



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Minutes - Action Only City Council

Jay W. Wagner, Mayor

S. Wesley Hudson, Mayor Pro Tem

Britt W. Moore (At Large), Tyrone Johnson (At Large), Cyril Jefferson (Ward 1), Christopher Williams (Ward 2), Monica L. Peters (Ward 3), Victor Jones (Ward 5), and Michael Holmes (Ward 6)

Monday, May 15, 2023

5:30 PM

Council Chambers

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

Present 9 - Council Member Britt Moore, Council Member Christopher Williams, Council Member Cyril Jefferson, Mayor Jay Wagner, Council Member Michael Holmes, Council Member Monica Peters, Council Member Tyrone Johnson, Council Member Victor Jones, and Mayor Pro Tem Wesley Hudson

RECOGNITIONS AND PRESENTATIONS

[2023-210](#)

Proclamation-City of High Point - National Public Works Week

Mayor Wagner will present a proclamation recognizing the week of May 21-27, 2023 as National Public Works Week by recognizing staff which provides essential services to thousands of customers each day.

Attachments: [Agenda Item- Public Works Week 2023](#)
[Public Works Week proclamation May 2023](#)

[2023-230](#)

Recognition - Volunteer Income Tax Assistance (VITA) Program

Staff will recognize Volunteer Income Tax Assistance Program (VITA) volunteers.

Attachments: [Memo - VITA 2022 Tax Season](#)
[Presentation - VITA 2022 Tax Season](#)

FINANCE COMMITTEE - Britt Moore, Chair

CONSENT AGENDA ITEMS

approved

Aye: 9 - Council Member Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Mayor Pro Tem Hudson

[2023-211](#)

Amendment No. 2 - GEL Engineering of NC - Eastside Wastewater Treatment Plant

City Council is requested to approve Amendment No. 2 in the amount of \$15,700 to modify

the original supplemental agreement entered on July 20, 2022 (PO Number 109917) with GEL Engineering of NC for on-call air permitting assistance at the Eastside Wastewater Treatment Plant.

Attachments: [Supplemental Agreement Amendment 2– Assistance with Air Permit Reportir](#)
approved

[2023-212](#)

Resolution - American Rescue Plan Act Grant Funding (ARPA) - Whites Mill Pump Station

City Council is requested to adopt a resolution to accept \$400,000 in grant funds from the American Rescue Plan Act (ARPA) offered by the North Carolina Department of Environmental Quality for design efforts to upgrade the Whites Mill sanitary sewer lift station.

Attachments: [Resolution - Whites Mill Pump Station - American Rescue Plan Act Grant Fur](#)
approved

[2023-213](#)

Contract - JWC Environmental Inc. - Eastside Wastewater Treatment Plant (WWTP)

City Council is requested to award a contract to JWC Environmental Inc. in the amount of \$253,815 for the purchase of a fine bar screen and washer compactor to replace the existing mechanical screen (#2) and compactor that is no longer functional at the Eastside Wastewater Treatment Plant (WWTP).

Attachments: [Contract - Eastside WWTP- Bar Screen Replacement](#)
approved

[2023-222](#)

Resolution - Retire and Sale of Police K-9 Jinx

City Council is requested to adopt a resolution to retire Police K-9 Jinx and declare as surplus property to allow him to be purchased by Officer Terence Garrison who will assume all responsibility and liability for Gunner's care.

Attachments: [Resolution - Retire and Sale of Police K-9 Jinx](#)
approved

[2023-223](#)

Contract - Sole Source - Forensic Technology, Inc. - BrassTrax System

City Council is requested to procure a BrassTraxHD3D Cartridge Case Acquisition Station with triage scope using the sole source bid recommendation from Forensic Technology, Inc. and authorization for the appropriate City Officials to negotiate terms and execute a contract.

Attachments: [Contract – Sole Source – Forensic Technology, Inc. - BrassTrax System](#)
approved

[2023-224](#)

Contract - Long Foundation Drilling Co. - Transmission Pole Foundation

City Council is requested to award a contract to Long Foundation Drilling Company in the amount of \$322,276 to relocate a portion of 100kV transmission poles to accommodate the substation rehabilitation work at Jackson Lake Substation.

Attachments: [Contract – Long Foundation Drilling Co. – Transmission Pole Foundation](#)
approved

[2023-225](#) **Budget Amendment - Agreement - SW Guilford County Fire Hydrant Agreement - High Point Fire Department**

City Council is requested to approve an agreement and a budget amendment with Guilford County to fund the installation of eleven (11) Fire Hydrants in Southwest Guilford County.

Attachments: [Budget Amendment - Agreement – SW Guilford County Fire Hydrant Agreement](#)
approved

GENERAL BUSINESS AGENDA

[2023-232](#) **Consideration of Funding - Outside Non-Profit Organizations**

Council is requested to finalize recommendations for the funding of outside non-profit organizations requests.

Attachments: [Consideration of Funding for Outside Non-Profit Organizations](#)
approved

[2023-233](#) **Consideration of Funding - Outside Non-Profit Organizations - High Point Discovered and Carl Chavis YMCA**

Council is requested to finalize recommendations for the funding of outside non-profit organizations High Point Discovered and Carl Chavis YMCA.

Attachments: [Consideration of Funding for Outside Non-Profit Organizations - High Point D](#)
approved

[2023-234](#) **Consideration of Funding - Outside Non-Profit Organizations - Macedonia Family Resource Center**

Council is requested to finalize recommendations for the funding of outside non-profit organizations Macedonia Family Resource Center.

Attachments: [Consideration of Funding for Outside Non-Profit Organizations - Macedonia F](#)
approved

PUBLIC HEARINGS

[2023-227](#) **Public Hearing - Resolution - SELS USA LLC Project - NC Building Reuse Grant**

City Council is requested to consider a request to approve a local match for a State of North Carolina Building Reuse Grant for SELS USA LLC not to exceed \$5,000.

Attachments: [Resolution - SELS USA LLC Project – NC Building Reuse Grant](#)
approved

[2023-228](#) **Public Hearing - Dive Bar - Performance Based Incentives**

City Council is asked to consider a request from Dive Bar, to authorize performance-based incentives for a retail project at 312 N. Elm St. in the amount of \$124,798 and authorize the City Manager to execute a performance agreement with the company containing benchmarks

for the company to achieve and a schedule for the payment of such financial incentives.

Attachments: [Dive Bar – Performance Based Incentives](#)

approved

PROSPERITY & LIVABILITY COMMITTEE - Council Member Hudson, Chair

CONSENT AGENDA ITEMS

approved

[2023-153](#)

Resolution of High Point, NC City Council Designating City of High Point as a BEE CITY USA® Affiliate.

Approve a request from Keep High Point Beautiful (KHPB) to become an affiliate of Bee City USA.

Attachments: [Memo - Bee City USA](#)
[Resolution - Bee City USA](#)
[Presentation - Bee City](#)

approved

[2023-155](#)

Ordinance Amending Title 6 Chapter 2 Section 6-2-5 of the High Point City Code Regarding Solid Waste Collection and Disposal

City Council is requested to approve the updated solid waste ordinance to eliminate plastic bags for yard waste disposal.

Attachments: [Memo - Plastic Bag Elimination](#)
[Ordinance - Sec.6-2-5. Preparation of Solid Waste Collection](#)
[Presentation - Yard Waste](#)

approved

COMMUNITY DEVELOPMENT COMMITTEE - Council Member Williams, Chair

CONSENT AGENDA ITEMS

approved

[2023-196](#)

Ordinance-Demolition of Dwelling-411 W. Willis Avenue

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling at 411 W. Willis Avenue.

Attachments: [Memo - Ordinance 411 W Willis Ave Committee](#)

continued

[2023-197](#)

Ordinance-Demolition of Dwelling-717 Cliffside Avenue

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a

dwelling at 717 Cliffside Avenue.

Attachments: [Memo - Ordinance 717 Cliffside Avenue](#)

approved

[2023-199](#)

Resolution-Conveyance of Properties-506 Rolling Green Drive

Approval of the resolution conveying the properties to Community Housing Solutions of Guilford, Inc. (CHS) to construct affordable housing, and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [Memo - Resolution of Conveyance - 506 Rolling Green Drive](#)

approved

GENERAL BUSINESS AGENDA

PUBLIC HEARINGS

[2023-198](#)

2023 Annual Action Plan

City Council is requested to approve the 2023 Annual Action Plan

Attachments: [Memo - 2023 Annual Action Plan](#)

[Presentation - 2023 AAP](#)

approved

PLANNING & DEVELOPMENT - Mayor Jay W. Wagner

[2023-215](#)

Resolution of Intent, Annexation 23-02

Approval of a Resolution of Intent to establish a public hearing date of June 20, 2023, to consider a voluntary non-contiguous annexation petition for approximately 30.39 acres. The site is located at the southwest corner of S. Bunker Hill Road and Boylston Road. The proposed annexation site is addressed as 8871 & 8869 Boylston Road and 721 S. Bunker Hill Road and also known as Guilford County Tax Parcel 168991, 169142 and 169021.

Attachments: [Resolution of Intent \(AN-23-02\).pdf](#)

approved

PUBLIC HEARINGS

[2023-216](#)

SL Wendover LLC/Deep River Partners, Zoning Map Amendment 23-10

A request by SL Wendover LLC/Deep River Partners to rezone an approximate 54.8 acres from a Planned Development - Mixed (PDM) District to a Planned Development - Periphery (PD-P) District. The site is located along the east side of NC 68, approximately 620 feet north of Piedmont Parkway, and at the northern terminus of Empire Street.

Attachments: [Staff Report ZA-23-10.pdf](#)

approved

[2023-217](#)**PEX Wendover LLC, Zoning Map Amendment 23-11**

A request by PEX Wendover LLC and Maria T. Montoya-Couch to rezone approximately 35.03 acres from the Conditional Zoning Retail Center (CZ-RC) District to an amended Conditional Zoning Retail Center (CZ-RC) District. The site is located at the southeast corner of W. Wendover Avenue and Penny Road.

Attachments: [Staff Report ZA-23-11.pdf](#)

approved

[2023-218](#)**Diversified Estate Holdings, LLC, Zoning Map Amendment 23-08**

A request by Diversified Estate Holdings, LLC to rezone approximately 9.6 acres from a Conditional Use Agricultural (CU-AGR) District to a Conditional Zoning Residential Multifamily - 16 (CZ RM-16) District. The site is located west of the intersection of Penny Road and East Fork Road (*1711 and 1701 Penny Road*).

Attachments: [Staff Report ZA-23-08.pdf](#)

referred

[2023-219](#)**City of High Point, Text Amendment 23-02**

A request by the Planning and Development Department to amend various sections of the City of High Point Development Ordinance to correct errors, provide consistency, and make revisions related to specific development standards.

Attachments: [Staff Report TA-23-02.pdf](#)

approved

GENERAL BUSINESS AGENDA**PUBLIC HEARING**[2023-229](#)**Public Hearing - Proposed FY2023-24 City of High Point Annual Budget**

Monday, May 15, 2023 at 5:30pm is the date and time established to receive public comments on the proposed FY2023-2024 City of High Point Annual Budget.

Attachments: [Public Hearing - Proposed FY 2023-24 City of High Point Budget](#)

acknowledge public hearing held

GENERAL BUSINESS AGENDA[2023-208](#)**Boards and Commission Appointment - Parks and Recreation Commission**

Council is requested to confirm the appointment of Vickie McKiver to the Parks and Recreation Commission. Appointment will be effective immediately and will expire July 1, 2025.

Attachments: [Memo - Parks and Recreation Commission Appointment Vickie McKiver](#)

Application - MCKIVER, Vickie Ward 1 2023

approved

2023-209

Boards and Commissions Appointment - Citizen Advisory Council

Council is requested to confirm the appointment of Amoy Lindo-Coleman to the Citizen Advisory Council. Appointment effective immediately and will expire May 31, 2025.

Attachments: [Memo - Citizen Advisory Council - Appointment Amoy Lindo-Coleman](#)

LINDO-COLEMAN - Amoy Ward 3 2023

approved

2023-231

Minutes to be Approved

Prosperity Livability Committee Minutes - November 9, 2022 @9:00 a.m.

Special Meeting of the High Point City Council Minutes - May 1, 2023 @ 4:00 p.m.

Regular Meeting of the High Point City Council Minutes - May 2, 2023 @ 5:30 p.m.

Community Development Committee Meeting Minutes - May 2, 2023 @ 4:00 p.m.

Attachments: [Memo - Minutes](#)

[Prosperity Livability Committee Minutes - November 9 2022](#)

[Special Meeting High Point Minutes - May 1, 2023](#)

[Regular Meeting of the High Point City Council Minutes - May 1, 2023](#)

[Community Development Meeting Minutes - May 2, 2023](#)

approved

ADJOURNMENT