

CITY OF HIGH POINT

AGENDA ITEM



Title: Residential 5/8" Water Meters – Bid 61-051816

From: Bob Martin, Director of Customer Service

Meeting Date: June 6, 2016

Public Hearing: No

Advertising Date / May 10, 2016

Advertised By: Purchasing

Attachments: Recommendation Form
Bid Tabulation

PURPOSE:

The Customer Service Department purchases water meters to replace aging equipment and for new service installation.

BACKGROUND:

As water meters age they under record flow which results in lost revenue to the City. To recover that lost revenue the City replaces aged meters with new meters which read more accurately and allow for remote reading.

Customer Service anticipates installing 2,000 5/8" water meters during Fiscal Year 2016-2017. This quantity covers both replacing of aged meters and installation for new service. Meter pricing has increased due to 60W ERTs being discontinued and replaced by 100W ERTs. The newer ERTs support greater data storage and retrieval.

BUDGET IMPACT:

Funds are included in the 2016-17 budget to cover this expense.

RECOMMENDATION / ACTION REQUESTED:

The Customer Service Department recommends that City Council award this contract to Carolina Meter and Supply for the purchase of the water meters.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Customer Service**

COUNCIL AGENDA DATE: **June 6, 2016**

BID NO.: **61-051816** CONTRACT NO.: DATE OPENED: **5-18-2016**

DESCRIPTION:

2000 each 5/8 X 3/4 residential water meters, encoder registers with 100w-Ert with inline connector and mounting kits bid at \$147.50 each. Additionally 100 pads/adaptor kits at \$3.00 each and 100 Itron 100W Erts at \$75.00 each.

PURPOSE:

As meters age and wear they under record actual flow and the City loses revenue. Replacing these meters will restore accuracy to consumption readings and allow for recovery of lost revenue. The purchase of these meters will also be used for establishing new service.

COMMENTS:

Bid tabulation is attached. NOTE: Total price is based on the purchase of 2000 meters. Customer Service anticipates purchasing approximately 2000 5/8" meters as well as 100 each of pads/mounting kits and Erts in FY 2016/2017.

RECOMMEND AWARD TO: **Carolina Meter and Supply** AMOUNT: **\$302,800**

JUSTIFICATION:

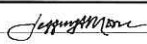
Bid is awarded to lowest responsible, responsive bidder, Carolina Meter and Supply.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631257	526101			\$202,800
421779	533701	421001010705	40202	\$100,000
TOTAL BUDGETED AMOUNT				\$302,800

DEPARTMENT HEAD: **T. Robert Martin** Digitally signed by T. Robert Martin
DN: cn="T. Robert Martin, o=City of High Point, ou=Customer Service, email=rob.martin@highpointnc.gov, c=US
Date: 2016.05.25 17:12:50 -0400" DATE: **May 25, 2016**

The Purchasing Division concurs with recommendation submitted by the **Customer Service** and recommends award to the lowest responsible, responsive bidder **Carolina Meter** in the amount of \$ **302,800.00**.

PURCHASING MANAGER: **Erik S. Conti** Digitally signed by Erik S. Conti
DN: cn=Erik S. Conti, o=ou, email=erik.conti@highpointnc.gov, c=US
Date: 2016.05.26 08:11:53 -0400 DATE: **May 26, 2016**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jff.moore@highpointnc.gov, c=US
Date: 2016.05.26 11:16:04 -0400 DATE: **May 26, 2016**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=ou, email=greg.demko@highpointnc.gov, c=US
Date: 2016.05.27 08:23:52 -0400 DATE: **May 26, 2016**

