

CITY OF HIGH POINT

AGENDA ITEM



Title: Chemical - Sodium Hypochlorite Extension

From: Terry Houk – Public Services Director
Carol McDowell – Public Services Asst. Director

Meeting Date: February 16, 2015

Public Hearing: No

Advertising Date: January 8, 2014

Advertised By: Purchasing

Attachments: Attachment A – Bid Tabulation Sheet

PURPOSE: This product is used at the City's Water and Wastewater Treatment Facilities for the water treatment process.

BACKGROUND: Sodium Hypochlorite is used at the treatment plants for disinfection and odor control. This contract is for the supply of chemical to each of the following plants:

Ward Water Treatment Plant (WTP)
Eastside Wastewater Treatment Plant (WWTP)
Westside Wastewater Treatment Plant (WWTP)

The contract extension will be for one year with the option to renew for an additional one year period in the future should prices remain low from Water Guard.

BUDGET IMPACT: Funds for this project are in the following accounts:

	<u>Account</u>	<u>Code</u>	<u>Amount</u>
Ward WTP	621758	526103	\$ 84,988.50
Eastside WWTP	621752	526103	\$ 30,912.00
Westside WWTP	621753	526103	\$ 11,592.00

RECOMMENDATION / ACTION REQUESTED: Public Services is recommending that Council approve the contract to Water Guard the amount of \$127,492.50.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services**

COUNCIL AGENDA DATE: **February 16, 2015**

BID NO.: **EXTENSION 41-012214** CONTRACT NO.: DATE OPENED: **Jan 22, 2014**

DESCRIPTION:

Extension of this contract is for the purchase of Sodium Hypochlorite for the Ward WTP, Eastside WWTP and Westside WWTP.

PURPOSE:

This will be used at the Ward Plant for disinfection of drinking water. It will be used at both WWTP for odor control.

COMMENTS:

RECOMMEND AWARD TO: **Water Guard** AMOUNT: **\$127,492.50**

JUSTIFICATION:

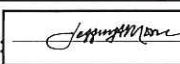
Extends previous low bid pricing at \$.067/gallon

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
621752	526103		Eastside	\$30,912.00
621753	526103		Westside	\$11,592.00
621758	526103		Ward	\$84,988.50
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: **Terry L. Houk** Digitally signed by Terry L. Houk
DN: cn=Terry L. Houk, o=Public Services, ou=City of
High Point, email=terry.houk@highpointnc.gov, c=US
Date: 2015.02.05 12:19:04 -0500 DATE: **Feb 5, 2015**

The Purchasing Division concurs with recommendation submitted by the **Public Services** and recommends award to the lowest responsible, responsive bidder **Water Guard** in the amount of \$ **127,492.50**.

PURCHASING MANAGER: **Tarinda Chappell** Digitally signed by Tarinda Chappell
DN: cn=Tarinda Chappell, o=City of High Point, ou=Purchasing,
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Date: 2015.02.05 12:22:32 -0500 DATE: **Feb 5, 2015**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Director,
email=jam@highpointnc.gov, c=US
Date: 2015.02.05 17:27:59 -0500 DATE: **Feb 5, 2015**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o, ou, email=greg.demko@highpointnc.gov,
c=US
Date: 2015.02.09 09:22:08 -0500 DATE: **Feb 9, 2015**