



# City of High Point

Municipal Office Building  
211 S. Hamilton Street  
High Point, NC 27260

## Meeting Minutes - Action Only City Council

*Cyril Jefferson, Mayor*

*Michael Holmes, Mayor Pro Tempore (Ward 6),  
Britt W. Moore (At Large), Amanda Cook (At Large), Vickie M.  
McKiver (Ward 1), Tyrone Johnson (Ward 2), Monica L. Peters  
(Ward 3), Dr. Patrick Harman (Ward 4), and Tim Andrew (Ward  
5)*

Monday, February 5, 2024

5:30 PM

Council Chambers

### CALL TO ORDER

### ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

### ADOPT AGENDA

### PUBLIC COMMENT PERIOD

[2024-039](#)

#### Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

- \* Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
- \* Persons addressing City Council are asked to limit their comments to 3 minutes.
- \* Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
- \* If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

**For Information Only**

### CONSENT AGENDA ITEMS

[2024-027](#)

#### Consideration of a Renewal Contract with Accruent, a Sole Source Vendor, for the Computerized Maintenance Management System Software (CMMS)

City Council is requested to approve Accruent as a sole source vendor for the renewal contract for CMMS Software in the amount of \$59,919.43 and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Contract - Accruent - CMMS Software Renewal](#)  
approved

[2024-029](#)

**Consideration of a Contract with Breece Enterprises**

City Council is requested to approve a contract with Breece Enterprises in the amount of \$1,337,803.00 for improvements along Kensington Dr. including stream restoration along Payne Creek Tributary and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Contract - Breece Enterprise](#)  
approved

[2024-031](#)

**Consideration of a Task Order with HDR Engineering**

City Council is requested to approve a Task Order with HDR Engineering in the amount of \$378,900 for professional engineering services to evaluate the Shadybrook sanitary sewer system and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Task Order - HDR- Shadybrook Sewer Improvements](#)  
approved

[2024-032](#)

**Consideration of a Task Order with HDR Engineering**

City Council is requested to approve a Task Order with HDR Engineering in the amount of \$344,400 for professional engineering services to upgrade filters 1-4 at the Ward Water Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Task Order - HDR Engineering- Ward Filter Rehabilitation Evaluation](#)  
approved

[2024-033](#)

**Consideration of Contract Amendment #1 to Machinex**

City Council is requested to approve contract amendment #1 to Machinex in the amount of \$196,820.00, increasing the amount of purchase order 112532 to \$1,496,820.00 and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Contract - Machinex Amendment 1 MRF Baler](#)  
approved

[2024-030](#)

**Consideration of a Nonprofit Organization Agreement with High Point Market**

**Authority**

City Council is requested to approve a Nonprofit Organization Agreement with High Point Market Authority and authorize the appropriate City Officials to execute all necessary documents.

**Attachments:** [HPMA Nonprofit Agreement](#)

approved

[2024-034](#)

**Consideration of a Contract with Community Housing Solutions**

City Council is requested to approve a contract with Community Housing Solutions in the amount \$419,184 to construct six affordable homes in the Cedrow Affordable Housing Project, adopt a resolution approving conveyance of real property to a nonprofit corporation, and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Contract and Resolution - Community Housing Solutions](#)  
[Signed - Resolution - Approving Conveyance of Real Property to a Nonprofit](#)

approved

[2024-035](#)

**Consideration of Acceptance of a Grant Award from the U.S. Small Business Administration**

City Council is requested to accept a grant award from the U.S. Small Business Administration in the amount of \$2,000,000 for development of a commercial shared-use kitchen, approve a budget ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [SBA Grant - Commercial Shared Use Kitchen](#)  
[Signed Budget Ordinance - Appropriate Funds For the Commercial Shared-L](#)

approved

[2024-036](#)

**Consideration of a Contract with Excel Truck Group**

City Council is requested to award a contract to Excel Truck Group in the amount of \$156,642.00 for the purchase of 2024 Freightliner M2 106 Plus and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Contract - Excel Truck Group](#)

approved

[2024-037](#)

**Consideration of a Contract with Triangle Grading and Paving, Inc.**

City Council is requested to approve a contract award to Triangle Grading and Paving, Inc. in the amount of \$4,299,385.30 for the Samet Drive Extension Project, adopt a capital project ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Contract - Triangle Grading and Paving, Inc - Samet Drive Extension](#)  
[Signed - Budget Ordinance - Samet Drive Extension Project](#)

approved

[2024-038](#)

**Consideration of a Task Order with Michael Baker International**

City Council is requested to approve a task order with Michael Baker International in the amount of \$275,000 for construction inspection and materials testing services for the Samet Drive Extension project, adopt a capital project ordinance

amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Task Order - Michael Baker International- Samet Drive Extension Inspection](#) .  
[Budget Ordinance - Inspections and Materials Testing Samet Drive Extensior](#)

approved

#### 2024-040

#### **Consideration of Contract with Trademark Properties**

City Council is requested to approve a contract with Trademark Properties in the amount of \$120,000 to perform advisory services for planning, construction and delivery of a new City Hall and associated uses at 405 N. Main Street and authorize the appropriate City Official(s) to execute all necessary documents.

**Attachments:** [Contract - Trademark Properties](#)

approved

#### 2024-042

#### **Consideration of Approval of Minutes**

City Council is requested to approve the following minutes:

Finance Committee Minutes - January 10, 2024, at 4:00 p.m.

Special Meeting of the High Point City Council Minutes - January 10, 2024, at 5:00 p.m.

Special Meeting of the High Point City Council Minutes - January 16, 2024, at 4:00 p.m.

Regular Meeting of the High Point City Council Minutes - January 16, 2024, at 5:30 p.m.

Transparency, Engagement, and Communication Committee Minutes - January 17, 2024, at 9:00 a.m.

Special Meeting of the High Point City Council Minutes - January 24, 2024, at 10:00 a.m.

**Attachments:** [Finance Committee Meeting Minutes - January 10, 2024](#)

[Special Meeting Minutes - January 10 2024](#)

[Special Meeting Minutes - January 16, 2024](#)

[Regular Meeting Minutes - January 16, 2024](#)

[Transparency Engagement and Communication Committee Meeting Minutes](#)

[Special Meeting Minutes - January 24, 2024](#)

approved

## **GENERAL BUSINESS AGENDA**

#### 2024-041

#### **Consideration of Revisions to the Boards/Commissions Liaison Members**

City Council is requested to confirm Council Member Britt Moore as the Liaison for the High Point Area Builders Association.

Attachments: [Revisions to the Boards and Commission Liaison Members](#)  
approved

**ADJOURNMENT**