

# City of High Point

*Municipal Office Building  
211 S. Hamilton Street  
High Point, NC 27260*



## Meeting Agenda

**Tuesday, January 19, 2021**

**5:30 PM**

**Council Chambers**

### **City Council**

*Jay W. Wagner, Mayor*

*Britt W. Moore (At Large), Mayor Pro Tem*

*Tyrone Johnson (At Large), Cyril Jefferson (Ward 1), Christopher Williams (Ward 2),  
Monica L. Peters (Ward 3), S. Wesley Hudson (Ward 4), Victor Jones (Ward 5), and  
Michael Holmes (Ward 6)*

**As part of the city of High Point's on-going COVID-19 mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting will be live-streamed and the public can listen to the meeting as it is being live-streamed by clicking on the following link [www.HighPointNC.gov/VirtualPublicMeeting](http://www.HighPointNC.gov/VirtualPublicMeeting).**

## **ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE**

## **STRATEGIC PLAN UPDATE**

[2021-18](#)

Council will receive an update on the Strategic Plan from Council Member Williams, Chair of the Community Development Committee.

## **PUBLIC COMMENT PERIOD**

[2021-17](#)

### **Public Comment Period**

A Public Comment Period will be held on Tuesday, January 19, 2021 at 5:30 p.m. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Instead, the city will be live streaming this meeting. Once the City Council is in Session, please click on the following link to listen to the meeting as it is being live-streamed

[www.highpointnc.gov/VirtualPublicMeeting](http://www.highpointnc.gov/VirtualPublicMeeting)  
<<http://www.highpointnc.gov/VirtualPublicMeeting>>

Although the public is unable to physically participate in the meeting, the public can submit comments by

1. Calling 336-883-3522 and leaving a message, or by
2. Emailing written comments to [publiccomment@highpointnc.gov](mailto:publiccomment@highpointnc.gov) <<mailto:publiccomment@highpointnc.gov>>, or by
3. Dropping off written comments in the city of High Point's utility payment drop-boxes located on both sides of the Municipal Building located at 211 S. Hamilton Street in the Green Drive and the Commerce Avenue parking lots.

All comments received will be forwarded to the City Council and will be incorporated as part of the permanent proceedings of the January 19, 2021 City Council Meeting. The City of High Point's Public Comment Policy restricts comments to no more than three (3) minutes which will apply for the telephone message submission. Email submissions and written comments should be kept at 350 words or less. The deadline for submitting public comments is Friday, January 15 at 5:00 p.m.

**FINANCE COMMITTEE - Mayor Pro Tem Moore, Chair****CONSENT AGENDA ITEMS**[2021-11](#)**Resolution - Declaration of Surplus Property - Police Canine - Hoss**

The High Point Police Department is requesting that City Council declare Canine Hoss as surplus property and adopt a Resolution approving the sale of personal property by private negotiations and sale pursuant to N.C.G.S. 160A-266.

**Attachments:** [1. Retire K-9 Hoss](#)

[2021-12](#)**Contract - HH Architecture - High Point City Lake Park Site Master Plan Phase 1**

City Council is requested to award a contract to HH Architecture in the amount of \$474,500 to perform construction documentation and bidding services for the High Point City Lake Park Site Master Plan Phase 1 and that the appropriate City official and/or employee be authorized to execute all necessary documents.

**Attachments:** [2. HH Architecture Construction Documentation CLP January 2021](#)

[2021-13](#)**Resolution - Donation of Surplus Radio Equipment - Fair Grove Fire Department**

City Council is requested to adopt a resolution approving the donation of ten (10) used surplus Motorola XTS 5000 handheld radios to Fair Gove Fire Department and authorizes the appropriate city official to execute all necessary documents.

**Attachments:** [3. Fair Grove Radio Donation](#)

[2021-14](#)**Contract - Sole Source - Application Support Infor Lawson - RPI Consultants, LLC**

City Council is requested to award a contract to RPI Consultants, LLC in the amount of \$175,500.00 for a three (3) year technical support agreement to continue support for the City's ERP application, *Lawson* by Infor and that the appropriate City official and/or employee be authorized to execute all necessary documents.

**Attachments:** [4. Contract ERP Application Support Service Agreement](#)

[2021-15](#)**Contract - CPM (Civic Platform) Accela, Inc. - High Point Fire Department**

City Council is requested to award a contract to Accela, Inc. in the amount of \$233,615.32 for five (5) year license agreement with Accela, Inc. to afford the Fire Department access to the City's CPM application, *Civic Platform* by Accela and that the appropriate City official and/or employee be authorized to execute all necessary documents.

**Attachments:** [5. CPM Application Licenses Accela](#)

**PUBLIC HEARINGS**[2021-16](#)**Public Hearing - Fitesa**

Tuesday, January 19, 2021 at 5:30pm is the date and time established to receive public comments regarding a request for City Council to approve performance based incentives up to the amount of \$342,720.00 for Fitesa for a project at 200 S West Point Avenue and authorize the City Manager to execute a performance agreement with Fitesa containing benchmarks for the company to achieve and a schedule for the payment of incentives.

**Attachments:** [6. Fitesa Performance Based Incentives Public hearing](#)

**REGULAR AGENDA ITEMS****COMMUNITY DEVELOPMENT COMMITTEE - Council Member Williams,  
Chair**[2021-19](#)**Ordinance - Demolition of Dwelling - 216 Underhill Street**

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 216 Underhill Street belonging to Heirs of Carol A. Kirby.

**Attachments:** [216 Underhill Council Packet](#)

[2021-20](#)**Ordinance - Demolition of Dwelling - 802 S. Elm Street**

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 802 S. Elm Street belonging to Eugene and Cora Lang.

**Attachments:** [802 S Elm Council Packet](#)

**PENDING ITEMS**[2020-456](#)**Ordinance - Demolition of Dwelling - 208 Lawndale Avenue**

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 208 Lawndale Avenue belonging to Margaret Ann Robbins.

**Attachments:** [208 Lawndale Council Packet](#)

[2020-422](#)**Ordinance - Demolition of Dwelling - 711 Hines Street**

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 711 Hines Street belonging to Dolores Lobo Martinez, property deed date 7/19/2019, Lis Pendens record 8/27/2018, Previous owner Isa Irina Reyes-Lobo.

**Attachments:** [711 Hines St Council Packet](#)

**PLANNING & DEVELOPMENT - Mayor Jay Wagner**

[2021-21](#)**Resolution of Intent - Annexation 20-08**

Approval of a Resolution of Intent to establish a public hearing date of February 1, 2021, to consider a voluntary annexation of approximately 4.21-acres located at the eastern terminus of E. Springfield Road, approximately 160 feet south of E. Springfield Road. The property is known as Guilford County Tax Parcel 196054 (portion) and 158007 (portion).

**Attachments:** [Resolution of Intent AN-20-08](#)

**PUBLIC HEARINGS**[2021-22](#)**BRC Spirit LLC and BRC Spirit II LLC - Zoning Map Amendment 20-20**

A request by BRC Spirit LLC and BRC Spirit II LLC to rezone approximately 3.6 acres from the Residential Single Family - 3 (R-3) District and a Conditional Use Office Institutional (CU-OI) District to a Conditional Zoning General Business (CZ-GB) District. The site is located west of Eastchester Drive and north of Hilton Court, and addressed as 1801 and 1809 Eastchester Drive.

**Attachments:** [Staff Report ZA-20-20](#)

[1. Vesta Kennedy Email #1.pdf](#)

[2 Vesta Kennedy Emails #2 #3 #4 .pdf](#)

[3. Vesta Kennedy Email #5.pdf](#)

[4. Vesta Kennedy Email #6.pdf](#)

[5. Vesta Kennedy Email #7.pdf](#)

[6. Vesta Kennedy Email #8.pdf](#)

[7. Vesta Kennedy Email # 9.pdf](#)

[8. Vesta Kennedy Email #10.pdf](#)

[9. Vesta Kennedy Email #11.pdf](#)

[10. Vesta Kennedy Email #12.pdf](#)

[11. Vesta Kennedy Email #13.pdf](#)

[12. Vesta Kennedy Email #14.pdf](#)

[13. Vesta Kennedy Email #15.pdf](#)

[14. Vesta Kennedy Email #16.pdf](#)

[15. Vesta Kennedy Email #17.pdf](#)

[16. Vesta Kennedy Email #18.pdf](#)

[17. Vesta Kennedy Email #19.pdf](#)

[18. Vesta Kennedy Email #20.pdf](#)

[19. Vesta Kennedy Email #21.pdf](#)

[20. Vesta Kennedy Email #22.pdf](#)

[Robb Jolly Email 01.15.21 \(link to petition and compilation of comments\)..pdf](#)

[Vesta Kennedy Emails #23 - #28 with attachments.pdf](#)

[Public Comments from Others ZMA 20-20.pdf](#)

[2021-23](#)**City of High Point - Zoning Map Amendment 20-23**

A request by the High Point City Council to rezone 286 properties, totaling approximately 88 acres, as part of the Comprehensive Zoning Map Amendment project. The properties are located within the Chatham Wood Apartment complex (856 Lakecrest Avenue), Foxcroft Townhome development (Rockingham Road/James Court), Windchase Townhome development (Windchase Court), Northbridge Townhome development (Northbridge Drive/Northbridge Court), 608 and the southern portion of 610 James Road, 1221 E. Hartley Drive (Journey Church), 2051, 2097 & 2103 Johnson Street and that portion of the 1875 Eastchester Drive parcel lying along the west side of Johnson Street and at the northwest corner of Johnson Street and E. Hartley Drive.

**Attachments:** [Staff Report ZA-20-23](#)

[Jerry Corns Public Comment ZMA 20-23.pdf](#)

**GENERAL BUSINESS AGENDA****PUBLIC HEARINGS**[2021-24](#)**Ordinance - Amending Article II Mayor and Council Terms of Office - City of High Point Charter**

Monday, January 19, 2021, at 5:30 pm is the date and time established to receive public comments regarding an Ordinance Amending Article II, Mayor and Council, Section 2.2 Council; number; terms of office, and Section 2.3 Mayor; term of office, duties of the City Charter of the City of High Point to correct the language regarding term limits from two years to four years, making it consistent with the language in Article III- Elections, Article 3.1 Method of Election of the City of High Point Charter.

**Attachments:** [REVISED FINAL Amendment to City Charter for Consistent Reference to Fc](#)

**REGULAR AGENDA ITEMS**[2021-25](#)**Resolution - Guilford County Multi-Jurisdictional Hazard Mitigation Plan**

City Council is requested to adopt a resolution to approve the 2020 update to the Guilford County Multi-Jurisdictional Hazard Mitigation Plan.

**Attachments:** [FINAL Guilford County HMP](#)

[2021-26](#)**The Mercer Group, Inc. - City Manager Position Ad & Timeline**

City Council is requested to approve the advertisement and timeline provided by The Mercer Group, Inc. for the purpose of preparing to advertise availability of the City Manager position and recruit actively for candidates.

**Attachments:** [FINAL City Manager Timeline & draft Ad](#)

[2021-27](#)**Reappointments - Human Relations Commission - Dev Bhandari - Stacy Jones - Sharon McGregor**

Council Member Hudson is recommending the reappointment of Dev Bhandari, Council Member Holmes is recommending the reappointment of Stacy Jones, Mayor Pro Tem Moore is recommending the appointment of Sharon McGregor to the Human Relations Commission to be effective immediately and will expire 11/1/2022.

**Attachments:** [FINAL Appointments to Human Relations Commission](#)

[2021-28](#)**Reappointment - Library Board of Trustees - Rick Cornwell - Dorotea Evans - Bill Philips - Donna Kaiser**

Council Member Hudson is recommending the reappointment of Rick Cornwell Council Member Jones is recommending the reappointment of Dorotea Evans Council Member Jefferson is recommending the appointment of Bill Philips Mayor Pro Tem Moore is recommending the appointment of Donna Kaiser to the Library Board of Trustees to be effective immediately and will expire 10/31/2023.

**Attachments:** [FINAL Appointments to Library Board of Trustees](#)

[2021-29](#)**Reappointment - High Point ABC Board - Ashley Tillery**

Mayor Wagner is recommending the reappointment of Ashley Tillery to the High Point ABC Board. Term to be effective 2/8/2021 and will expire 2/8/2024.

**Attachments:** [FINAL Reappointment to ABC Board](#)

[2021-30](#)**Minutes To Be Approved**

Finance Committee Meeting; Thursday, December 17, 2020 4:00 p.m.  
Special Meeting of Council; Monday, December 21, 2020 4:30 p.m.  
Regular Meeting of Council; Monday, December 21, 2020 5:30 p.m.  
Recessed Meeting of Council; Wednesday, December 23, 2020 5:30 p.m.

**Attachments:** [1. December 17 2020 Finance Committee Minutes.pdf](#)  
[2. December 21 2020 Special Meeting Minutes.pdf](#)  
[3. December 21 2020 High Point City Council Minutes.pdf](#)  
[4. December 23 2020 Recessed Meeting Minutes.pdf](#)

**ADJOURNMENT**