- Problem solving
- Communication
- Leadership
- Social media management



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-445

File ID: 2024-445

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 11/25/2024

File Name:

Final Action:

Title: Consideration of an Appointment to the Parks and Recreation Commission
City Council is requested to confirm the appointment of Ansar Mahmood to the Parks and Recreation Commission; term effective immediately and expiring on July 1, 2026.

Notes:

Sponsors:

Enactment Date:

Attachments: Appointment - Parks and Recreation

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Parks and Recreation Appointment – Ansar Mahmood	
FROM: City Clerk's Office	MEETING DATE: December 2, 2024
PUBLIC HEARING: N/A	ADVERTISED DATE/BY: N/A
ATTACHMENTS: Application	

PURPOSE: To confirm the appointment of Ansar Mahmood to the to the Parks & Recreation Commission.

BACKGROUND: Council Member Peters is recommending the appointment of Ansar Mahmood to the Parks & Recreation Commission; term effective immediately and expiring on July 1, 2026.

BUDGET IMPACT: N/A

RECOMMENDATION/ACTION REQUESTED: City Council is requested to confirm the appointment of Ansar Mahmood to the Parks & Recreation Commission; term effective immediately and expiring on July 1, 2026.

Profile

Ansar _____ Mahmood _____
First Name Last Name

ansarch5@gmail.com _____
Email Address

232 Timberwood Dr _____
Street Address Suite or Apt

High Point _____ NC 27260 _____
City State Postal Code

Mobile: (336) 906-9813 _____
Primary Phone Alternate Phone

SitusAMC _____
Employer

Which Boards would you like to apply for?

Parks and Recreation Commission: Submitted

Ward you reside in?

2

Interests & Experiences

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.

[Ansar Mahmood Resume.docx](#)

Upload a Resume

Have you participated in Leadership High Point?

Yes No

If yes, please list the year in which you participated in Leadership High Point:

Gender *

Male

232 Timberwood Dr.
 High Point NC 27260
 ansarch5@gmail.com

Objective: To apply for a position on the Board for Parks and Recreation.

Education:

The University of North Carolina at Greensboro
 B.S in Accounting, May 2012 (CPA candidate)

Institute of Cost and Management Accountants of Pakistan
 Certification in Cost & Management Accounting, April 2002

University of Punjab, Pakistan
 Bachelor of Commerce (B. Com), 1994

Professional Experience:

SitusAMC, Robbins, North Carolina (11/2013- Current)

Self Employed, Accounting & Bookkeeping for Small Businesses

M. S. Khan, CPA Greensboro, North Carolina (07/2012 – Dec.2015)
Staff Accountant:

Skills:

Languages: Can understand and speak fluently

- English
- Urdu
- Hindi and Punjabi

Computer:

- Advance Excel (H & Vlookup, pivot tables, conditional/formatting etc.)
- Able2Extract (document conversions)
- EasyACCT Professional (Quick Books)
- Microsoft Word & PowerPoint

Volunteer: Volunteer and a founder member of a welfare groups overseas. Active in social work as well as in monetary sense

Professional Affiliations:

- Beta Alpha Psi (Zeta Chi Chapter) the honors organization for financial professionals
- National Society of Leadership (Sigma Alpha Pi Chapter)



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2024-442

File ID: 2024-442

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 11/25/2024

File Name:

Final Action:

Title: Closed Session- Personnel
City Council is requested to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(6) for personnel (This Closed Session will be conducted in the 3rd Floor Conference Room).

Notes:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result: