

FINANCE COMMITTEE

Committee Members: J. Davis, C. Davis, Hill and Williams

Chaired by Mayor Pro Tem J. Davis

July 16, 2015 – 4:00 p.m.

City Manager's Conference Room

MINUTES

Present:

James Davis, Chairman

Committee Members: Cynthia Davis, Alyce Hill and Chris Williams

Staff Present:

Greg Demko, City Manager; Randy McCaslin, Deputy City Manager; Jeff Moore, Director of Finance; Jeron Hollis, Public Information; Joanne Carlyle, City Attorney; Robby Stone, Assistant Director of Public Services; Garey Smith, Fleet Services Director, Mark McDonald, Director of Transportation; Tommy Reid, Fire Chief; Brian Evans, Assistant Fire Chief; Loren Hill, President- High Point Economic Development Corporation; Lee Stanley, Communications Supervisor- Radio Shop; Nancy Williams, 9-1-1 Manager; Terry Houk, Director of Public Services; Lisa Vierling, City Clerk

News Media Present:

Pat Kimbrough, *High Point Enterprise*

1. Public Hearing – Expansion Project

Monday, July 20, 2015 at 5:30 p.m., is the date and time established to receive public comments on a request to authorize performance-based incentives in an amount not to exceed \$147,000 for HAECO Americas/TIMCO Aerosystems. The company proposes to create 147 full-time jobs and add \$5.75 million to the local tax base at 8010 Piedmont Triad Parkway.

Loren Hill, President- High Point Economic Development Corporation, provided a brief summary of HAECO's request for incentives and noted that Kip Blakeley, Vice-President of Government and Industry Relations would be present at the public hearing to make some remarks on behalf of HAECO Americas. He shared that he has been working with this company for many years on this project and stressed the importance of the aviation cluster. He advised there were other smaller aviation companies around town and this would help cement High Point as fully engaged in the aviation cluster.

2. Purchase of Equipment – Rear Loading Refuse Truck

Council is requested to approve the purchase of a Freightliner truck with New Way rear loading refuse body from Scranton Manufacturing Company in the amount of \$180,982.84; declare the old truck as surplus and dispose through the online auction process and authorize the appropriate City official to execute all necessary documents.

Garey Smith, Director of Fleet Services, explained the Solid Waste Division has a rear loading refuse truck that is in need of replacement due to age and mileage. He reported the estimated delivery date would be 90-120 days. Staff is also asking that the City Council declare the old one as surplus to be disposed of through GovDeals (on-line auction).

Chairman J. Davis made a motion to forward this matter to Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion, which carried unanimously. [4-0 vote]

3. Purchase of Equipment – Truck Mounted Street Sweeper

Council is requested to approve the purchase of a used 2014 Elgin Crosswind street sweeper from Public Works Equipment and Supply, Inc. in the amount of \$228,000 and authorize the appropriate City Official to execute the necessary documents.

Garey Smith, Director of Fleet Services, explained the Stormwater Division has requested the purchase of an additional street sweeper. They currently have three; two are front line sweepers and one is used as a spare. The additional street sweeper will improve the service delivery of street cleaning. He noted this model only has 6,000 miles and will save the city about \$16,000 from purchasing a new one and the vendor has agreed to give the city the same type of warranty as if it were a new one.

Committee Member Williams made a motion to forward this matter to the City Council with a favorable recommendation. Committee Member Hill made a second to the motion, which carried unanimously. [4-0 vote]

4. Purchase of Equipment – Truck Mounted Vacuum

Council is requested to approve the purchase of a new truck mounted vacuum debris collector from Old Dominion Brush, Inc., in the amount of \$165,877.05 and authorize the appropriate city official to execute the necessary documents.

Garey Smith, Director of Fleet Services, advised that this would give the city a spare, which has not been the case in the past, and noted that any down time puts the city behind in performing these services. Delivery of the truck will be about 90-100 days.

Committee Member Williams moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion, which carried unanimously. [4-0 vote]

5. Purchase of Equipment – Truck Mounted Sewer Vacuum

Council is requested to approve the purchase of a truck mounted sewer vacuum from Rodders & Jet Supply Company in the amount of \$331,910.55 with trade in of old equipment and authorize the appropriate City Official to execute the necessary documents.

Garey Smith, Director of Fleet Services, advised the old one has over 180,000 miles and the company is giving the city a \$30,000 trade-in allowance for the old truck. He noted this is on the national NJPA contract and is a good price.

Chairman J. Davis moved to forward this matter to Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion, which carried unanimously. [4-0 vote]

6. Purchase of Equipment- Side Loading Refuse Trucks

Council is requested to approve the purchase of two (2) side loading refuse trucks from Scranton Manufacturing Company in the amount of \$515,977.58 and authorize the appropriate City Official to execute the necessary documents.

Garey Smith, Director of Fleet Services, noted this would replace two 2007 side loaders that are currently being used by the Solid Waste Division; both of which have over 10,000 hours and two of the oldest trucks. These trucks are used daily for residential garbage collection and staff would like to retain these two oldest and use as spares.

Committee Member C. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion, which carried unanimously. [4-0 vote]

7. Purchase of Equipment - Fire Trucks

Council is requested to approve the purchase of three 2016 Pierce Enforcer fire trucks from Atlantic Emergency Solutions in the amount of \$1,699,674.00, and that the appropriate City official be authorized to execute all necessary documents.

Tommy Reid, Fire Chief, explained this was part of the 15-year replacement plan replacing 1998 pumper models and a 1994 aerial device. He noted that NFPA, 1910, Appendix D states that a frontline apparatus should be 15 years or 5 years in reserve and the department is well over this with a lot of the frontline apparatus. City Manager Greg Demko explained that staff would also evaluate the repairs and downtime experienced. He pointed out this also includes a financing package that Jeff Moore, Director of Financial Services, would be bringing to City Council in about 90 days.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion, which carried unanimously. [4-0 vote]

Contract – Motorola P25 Migration Upgrade Project

Council is requested to approve contract with Motorola Solutions, Inc. in the amount of \$3,242,507.00 for the complete upgrade to the city's current radio system and authorize the appropriate City Official to execute the necessary documents.

Lee Stanley, Communications Supervisor for the Radio Shop, explained this is the completion phase of the plan for the P25 communications network upgrade. He noted the first phase which basically allowed High Point to join the Greensboro core and purchase the necessary pieces that allowed us to join the core infrastructure in Greensboro. This proactively kept the City of High Point on a 10-year manufacturer's end of life cycle plan and by partnering with Greensboro/Guilford County, this also allowed us to use their core which they purchased and the City of High Point enjoyed a very significant cost savings. This also greatly enhanced the city's ability to operate with them as partners in the TRON (Triad Regional Operations Network). He noted that the tower retrofit is also a part of this project. Jeff Moore, Director of Financial Services, noted this would approve the full amount of the project, but the city would be seeking financing for the next ten years and this would come back within the next 90 days or so.

Committee Member Williams moved to forward this matter to the full Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion, which carried unanimously. [4-0 vote]

8. Contract - Motorola Radio Purchase

Council is requested to approve contract with Motorola Solutions, Inc. for the purchase of 65 portable radios and ninety eight (98) mobile radios as part of the annual eight (8) year radio replacement cycle in the amount of \$577,691.87 and authorize the appropriate City Official to execute the necessary documents.

Lee Stanley, Communications Supervisor for the Radio Shop, shared this is part of the 8-year replacement cycle for radio replacement.

Committee Member C. Davis moved to forward this matter to Council with a favorable recommendation. Committee Member Williams made a second to the motion, which carried unanimously. [4-0 vote]

9. Contract – Vesta 911 Next Generation Phone System Lease

Council is requested to approval contract with Wireless Communications, Inc. for the lease of the Vesta 9-1-1 Next Generation Phone System. The lease price of this equipment including installation is \$673,707 over a five year period (final price with financing \$776,640.)

Nancy Williams, 9-1-1 Manager, reported that staff is requesting that the city lease the Vesta Next Generation Phone System because the current system will be at the end of life in December. Funding is provided by the State 9-1-1 Board and this will provide phone consoles, phone switch, mobile crash carts which will allow them to go anywhere in the city with WiFi. She explained that we currently have back-up with Guilford Metro, but this would give the city other options (a back-up to the back-up plan).

Chairman J. Davis moved to forward this matter to Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion, which carried unanimously. [4-0 vote]

10. Contract – Motorola/Intrado Solutions, Inc. – Next Generation 911 Service Solution

Council is requested to approve a Service Agreement with Motorola/Intrado Solutions to support the 9-1-1 Center's life critical Next Generation 9-1-1 solution. The contract price is \$1,173,365 and is payable over a 60 month period.

Nancy Williams, 9-1-1 Manager, explained this would basically push information out so the city can receive texting, video and pictures to the new phone system and is also funded by the State 9-1-1 Board.

Chairman J. Davis moved to forward this matter to Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion, which carried unanimously. [4-0 vote]

11. Acceptance of Grant from US Department of Homeland Security (FEMA)

Council is requested to accept the award of a grant from the US Department of Homeland Security (FEMA) in the amount of \$1,215,163.00 (1,104,694.00 Federal funds, \$110,469.00 City match).

Chief Reid informed the Committee that the Fire Department just got awarded a grant from the US Department of Homeland Security (FEMA) in the amount of \$1.2 million to replace all the department's breathing apparatus with the city's match being around \$110,000 (10% of the grant). Jeff Moore, Director of Financial Services, explained staff will be proposing a budget amendment and noted the city planned to complete this last fiscal year, but the award and approval process with the government took a little longer, so it was carried over to this fiscal year.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation. Committee Member C. Davis made a second to the motion, which carried unanimously. [4-0 vote]

12. Budget Ordinance Amendment – Self Contained Breathing Apparatus – FEMA

Council is requested to adopt a Budget Ordinance amending the 2015-2015 Budget Ordinance to appropriate funds in the amount of \$1,215,163.00 for a grant received from FEMA for the purchase of self-contained breathing apparatus for the Fire Department.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation. Committee Member C. Davis made a second to the motion, which carried unanimously. [4-0 vote]

13. Resolution – Interlocal Agreement – Solid Waste Services to Guilford County Schools

Council is requested to adopt a Resolution approving an interlocal agreement to provide solid waste collection, disposal and recycling services to Guilford County Schools located within the High Point City limits.

Terry Houk, Director of Public Services, explained that Public Services is asking for Council's approval of this Interlocal Agreement with Guilford County schools located within the city limits and Jamestown. He advised that High Point has teamed up with Greensboro to serve the schools with trash pick-up and recycling. He reported that High Point would break even on recycling and would net \$50 a month on trash pick-up (per a service location). He noted this is a relatively new venture and these fees were consistent with the fees that Greensboro is currently charging. Committee Member C. Davis felt this was a very minimal amount of savings which would not even cover the wear and tear of the equipment. Mr. Houk explained that they would rather have the City of High Point equipment servicing the schools inside the City of High Point.

Chairman J. Davis moved to forward this matter to Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion, which carried unanimously. [4-0 vote]

14. Resolution – Interlocal Agreement- Justice Assistance Grant Program

Council is requested to adopt a Resolution ratifying and authorizing the execution of an interlocal agreement between the City of Greensboro, High Point, and Guilford County for the shared use of the 2015 Byrne Justice Assistant Grant (JAG) program award.

Randy McCaslin, Deputy City Manager, explained this is an on-going annual grant in cooperation with the City of Greensboro and Guilford County and they intend to use it to purchase cameras for their vehicles.

Chairman J. Davis moved to forward this matter to Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion, which carried unanimously. [4-0 vote]

15. Municipal Agreement – NCDOT – Pedestrian Planning Grant

Council is requested to approve a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for a Bicycle and Pedestrian Planning Grant.

Mark McDonald, Director of Transportation, explained this is a planning grant from NCDOT to do a comprehensive master plan for sidewalks. NCDOT will actually do the work and the City of High Point will be reimbursing them for the city's half of the grant and it would bring the plan into conformance with current NDOT standards for bike and pedestrian planning. The total grant amount is estimated at \$70,000 with High Point's share being \$35,000. Mr. McDonald advised that this was initiated through the Southwest Renewal Foundation and Alta Planning worked with the city to complete the application in the fall for this grant. He pointed out this is for a pedestrian plan for the entire city and would not address the bike lanes, but it was part of the comprehensive plan for sidewalks, bike lanes, trails all of which are part of the complete street program.

Committee Member Williams moved to forward this matter to Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion, which carried unanimously. [4-0 vote]

16. Amendment to Lease – High Point Theatre/IHFC Property

Council is requested to approve an amendment to the original lease between the High Point Theatre and the International Market Center (IMC) to allow for a consistent budgeting for HVAC service and preventative maintenance that the Theatre receives from the IMC for the period of July 1, 2015, June 20, 2016.

Randy McCaslin, Deputy City Manager, explained this would help the city tremendously for budgeting purposes and this is one-year agreement for FY 2015-2016. Chairman J. Davis asked what the city was doing with the excess (savings of \$93,000) of what was previously budgeted (around \$183,000). Jeff Moore, Director of Financial Services, replied this was factored into the total budget approval process for the Theatre and various projects.

Chairman J. Davis moved to forward this matter to Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion, which carried unanimously. [4-0 vote]

OTHER BUSINESS

Convention & Visitors Bureau

Committee Member Hill mentioned that the CVB is very interested in showing Council their new facility and will be contacting Council in the near future. City Manager Greg Demko reported that Jeff Moore has been working with Melody at the CVB and they have been very receptive to the changes and accounting structures.

There being no further business to discuss, the Finance Committee Meeting adjourned at 3:48 p.m.

Respectfully Submitted,

Lisa B. Vierling, MMC
City Clerk

James C. Davis, Chairman