

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Purchase of Traffic Signal Poles and Mast Arms  
N. Hamilton Street & Qubein Avenue

**From:** Mark McDonald, Transportation Director

**Meeting Date:** Monday February 7, 2022

**Public Hearing:** No

**Advertising Date:** NA

**Advertised By:** NA

**Attachments:** Sole Source Justification and Cost Estimate

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### **PURPOSE:**

Consideration of a sole source purchase of new traffic signal pole and mast arm assemblies from Atlantic Technical Sales of Chantilly, Virginia, for installation at the intersection of N. Hamilton Street and Qubein (formerly Montlieu) Avenue.

### **BACKGROUND:**

The project to improve Qubein Avenue includes the upgrade of the signal at N Hamilton St to include new fluted poles and mast arm assemblies. The Transportation Department is responsible for ordering and installing these assemblies in order to reduce the overall project cost.

This part of the overall Qubein Avenue corridor project is similar to intersection improvements made at other locations in the core city area, including several along N. Main Street.

### **BUDGET IMPACT:**

The cost of the two double arm assemblies for this intersection is \$52,213.00. Funding for these assemblies will come from the project funds for the upgrade of Qubein Avenue.

### **RECOMMENDATION / ACTION REQUESTED:**

The Transportation Department requests City Council's approval of a sole source purchase of the required traffic signal poles and mast arms from Atlantic Technical Sales, representing the manufacturer, Valmont Industries, Inc.

# ATS-SALES, LLC

14522 K Lee Rd, Chantilly, VA 20151

Tel: 703.631.6661

Fax: 703.631.6694

## Quotation

Date	Quote #	Quote Expires
01/07/22	10163	2/4/2022

Sold To:	Ship To:	Project Information
City of High Point  Chris Shelley 211 South Hamilton Room 210 High Point, NC 27260  Tel: 336-883-3449	Tel:	NC, Guilford Co; High Point, City of; Hamilton St, Montlieu Ave;  PROJECT18564

Description	Qty	Units	Unit Price	Ext. Price
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For The Following Mast Arm Poles  
 Galv. Only, No Paint  
 Round (Non-Fluted) Shaft & Arms  
 w/Anchor Bolts, F1554Gr55  
 Double Ended Straight Bolts  
 (8) Bolt Pattern  
 2.0" Dia. x 60" Length,  
 Each Bolt w/(4) Nuts & (4) F436 Washers  
 w/(1) Bottom Template Per Shaft  
 w/(1) Top Template Per Bolt Circle  
 w/Standard End Caps, No Tenons, No Finials  
 w/ Luminaire Arms  
 No Fixtures  
 No Decorative Base or Castings  
 Design Notes:  
 Code: AASHTO 6th Edition  
 Wind Velocity = 90 mph  
 50 Yr Recurrence  
 Fatigue Catagory 2  
 No Galloping Loads  
 Plan Design Loads Only

28.5' Pole Shaft w/50'&60' Arms w/(2) Luminaire Arm - Single Style NOTE: Quantity of Luminare Arms to be confirmed	1	ea	\$24,407.00	\$24,407.00
28.5' Pole Shaft w/45'&72' Arms w/(2) Luminaire Arm - Single Style NOTE: Quantity of Luminare Arms to be confirmed	1	ea	\$27,806.00	\$27,806.00

Freight Will Be Added To Invoice (Except Valmont Poles Are Freight Allowed)  
 No Sales Tax Included

**TO RETAIN QUOTED PRICING SHOWN ABOVE:**

1. Purchase Order Must Be Received By ATS-Sales BEFORE: "Quote Expires" Date Above
2. AND Fabrication Releases Must Be Received By ATS-Sales Before:  
 [ "Quote Expires" Date + 45 Calendar Days ]

Releases received after the above defined timeline are subject to prices that are in effect at the time of release.

Sub Total	\$52,213.00
Sales Tax	\$0.00
Shipping	\$0.00
<b>Total</b>	<b>\$52,213.00</b>

**Acceptance of this quote constitutes acceptance of the following Terms and Conditions:**

1. Current shipping estimate is \_\_\_\_\_ to \_\_\_\_\_ weeks after written RELEASE for fabrication is received. (Release typically requires receipt of a purchase order and drawing/calculation APPROVALS from the owner/reviewer). Actual shipping estimate will be that in effect at time of RELEASE.
2. All quotations subject to acceptance by ATS-SALES, LLC at time of order placement.
3. Quotation based upon quantities and design information provided at time of quotation. The customer is solely responsible for determining final acceptability of materials for the intended use.
4. It is the customer's responsibility to notify ATS-SALES, LLC of any applicable completion dates at time of order.
5. Terms are net 30 days. Payments not received within 30 calendar days shall be charged a 1.5% (18% APR) per month until full payment has been made. Terms do not change for any material placed in "Stored Materials".
6. Prices held firm only until "Quote Expires" date shown above.
7. Shipment of material may be put on hold until customer's total account with ATS-SALES, LLC is within our 30 days terms.
8. Freight added unless otherwise noted.
9. ALL credit card transactions will be subject to a surcharge. Presently the surcharge rate = 3.6%, subject to change without notice. ATS Sales, LLC accepts Visa or MasterCard for credit card transactions.
10. For all returned items a restocking fee of 20% will be applied. Returned items MUST be unused and in resaleable condition.
11. ATS-Sales, LLC reserves the right to provide an alternative product to any of the above quoted items, with any similar product on the State's current Qualified Products List

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Sent By:  \_\_\_\_\_

Financial Services  
Purchasing Division



Requisition #

**CITY OF HIGH POINT  
SOLE SOURCE JUSTIFICATION  
FORM** (For Items Costing \$500.00 or More)  
Statutory Reference N.C.G.S. 143-129(e)6

Vendor:

Item(s):

Justification:

Atlantic Technical Sales is the only NC distributor for mast arms. The mast arms need to be supplied by Valmont (ATS) to match what we have at other intersections in the city.

Estimated expenditure for the above item(s):

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.  
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

1.  Performance or price competition for a product are not available.
2.  A needed product is available from only one source of supply.
3.  Standardization or compatibility is the overriding consideration.
4.  The parts/equipment are required from this source to permit standardization.
5.  None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel  Department/Division

Date

<u>Approval Process</u>	<input type="text"/>
Under \$5,000 (Purchasing Manager)	<input type="text"/>
\$5,000-\$30,000 (Financial Services Director)	<input type="text"/>
\$30,000 – Up (City Council)	<input type="text"/>