

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Appointment of Interim City Clerk

**From:** City Clerk's Office

**Meeting Date:** June 21, 2022

**Public Hearing:** N/A

**Advertising Date /  
Advertised By:** N/A

**Attachments:** NCGS 160A-171

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### **PURPOSE:**

To approve the appointment of Mary S. Brooks as Interim City Clerk.

### **BACKGROUND:**

City Clerk Lisa B. Vierling will be retiring from the City of High Point effective July 1, 2022 after 21 years of dedicated service to the City of High Point. North Carolina General Statute 160A-171 provides that "*there shall be a city clerk who shall give notice of meetings of the council, keep a journal of the proceedings of the council, be the custodian of all city records, and shall perform any other duties that may be required by law or the council.*"

The office of City Clerk is a "public office" within the meaning of Article VI, Section 7 of the North Carolina Constitution. Therefore, prior to assuming the duties of City Clerk, the person appointed to this office should take an oath of office

### **BUDGET IMPACT:**

N/A

### **RECOMMENDATION / ACTION REQUESTED:**

Council is requested to confirm the appointment of Mary S. Brooks as the Interim City Clerk effective July 1, 2022.

Part 5. City Clerk.

**§ 160A-171. City clerk; duties.**

There shall be a city clerk who shall give notice of meetings of the council, keep a journal of the proceedings of the council, be the custodian of all city records, and shall perform any other duties that may be required by law or the council. (1917, c. 136, subch. 13, s. 1; C.S., s. 2826; 1941, c. 103; 1949, c. 14; 1971, c. 698, s. 1.)