

CITY OF HIGH POINT

AGENDA ITEM



Title: Sole Source Contract -15 kV Underground Switches

From: Garey S. Edwards, Electric Utilities Director

Meeting Date: May 16, 2016

Public Hearing: N/A

Advertising Date /

Advertised By: N/A

Attachments: Sole Source Form
Trayer Quote

PURPOSE:

To provide underground pad mount switches for the North Main project and to replace warehouse stock.

BACKGROUND:

In the past four to five years, the City has requested bids for underground switches from up to six different suppliers. Trayer has been the only responsive bidder. For various reasons, other competitors have declined to bid.

The Electric Department is recommending the sole source purchase from Trayer as the price they have quoted is the same price they have quoted since 2013. A secondary consequence is that we have several of these units presently on the system and this would aid in some standardization of switching within the City.

BUDGET IMPACT:

Funds are included in the 2015-16 budget to cover this expense.

RECOMMENDATION / ACTION REQUESTED:

City Council is requested to approve the purchase of six (6) switches from **Trayer Engineering** for the total price of **\$119,448.00** and authorize the appropriate city official to execute all necessary documents.



FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: ELECTRIC

COUNCIL AGENDA DATE: 05/04/2016

BID NO.: PO# 89155 CONTRACT NO.: DATE OPENED: 05/04/2016

DESCRIPTION:

PADMOUNT SWITCHGEAR - WHS # 11284 (6 UNITS)

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: TRAYER ENGINEERING AMOUNT: \$119,448.00

JUSTIFICATION:

Stock replenishment. Trayer is the only manufacturer and distributor for this switchgear. The city requires this switchgear to be Trayer Only. Substitutions are not allowed for the sake of standardization with the City's existing electrical system.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631783	529182			\$119,448.00
TOTAL BUDGETED AMOUNT				\$119,448.00

DEPARTMENT HEAD: Garey S Edwards Digitally signed by Garey S Edwards
DN: cn=Garey S Edwards, o=City of High Point, ou=Electric,
email=garey.edwards@highpointnc.gov, c=US
Date: 2016.05.04 16:56:34 -0400 DATE:

The Purchasing Division concurs with recommendation submitted by the Electrical Division and recommends award to the lowest responsible, responsive bidder Trayer Engineering Corp. in the amount of \$ 119,448.00

PURCHASING MANAGER: Erik S. Conti Digitally signed by Erik S. Conti
DN: cn=Erik S. Conti, o, ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2016.05.06 13:33:36 -0400 DATE: May 6, 2016

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Director,
email=jmoore@highpointnc.gov, c=US
Date: 2016.05.06 15:01:32 -0400 DATE: May 6, 2016

CITY MANAGER: Greg Demko Digitally signed by Greg Demko
DN: cn=Greg Demko, o, ou, email=greg.demko@highpointnc.gov,
c=US
Date: 2016.05.06 15:40:40 -0400 DATE: Apr 29, 2016

INFORMAL PURCHASES / REQUEST FOR QUOTATION



NORTH CAROLINA'S INTERNATIONAL CITY™

City Of High Point
Purchasing Division
211 S. Hamilton St., P.O. Box 230
High Point, NC 27260
Tarinda Chappell, Purchasing Manager

INFORMAL BID # SWITCHGEAR

DATE: May 4, 2016

BIDS DUE NO LATER THAN:

BUYER: Josh Williams, CLGPO

Joshua.williams@highpointnc.gov

TELEPHONE: (336) 883-3458

Bid price shall be FOB Destination and include delivery to:

City of High Point – Warehouse
657 E. Russell Avenue
High Point, NC 27260

ITEM #	DESCRIPTION	QTY.	UOM	UNIT PRICE	TOTAL PRICE
11284	SWITCH 6-6 SUBSURF SF6 GAS 3PH – TRAYER CAT. #G106CM4 – <i>PER ATTACHED SPECIFICATIONS – NO SUBSTITUTIONS!</i>	6	EA	\$ 19,908.00	\$ 119,448.00
** SPECIFICATION INQUIRIES? CONTACT MIKE GIDDERON @ 336.883.3428 **					

Delivery will be made within 182 days after receipt of orderPayment Terms: Net 30

- Pursuant to General Statutes of North Carolina, Section 143-129, as amended, bids and proposals subject to the conditions and specifications herein, are invited for materials and equipment as described herein.
- Prices or any other entry made hereon by the bidders shall be considered firm and not subject to change or withdrawal.
- Bidders certify under penalty of perjury that this bid has not been arrived at collusively and that no Federal or North Carolina antitrust laws have been violated.
- State and County sales taxes shall not be included in the bid prices. Sales tax shall be added to vendors invoice and will be paid to vendor at time of invoice payment.
- Bidders shall sign this form and return it with additional bid documents on or before the above date and time, to the City of High Point Purchasing Division, P.O. Box 230 (27261), 211 S. Hamilton St., High Point, NC 27260. **Bids may be returned by fax to 336-883-8516 or email to Joshua.williams@highpointnc.gov.**

Trayer Engineering Corporation

Company Name

898 Pennsylvania Avenue

Address

San Francisco

CA

94107

City

State

Zip

rgolze@trayer.com

E-mail

Signature

Roger Golze

Above (typed or printed)

04 May 2016

Date

678-575-8337

770-277-9563

Telephone

Fax

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By checking this box, I acknowledge that I have read and accept the terms and conditions associated with this bid.

