

CITY OF HIGH POINT

AGENDA ITEM



Title: Sum Total Timekeeping Software Contract

From: Steve Lingerfelt, Director of Information
Technology Services

Meeting Date: March 21, 2016

Public Hearing: No

**Advertising Date /
Advertised By:**

Attachments:

PURPOSE:

The City needs to renew the Sum Total timekeeping software contract.

BACKGROUND:

Information Technology Services is recommending the renewal of the Sum Total contract for our timekeeping system. Sum Total has been the City's hosted timekeeping system for the past six years. The new contract will also be six years in length and include an upgrade to the latest version of software.

The purchase price of the software and hosted service is \$568,161.79 payable over six budget years.

BUDGET IMPACT:

Funds will be added to the 2016-17 budget to cover the expense of the new contract. Funds in the amount of \$85,000 were included in the 2015-16 budget to cover the last year cost of our existing contract.

The annual amount needed for contract is detailed below:

FY2016-2017	91,900.00
FY2017-2018	92,988.00
FY2018-2019	94,097.76
FY2019-2020	95,229.72
FY2020-2021	96,884.31
FY2021-2022	<u>97,562.00</u>
Total	\$568,161.79

RECOMMENDATION / ACTION REQUESTED:

The Department of Information Technology Services recommends approval of the renewal of the Sum Total contract and that the appropriate city official be authorized to execute all necessary documents.