

FINANCE COMMITTEE
Chaired by Councilmember Britt Moore
Committee Members: Moore, Peters, Holmes, and Andrew
March 28, 2024 – 4:00 P.M.
Council Chambers – Municipal Building
211 S. Hamilton Street

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

Chairman Moore called the Finance Committee meeting to order at 4:00 p.m. and stated all Committee Members were present.

Present: Chairman Britt W. Moore
Committee Member Tim Andrew
Committee Member Michael Holmes
Committee Member Monica Peters

PRESENTATION OF ITEMS

2024-058 Consideration of a Guilford County Amendment Extending Interlocal Agreement on Tax Collection Services

City Council is requested to consider a Guilford County Amendment Extending Interlocal Agreement on Tax Collection Services, approve a Resolution, and authorize the appropriate City Official(s) to execute all necessary documents.

Bobby Fitzjohn, Financial Services Director, provided the staff report for this item.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-058.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-084 Consideration of a Proposal with the National Institute of Minority Economic Development Research, Policy and Impact Center

City Council is requested to consider a proposal with the National Institute of Minority Economic Development Research, Policy and Impact Center in the amount of \$292,460.00, for the implementation planning proposal of the One High Point Commission recommendations, a budget ordinance, and authorize the appropriate City Official(s) to execute all necessary documents.

Jeron Hollis, Managing Director, provided the staff report for this item.

A discussion ensued regarding implementation plan, timelines, cost, and subject matter experts.

Ms. Leah Henry, with National Institute of Minority Economic Development Planning, stated the first 90 days of the project would be to work with staff and use the information to help with implementing recommendations.

A thorough discussion took place regarding clarification of matrixes, schedule implementation, expectations and expertise of the consultants.

Ms. Henry noted that a number was wrong on the proposal regarding the direct labor cost and has been corrected to reflect \$267,000. Mr. Hollis noted the document will be updated with the corrected number and provided to the City Council with the agenda packet for Monday night's meeting.

A motion was made by Mayor Pro Tempore Holmes, seconded by Committee Member Peters, to approve agenda item 2024-084.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Holmes, and Peters

Nay: Committee Member Andrew

2024-111 Consideration of a Proposal from Clark Powell for Equipment Upgrades for Video Capturing Capabilities to Stream Meetings to Various Platforms and an Additional Communications Specialist Position.

City Council is requested to consider a proposal from Clark Powell for equipment upgrades to accommodate streaming capabilities to various platforms and consider an additional Communications Specialist position.

Jeron Hollis, Managing Director, provided the staff report for this item and noted this item was recommended to the Finance Committee by the Transparency, Communication, and Engagement Committee

A thorough discussion took place regarding the Communication Specialist position, how many views there are with the current process, and comparisons to other municipalities.

Chairman Moore stated his concerns regarding the personnel position and the timing.

Mayor Pro Tempore Holmes noted this project aligns with concerns from the public regarding the city being more transparent and feels this project might help with those concerns.

A motion was made by Committee Member Peters, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-111.

Motion carried with the following vote:

Aye: Committee Members Andrew, Holmes, and Peters

Nay: Chair Moore

2024-112 Consideration of a Contract with Tetra Tech

City Council is requested to consider a contract to Tetra Tech for Storm Debris On-Call Services and authorize the appropriate City Official(s) to execute all necessary documents.

Melinda King, Assistant Public Services Director, provided the staff report for this item.

A motion was made by Mayor Pro Tempore Holmes, seconded by Committee Member Andrew, to approve agenda item 2024-112.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-114 Consideration of a Contract with Crowder Gulf

City Council is requested to consider a contract with Crowder Gulf for Disaster Recovery and Debris Management On-Call Services and authorize the appropriate City Official(s) to execute all necessary documents.

Melinda King, Assistant Public Services Director, provided the staff report for this item.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-114.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-113 Consideration of a Contract with Slurry Pavers Inc.

City Council is requested to consider a contract with Slurry Pavers Inc. in the amount of \$1,109,406.81 for the City of High Point Pavement Preservation Project and authorize the appropriate City Official(s) to execute all necessary documents.

Melinda King, Assistant Public Services Director, provided the staff report for this item.

A motion was made by Chairman Moore, seconded by Committee Member Andrew, to approve 2024-113.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-115 Consideration of a Contract with Sharpe Brothers, A Division of Vecellio & Grogan, Inc.

City Council is requested to consider a contract with Sharpe Brothers, A Division of Vecellio & Grogan, Inc. in the amount of \$2,594,777.11 for City of High Point Street Resurfacing and authorize the appropriate City Official(s) to execute all necessary documents.

Melinda King, Assistant Public Services Director, provided the staff report for this item.

A motion was made by Committee Member Peters, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-115.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-116 Consideration of Change Order Number 6 to Baker Underground Inc.

City Council is requested to consider Change Order Number 6 to Baker Underground Inc. in the amount of \$104,121.65 and authorize the appropriate City Official(s) to execute all necessary documents. Upon approval of Change Order Number 6, the new total contract amount will be increased to \$4,280,097.41.

Robby Stone, Public Services Director, provided the staff report for this item.

A discussion took place regarding Change Order variance concerning the force main replacement.

A motion was made by Chairman Moore, seconded by Committee Member Andrew, to approve agenda item 2024-116.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-117 Consideration of a Task Order with Sturgill Engineering P.A.

City Council is requested to consider a Task Order with Sturgill Engineering P.A. in the amount of \$280,000, for professional engineering services and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Services Director, provided the staff report for this item.

A discussion took place regarding cost reimbursable fees. Mr. Stone stated he would provide information to the Committee.

A motion was made by Mayor Pro Tempore Holmes, seconded by Committee Member Peters, to approve agenda item 2024-117.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-118 Consideration of a Contract with DSI Innovations, LLC

City Council is requested to consider a Contract with DSI Innovations LLC in the amount of \$2,278,306 for the upgrade of the Supervisory Control and Data Acquisition system at the Eastside Wastewater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Service Director, provided the staff report for this item.

A discussion took place regarding cyber security.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-118.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-120 Consideration of a Contract with WESCO Distribution, Inc.

City Council is requested to consider a contract to WESCO Distribution, Inc. in the amount of \$624,600 to replace the wire/conductor pulling and tensioner equipment used by the Electric Department and authorize the appropriate City Official(s) to execute all necessary documents.

Tyler Berrier, Electric Utilities Director, provided the staff report for this item.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-120.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-121 Consideration of a Resolution Approving an Interlocal Agreement for Inspection Services for the City of Archdale

City Council is requested to consider a Resolution approving an Interlocal Agreement for Inspection Services for the City of Archdale. (Recommended by Finance Committee.)

Damon Dequenne, Assistant City Manager, provided the staff report for this item.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-121.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-122 Consideration of a Task Order with Dewberry Engineers, Inc.

City Council is requested to consider a Task Order with Dewberry Engineers in the amount of \$599,030 for design services related to the proposed improvements to S. Main Street, S. Wrenn Street, and Russell Avenue, approve a Budget Ordinance Amendment for the allocation of funds for this project, and authorize the appropriate City Official(s) to execute all necessary documents.

Greg Venable, Transportation Director, provided the staff report for this item.

A discussion ensued regarding the timeline of reimbursement.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-122.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-123 Consideration of an Agreement between the City of High Point and North Carolina Department of Transportation (NCDOT)

City Council is requested to consider at an agreement between the City of High Point and NCDOT to carry out planning activities and receive fee reimbursement of federal funds and authorize the appropriate City Official(s) to execute all necessary documents.

Greg Venable, Transportation Director, provided the staff report for this item.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-123.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-125 Consideration of Budget Ordinance Amendment for Water/Sewer

City Council is requested to consider a Budget Ordinance Amendment to appropriate funds for unplanned water/sewer repairs and equipment replacement.

Bobby Fitzjohn, Financial Services Director, provided the staff report for this item.

A motion was made by Chairman Moore, seconded by Committee Member Andrew, to approve 2024-125.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-124 Consideration of Dura-Trac as a Sole Source Vendor

City Council is requested to consider Dura-Trac as a Sole Source Vendor to purchase temporary field cover for Truist Point Stadium in the amount of \$83,486 and authorize the appropriate City Official(s) to execute all necessary documents.

Eric Olmedo, Assistant City Manager, provided the staff report for this item.

A discussion ensued regarding the reason for the sole source vendor.

A motion was made by Chairman Moore, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-124.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-135 Consideration of Funding for Outside Non-Profit Organizations

City Council is requested to consider funds for non-profit organizations, utilizing funds freed up by the use of American Rescue Plan Act (ARPA) funds for government services in the amount of \$3,073,400.

Eric Olmedo, Assistant City Manager, provided the staff report for this item.

For Information Only**ADJOURNMENT**

There being no further business to come before the Finance Committee, the meeting adjourned at 5:11 p.m.

Respectfully Submitted,

Britt W. Moore, Chairman
Finance Committee

Attest:

Sandra Keeney, City Clerk