

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Purchase of 20 Residential Voltage (120/240V) Transformers (25kVa)

**From:** Garey S. Edwards, Electric Utilities Director  
Tyler R. Berrier, Electric Utilities Asst. Dir.

**Meeting Date:** May 16, 2022

**Public Hearing:** N/A

**Advertised Date:** N/A

**Advertised By:** N/A

**Attachments:** Formal Bid Recommendation

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### PURPOSE:

To purchase 20 transformers to be installed around the city electric footprint on various projects. These units are being offered as surplus production slots from Pacific Gas & Electric.

### BACKGROUND:

Due to supply chain shortages, the Electric Utilities department is in need of smaller, residential style transformers. The department was contacted by a vendor, WESCO, that had procured some surplus production slots for an electric utility on the west coast, Pacific Gas and Electric (PG&E). These units are currently being bid with 70–80-week lead times, with prices that are double what the current units are being offered at.

### BUDGET IMPACT:

Funds available in FY2022-23 Budget

### RECOMMENDATION / ACTION REQUESTED:

Staff is recommending that the city council approve the department be given the ability to procure these surplus units based on pressing need. The department recommends awarding this contract to WESCO Distribution, Inc. for \$113,221.80. WESCO Distribution will coordinate the transfer of items.





**FORMAL BID RECOMMENDATION  
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.:  CONTRACT NO.:  DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO:  AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD:  DATE:

The Purchasing Division concurs with recommendation submitted by the  and recommends  
award to the lowest responsible, responsive bidder  in the amount of \$ .

PURCHASING MANAGER:  DATE:

Approved for Submission to Council  
FINANCIAL SERVICES DIRECTOR:  DATE:

CITY MANAGER:  DATE: