



FINANCE COMMITTEE

Chaired by Council Member J. Davis

Members: J. Davis, Alexander, C. Davis, and Hill

APRIL 27, 2016 – 4:00 P.M.

3RD FLOOR LOBBY CONFERENCE ROOM

MINUTES

Present:

Committee Chairman Jim Davis and Committee Member Alyce Hill

Absent:

Committee Member Latimer Alexander and Committee Member Cynthia Davis

Staff Present:

Randy McCaslin, Deputy City Manager; Jeff Moore, Director of Financial Services; Keith Pugh, Engineering Services Director; Mark McDonald, Director of Transportation; Terry Kuneff, Civil Engineer II; Mitchell Hall, Customer Service Manager; Laura Altizer, Budget Analyst; Angela Kirkwood, Human Resources Director; Maria Smith, Deputy City Clerk, and Lisa Vierling, City Clerk

Others Present:

Judy Stalder, TREBIC and Tammy Nagem, HPMA

News Media Present:

Pat Kimbrough, *High Point Enterprise*

Chairman J. Davis announced that due to the lack of a quorum, the Finance Committee meeting would be cancelled.

The **Outside Agency Funding requests** were distributed to the Finance Committee and Chairman J. Davis explained they would need to schedule a special meeting of the Finance Committee sometime next week to discuss.

Chairman J. Davis had some questions regarding the write-off of delinquent utilities accounts receivables in the amount of \$618,098. Jeff Moore, Director of Financial Services, confirmed that there were two utilities and verified that it was also for accounting purposes if they continued to pursue collections for a 3-year old debt. Before it is brought to Council, Mr. Moore wanted to make sure to secure the lien against the land. He also noted that some other changes were to improve their business practices and to make sure they are getting payment before services.

In conclusion, Chairman J. Davis had one last question regarding the Little Red School House in the amount of \$47,875 and wanted to confirm if that covered the moving costs. Randy McCaslin, Deputy City Manager, reported that Phase I was to move the foundation and to stabilize it and then they would be raising their Phase II funds. Chairman J. Davis inquired on their timeframe. Mr. McCaslin stated that they do have a plan but had no details at this time.

1. **Contract – Bid No. 54 - 2016 Storm Sewer Improvements**
Council is requested to approve contract awarding Bid No. 54 Breece Enterprises, Inc., in the amount of \$848,164.00 for the 2016 Storm Sewer Improvement projects within the city.
2. **Supplemental Agreement – NCDOT – Model Farm Road Bridge Replacement**
Council is requested to approve a revised Supplemental Agreement with the North Carolina Department of Transportation (NCDOT) for the replacement of the Model Farm Road Bridge to extend the project completion date.
3. **Resolution - Interlocal Agreement- Guilford County - Tax Collection Services**
Council is requested adopt a resolution authorizing the Mayor to execute an Interlocal Agreement with Guilford County for ad valorem tax listing and collection service for the period of July 1, 2016 – June 30, 2021.
4. **Contract Extension – Furniture Market Transportation Services**
Council is requested to approve a year extension to the McLaurin Transportation and Parking Company for services associated with the biannual High Point Furniture Market. This extension will cover services through the spring 2017 Market.
5. **Budget Ordinance Amendment – Little Red School House Relocation Project.**
Council is requested to adopt an ordinance amending the 2015-2016 budget to appropriate fund in the amount of \$47,875.00 to recognize the Historical Preservation Society funding for the Little Red Schoolhouse relocation project.
6. **Write-Off of Delinquent Utilities Accounts Receivables**
Council is requested to authorize the Financial Services Director to write off delinquent utilities accounts receivables in the amount of \$618,098 for original billings from the fiscal year 2011-2012.
7. **Write-off of Delinquent Miscellaneous Accounts Receivables**
Council is requested to authorize the Financial Services Director to write-off delinquent miscellaneous accounts receivables in the amount of \$408,720 for prior year's original billings through the fiscal year 2011-2012.

Respectfully Submitted,

Maria A. Smith
Deputy City Clerk

Jim Davis, Chairman