

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Chemical Bid - Sodium Hypochlorite Extension

**From:** Terry Houk – Public Services Director

**Meeting Date:** February 15, 2016

**Advertising Date:** January 8, 2014

**Advertised By:** Purchasing

**Public Hearing:** No

**Attachments:** Attachment – Bid Tabulation Sheet

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### **PURPOSE:**

This product is used at the City's Water and Wastewater Treatment Facilities for treatment plant processes.

### **BACKGROUND:**

Sodium Hypochlorite is used at the treatment plants for disinfection and odor control. This contract is for the supply of chemical to each of the following plants:

Ward Water Treatment Plant (WTP)  
Eastside Wastewater Treatment Plant (WWTP) Westside Wastewater Treatment Plant (WWTP)

The contract extension will be for one year with the option to renew for an additional year in the future should prices remain low from Water Guard Inc.

### **BUDGET IMPACT:**

Funds for this project are in the following accounts:

|               | <u>Account</u> | <u>Amount</u> |
|---------------|----------------|---------------|
| Ward WTP      | 621758-526103  | \$ 84,988.50  |
| Eastside WWTP | 621752-526103  | \$ 30,912.00  |
| Westside WWTP | 621753-526103  | \$11,592.00   |

### **RECOMMENDATION / ACTION REQUESTED:**

The Public Services Department is recommending that Council approve this contract extension to Water Guard, Inc. in the amount of \$127,492.50



**FORMAL BID RECOMMENDATION  
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services**

COUNCIL AGENDA DATE: **February 15, 2016**

BID NO.: **Extension 41-012214**

CONTRACT NO.:

DATE OPENED: **January 22, 2014**

**DESCRIPTION:**

Extension of this contract is for the purchase of Sodium Hypochlorite for the Ward WTP, Eastside WWTP and Westside WWTP

**PURPOSE:**

This will be used at the Ward Plant for disinfection of drinking water. It will be used at both WWTP for odor control.

**COMMENTS:**

The current vendor has agreed to extend current bid award pricing for an additional contract year (3/1/2016 through 2/28/2017)

RECOMMEND AWARD TO: **Water Guard, Inc.**

AMOUNT: **\$127,492.50**

**JUSTIFICATION:**

The City bid this chemical in January 2014 and City Council awarded a one-year contract to WaterGuard at pricing of \$.067/gallon. This is the second one-year extension. Public Services remains pleased with product and quality and requested opportunity to extend the contract.

| ACCOUNTING UNIT       | ACCOUNT | ACTIVITY | CATEGORY | BUDGETED AMOUNT |
|-----------------------|---------|----------|----------|-----------------|
| 621758                | 526103  |          | Ward     | 84,988.50       |
| 621752                | 526103  |          | Eastside | 30,912.00       |
| 621753                | 526103  |          | Westside | 11,592.00       |
|                       |         |          |          |                 |
| TOTAL BUDGETED AMOUNT |         |          |          |                 |

DEPARTMENT HEAD:

**Terry L. Houk**

Digitally signed by Terry L. Houk  
DN: cn=Terry L. Houk, o=Public Services, ou=City of High Point, email=terry.houk@highpointnc.gov, c=US  
Date: 2016.02.02 10:24:45 -05'00'

DATE: **Feb 2, 2016**

The Purchasing Division concurs with recommendation submitted by the **Public Services** and recommends award to the lowest responsible, responsive bidder **Water Guard, Inc.** in the amount of \$ **127,492.50**.

PURCHASING MANAGER:

**Tarinda Chappell**

Digitally signed by Tarinda Chappell  
Date: 2016.02.02 12:10:03 -05'00'

DATE: **Feb 2, 2016**

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR:

Digitally signed by Jeffrey A. Moore  
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jff.moore@highpointnc.gov, c=US  
Date: 2016.02.05 11:02:21 -05'00'

DATE: **Feb 5, 2016**

CITY MANAGER:

**Greg Demko**

Digitally signed by Greg Demko  
DN: cn=Greg Demko, o, ou, email=greg.demko@highpointnc.gov, c=US  
Date: 2016.02.05 11:26:48 -05'00'

DATE: **Feb 5, 2016**

**BID TABULATION**  
**Liquid Sodium Hypochlorite**  
**BID NO. 41-012214**

| Vendor                   | Qty     | U/M | Unit Price | Total Price   |
|--------------------------|---------|-----|------------|---------------|
| Brenntag Mid-South, Inc. | 191,000 | GL  | \$ 0.68    | \$ 129,880.00 |
| GEO Specialty Chemicals  | 191,000 | GL  | No Bid     | No Bid        |
| JCI Jones                | 191,000 | GL  | No Bid     | No Bid        |
| Water Guard              | 191,000 | GL  | \$ 0.67    | \$ 127,492.50 |
| Univar                   | 191,000 | GL  | \$ 0.71    | \$ 134,846.00 |
|                          | 191,000 | GL  |            | \$ -          |
|                          | 191,000 | GL  |            | \$ -          |