



**HIGH POINT
FIRE DEPARTMENT**

Office of the Chief



April 15, 2014

Strib Boynton
City Manager
City of High Point

Subject: Request to purchase Mobile Air/Light Truck

I respectfully request that the following be included for consideration at the next city council meeting on April 21, 2014.

The Fire Departments Mobile Air Unit was purchased and built in 1990. This unit has served the Department and City well for 24 years. A proposal was made to your office and the city council for funding to replace this unit with an up to date modern Air/Light Unit. This request was granted and funded by city council in our 2013/2014 budget.

We have met with the Purchasing Director and her staff who are assisting us with this project. Purchasing advertised and requested an RFP from potential vendors. It has been decided that our most cost effective option is to purchase the truck chassis and body from Atlantic Emergency Solutions and purchase the air compressor system from a cooperative entity.

The mobile unit we are purchasing should serve us well for 20 plus years with proper maintenance.

The Fire Department is recommending Atlantic Emergency Solutions be awarded this contract.

Sincerely,

Thomas Reid
Fire Chief



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **FIRE**

COUNCIL AGENDA DATE: **4/21/2014**

BID NO.: **45-020614** CONTRACT NO.: DATE OPENED: **02/06/2014**

DESCRIPTION:

THE BODY AND CHASSIS FOR THE MOBILE AIR/LIGHT TRUCK THAT INCLUDES THE UPGRADED WILBURT LIGHT TOWER.

PURPOSE:

THIS WILL REPLACE AN AGED 1990 MODEL UNIT AND ALSO PROVIDE SCENE LIGHTING CAPABILITIES.

COMMENTS:

THE AIR COMPRESSOR FOR THE UNIT WILL BE PURCHASED THROUGH A COOPERATIVE ENTITY AT AN APPROXIMATE COST OF \$70,000.

RECOMMEND AWARD TO: **ATLANTIC EMERGENCY SOLUTION** AMOUNT: **\$193,101.00**

JUSTIFICATION:

REQUEST FOR PROPOSAL #45-020614.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
401350	533701			\$280,000.00
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: **Thomas Reid** Digitally signed by Thomas Reid
DN: cn=Thomas Reid, o=HPFD, ou=HPFD,
email=thomas.reid@highpointnc.gov, c=US
Date: 2014.04.15 08:38:27 -0400 DATE: **4-15-2014**

The Purchasing Division concurs with recommendation submitted by the **Fire Department and recommends award to the lowest responsible, responsive bidder **Atlantic Emergency Sol** in the amount of \$ **193,101.00****

PURCHASING MANAGER: **Tarinda Chappell** Digitally signed by Tarinda Chappell
DN: cn=Tarinda Chappell, o=City of High Point, ou=Purchasing,
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Date: 2014.04.15 09:28:34 -0400 DATE: **Apr 15, 2014**

Approved for Submission to Council **Jeffrey Moore** Digitally signed by Jeffrey Moore
DN: cn=Jeffrey Moore, o=City of High Point, ou=Administration, ou=City of High Point,
email=jeffrey.moore@highpointnc.gov, c=US
Date: 2014.04.16 13:38:16 -0400 DATE: **Apr 16, 2014**

CITY MANAGER: **Strib Boynton** Digitally signed by Strib Boynton
DN: cn=Strib Boynton, o=Administration, ou=City of High Point,
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Date: 2014.04.16 13:38:16 -0400 DATE: **Apr 16, 2014**

