



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Minutes - Action Only City Council

Cyril Jefferson, Mayor
Michael Holmes, Mayor Pro Tempore (Ward 6),
Britt W. Moore (At Large), Amanda Cook (At Large), Vickie M.
McKiver (Ward 1), Tyrone Johnson (Ward 2), Monica L. Peters
(Ward 3), Dr. Patrick Harman (Ward 4), and Tim Andrew (Ward
5)

Monday, May 6, 2024

5:30 PM

Council Chambers

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

approved

RECOGNITIONS AND PRESENTATIONS

[2024-147](#)

High Point 2045 Comprehensive Plan Steering Committee Certificate of Service

Recognition of the High Point 2045 Comprehensive Plan Steering Committee for their service.

Attachments: [Steering Committee Recognition](#)

For Information Only

[2024-168](#)

Proclamation - Municipal Clerk's Week

Mayor Jefferson will present a Proclamation recognizing the week of May 5-11, 2024 as "Municipal Clerks Week."

Attachments: [Municipal Clerks Week 2024](#)

Presented

[2024-169](#)

Proclamation - Public Service Week

Mayor Jefferson will present a proclamation recognizing the week of May 6-10, 2024 as Public Service Week in the City of High Point.

Attachments: [Public Service Recognition Week May 2024](#)

Presented

[2024-167](#)

Proclamation - Mental Health Month

Mayor Jefferson will present a Proclamation declaring the Month of May as "Mental Health Month".

Attachments: [Mental Health Month 2024 Proclamation](#)

Presented

[2024-170](#)**Proclamation - Jewish American Heritage Month**

Mayor Jefferson will read a Proclamation recognizing May 2024 as "Jewish American Heritage Month".

Attachments: [Jewish Heritage Month 2024](#)

Presented

PUBLIC COMMENT PERIOD[2024-183](#)**Public Comment Period**

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

- * Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
- * Persons addressing City Council are asked to limit their comments to 3 minutes.
- * Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
- * If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

Attachments: [Public Comment Sign In Sheet - May 6, 2024](#)

CONSENT AGENDA ITEMS

approved

[2024-148](#)**Consideration of a Contract with American Process Group, LLC**

City Council is requested to consider a contract with American Process Group, LLC in the amount of \$885,773 and authorize appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Contract - American Process Group, LLC](#)

approved

[2024-149](#)**Consideration of a Task Order with Black and Veatch**

City Council is requested to consider a Task Order to Black and Veatch in the amount of \$576,065, to aid with phase 2 of the implementation plan to achieve compliance with the Federal Lead and Copper Rule Revisions and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Task Order - Black and Veatch](#)

approved

[2024-150](#)

Consideration of a Local Assistance for Stormwater Infrastructure Investments Grant

City Council is requested to consider a Resolution designating applicant agents, approve the funding offer, and accept the grant award for the Local Assistance for Stormwater Infrastructure Investment Grant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Resolution - LASII Grant Agent](#)
[Signed - Stormwater Infrastructure Grant](#)

approved

[2024-151](#)

Consideration a Purchase from Carolina Cat

City Council is requested to consider purchasing a diesel generator and automatic transfer switches which were competitively bid from Carolina CAT through the Sourcewell cooperative purchasing contract for a total amount of \$1,086,710, to be installed at the Oak Hollow Raw Water Pump Station for backup emergency power and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Carolina Cat - Generator for the Oak Hollow Pump Station](#)

approved

[2024-152](#)

Consideration of a Task Order with Sturgill Engineering P.A.

City Council is requested to consider a Task Order for Professional Engineering Services to Sturgill Engineering P.A. in the amount of \$107,900, and authorize appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Task Order - Sturgill Engineering](#)

approved

[2024-153](#)

Consideration of a Sole Source Purchase from JWC Environmental Inc.

City Council is requested to consider a sole source purchase from JWC Environmental, Inc. in the amount of \$522,000, for the purchase of two (2) fine bar screens and washer compactors at the Eastside Wastewater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Sole Source - JWC Environmental, Inc.](#)

approved

[2024-154](#)**Consideration of a Bid Award to Wesco, Inc.**

City Council is requested to award a bid to Wesco, Inc. in the amount of \$362,186.01 for the procurement of materials to build a 100kV Transmission line from Penny Substation to Deep River Substation and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Bid Award - Wesco, Inc.](#)

approved

[2024-162](#)**Consideration of a Change Order to Pike Electric**

City Council is requested to consider a Change Order to Pike Electric for \$711,300, due to increased labor rates, additional projects, and unforeseen equipment failures and authorize the appropriate City Official(s) to execute all necessary documents. This will bring the new contract amount to \$2,980,300. (Recommended by the Finance Committee.)

Attachments: [Change Order - Pike Electric](#)

approved

[2024-155](#)**Public Hearing Date - 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Funding**

City Council is requested conduct a public hearing to receive public comments on funding, adopt a Resolution ratifying an Interlocal and Sub-recipient Agreements with Greensboro and Guilford County to accept the 2023 Byrne Justice Assistance Grant (JAG) and authorize the appropriate City Official(s) to execute all necessary documents. (Presented at the Finance Committee.)

Attachments: [Public Hearing - for 2023 JAG](#)

[Signed - 2023 JAG Resolution](#)

[Public Hearing Sign-In Sheet](#)

approved

[2024-161](#)**Consideration of a Sole Source Purchase from A Lot Media**

City Council is requested to consider a sole source purchase from A Lot Media in the amount of \$51,735 for updated digital rate boards to replace outdated rate and car count signage for three City owned parking decks and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [A LOT Media Digital Rate Boards](#)

approved

[2024-157](#)**Consideration of a Resolution Authorizing a Grant Agreement with the North Carolina Department of Transportation**

City Council is requested to consider a Resolution Authorizing a Grant Agreement with the North Carolina Department of Transportation to provide funding in the amount of \$1,700,000 for FY 2024 Furniture Market transportation services and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Resolution - NCDOT Grant Agreement](#)
[Signed - NCDot Resolution Furniture Market](#)

approved

[2024-159](#)**Consideration to Authorize the Write-off of Delinquent Utilities Accounts Receivables & Miscellaneous Accounts**

City Council is requested to authorize the Financial Services Director to write-off \$833,129 for original utilities billings and miscellaneous accounts through the fiscal year 2019-2020. (Recommended by the Finance Committee.)

Attachments: [Utility Write Off - 2024](#)

approved

[2024-165](#)**Consideration of Master Agreements for Mechanical and Electrical Services**

City Council is requested to consider Master Agreements for Mechanical and Electrical Services with ClearWater, Dixie Electro Mechanical Services, Harper General Contractors, Jordan Innovative Fabrication, Randall Supply, Tencarva, Troubleshooters, and Via Electric and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Master Agreements - Mechanical and Electrical Services](#)

approved

[2024-158](#)**Consideration of a Budget Ordinance Amendment**

City Council is requested to consider a Budget Ordinance Amendment to appropriate funds from Guilford County for the acquisition of land at the former PERCO site. (Recommended by the Finance Committee.)

Attachments: [Budget Ordinance Amendment - PERCO Land Acquisition](#)

approved

[2024-166](#)**Consideration of a Change Order #1 to PDC, Inc.**

City Council is requested to consider Change Order #1 to PDC, Inc. in the amount of \$205,000.00 for unexpected infrastructure items in the Sensory Garden, approve the Capital Project Budget Ordinance, and authorize the appropriate City

Official(s) to execute all necessary documents. This will increase the contract from \$759,758.00 to \$964,758.00. (Recommended by the Finance Committee.)

Attachments: [Change Order - PDC, Inc. for Library Entrance and Sensory Garden](#)
[Signed - Capital Project Ordinance Library Plaza Sensory Garden](#)

approved

[2024-160](#)

Consideration of a Bid Award to Digger Enterprises, Inc.

City Council is requested to award a bid to Digger Enterprises, Inc. in the amount of \$126,200 for cleanup and demolition costs for 208 N. Lindsay Street and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee.)

Attachments: [Bid Award - Digger Enterprises, Inc.](#)
[Signed - Budget Ordinance Lindsay Street](#)

approved

[2024-182](#)

Consideration of Approval of Minutes

City Council is requested to consider the following minutes:

Transparency, Engagement, and Communication Committee Minutes - March 20, 2024

Finance Committee Minutes - March 28, 2024

Special City Manager's Briefing Minutes - April 1, 2024

Regular Meeting of the High Point City Council Minutes - April 1, 2024

Community Development Committee Minutes - April 2, 2024

Prosperity, Livability, & Safety Committee Minutes - April 4, 2024

Attachments: [Agenda Memo](#)
[Transparency, Engagement, and Communication Committee Meeting Minute](#)
[Finance Committee Meeting Minutes - March 28, 2024](#)
[Special Meeting Minutes - April 1, 2024](#)
[Regular Meeting minutes - April 1, 2024](#)
[Community Development Committee Minutes - April 2, 2024](#)
[Prosperity, Livability & Safety Committee Minutes - April 4, 2024](#)

approved

GENERAL BUSINESS AGENDA

[2024-119](#)

Consideration of an Ordinance Amending and Restating the Solid Waste Franchise of WI High Point Landfill, LLC ("WI High Point"). (Second Reading)

City Council is requested to approve adoption of this Ordinance Amending and Restating the Solid Waste Franchise of WI High Point Landfill, LLC and authorize

appropriate city officials to execute all necessary documents. (Public Hearing and First Reading was held at the May 6, 2024, City Council Meeting.)

Attachments: [WI High Point Landfill, LLC](#)
[Signed - WI High Point Landfill, LLC Ordinance](#)

[2024-146](#)

Public Hearing on the High Point 2045 Comprehensive Plan

City Council is requested to conduct a public hearing to consider adopting the High Point 2045 Comprehensive Plan

Attachments: [2045 Comp Plan.pdf](#)
[Signed - Resolution Comprehensive Plan 2045](#)
[Public Hearing Sign in Sheet](#)

approved

[2024-163](#)

Presentation of the Proposed FY 2024-25 Budget and Establishment of Public Hearing Date for May 20, 2024, at 5:30 pm.

City Council is requested to establish the Budget Public Hearing for Monday, May 20, 2024, at 5:30 pm and establish the following dates for City Council Budget Work Sessions.

Wednesday, May 15, 2024, 4-6 pm
Wednesday, May 22, 2024, 4-6 pm
Wednesday, May 29, 2024, 4-6 pm (if necessary)

Attachments: [FY 2024-25 Proposed Budget and Establishment of Public Hearing Date](#)
[FY 2024-25 Presentation - Proposed Budget - 5-6-2024 - City Council](#)

approved

[2024-171](#)

Consideration of Appointments to the High Point Economic Development Corporation

City Council is requested to confirm the appointments of Eric Foushee and Jay Wagner to the High Point Economic Development Corporation with terms effective immediately and expiring on December 31, 2025.

Attachments: [Appointment - Eric Foushee and Jay Wagner](#)

approved

[2024-172](#)

Closed Session- Personnel

City Council is requested to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(6) for personnel to discuss the annual performance evaluations for the City Attorney, City Clerk, and City Manager.

approved

ADJOURNMENT