

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Furniture Market Transportation Grant Agreement

**From:** Mark McDonald, P.E., Transportation Director **Meeting Date:** January 4, 2022

**Public Hearing:** N/A **Advertising Date /**  
**Advertised By:** N/A

**Attachments:** A. Award Letter  
B. Authorizing Resolution

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### **PURPOSE:**

The grant agreement provides \$1,200,000 in funding to assist with Furniture Market transportation services.

### **BACKGROUND:**

The North Carolina Department of Transportation, Public Transportation Division annually provides financial assistance to assist with transportation services during each of the bi-annual Furniture Markets.

### **BUDGET IMPACT:**

This item is a pass-through item and has a neutral impact on the City's budget.

### **RECOMMENDATION / ACTION REQUESTED:**

Staff recommends the City Manager be authorized to enter into a contract with the Department of Transportation and execute all agreements and contracts with the North Carolina Department of Transportation, Public Transportation Division.



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

March 16, 2021

Mr. Greg Demko, City Manager  
City of High Point  
P. O. Box 230  
High Point, North Carolina 27261

RE: FY22 Demonstration Grant Program  
Project No.: 22-DG-113  
WBS Element No.: 36223.3.14.2  
Period of Performance: 7/1/202021 – 6/30/202022

Dear Mr. Demko:

On March 4, 2021, the Board of Transportation approved your organization's request for an FY22 Demonstration Grant in the amount of \$1,200,000. The agreement to be executed between City of High Point and NCDOT is enclosed. The individual authorized to enter into this agreement for the financial assistance on behalf of your agency will sign the agreement. Please provide a copy of the agreement to all parties that will be involved in the administration of the grant, and request that the agreement be reviewed carefully. Instructions for completion of the grant agreement process are enclosed.

Please refer to Section 6b of the grant agreement that requires sub-recipients to submit monthly or quarterly requests for reimbursement.

If you have any question related to the grant agreement, please contact Myra Freeman, Financial Manager at 919-707-4672 or your assigned Accounting Specialist. In any correspondence, please reference your assigned project number, WBS element, Agreement number and period of performance referenced on this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Brumfield".

Ryan Brumfield  
Director

RB\mf  
Attachments

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
INTEGRATED MOBILITY DIVISION  
1550 MAIL SERVICE CENTER  
RALEIGH, NC 27699-1550

Telephone: 919-707-2600  
Fax: 919-733-1391  
Customer Service: 1-877-368-4968

Website : [www.ncdot.gov](http://www.ncdot.gov)

Location:  
1 SOUTH WILMINGTON STREET  
RALEIGH, NC 27601

RESOLUTION  
AUTHORIZING THE CITY OF HIGH POINT  
TO ENTER INTO AN AGREEMENT WITH  
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

A motion was made by \_\_\_\_\_ (***name and title***) and  
seconded by \_\_\_\_\_ (***name and title***) for adoption  
of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, the **City of High Point** has requested the North Carolina Department of  
Transportation to assist in the funding of **transportation services for the biennial  
Furniture Market**; and

WHEREAS, the **North Carolina Department of Transportation** will provide **up to  
\$1,400,000** of the cost of the above described project;

NOW THEREFORE, BE IT RESOLVED that the **City Manager** is hereby authorized to  
enter into a contract with the Department of Transportation and execute all agreements  
and contracts with the North Carolina Department of Transportation, Public  
Transportation Division.

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I, **Lisa Vierling, City Clerk** do hereby certify that the above is a true and correct copy of  
an excerpt for the minutes of a meeting of the **High Point City Council** duly held on the  
**4th** day of **January, 2022**.

\_\_\_\_\_  
Signature of Certifying Official