

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Purchase of New Fare Boxes

**From:** Mark McDonald, P.E., Transportation Director **Meeting Date:** October 3, 2016

**Public Hearing:** N/A

**Advertising Date /** N/A

**Advertised By:**

**Attachments:** Sole Source Recommendation

---

### PURPOSE:

The purchase of these five (5) additional units will allow the fare boxes to be standardized across the entire fleet even though only 14 of the 17 buses are being replaced.

### BACKGROUND:

As part of the fleet replacement, new up-to-date fare box units are being purchased to allow the transit system to take advantage of new fare collection technologies in the future as well as reduce the maintenance cost of fare collection.

### BUDGET IMPACT:

The cost of the additional units is \$60,237.05. Funds for this purchase have been budgeted as part of the fleet replacement.

### RECOMMENDATION / ACTION REQUESTED:

Staff recommends the approval of the sole source procurement of the additional fare boxes and associated equipment.



**Fast Fare® Revolutionary Farebox**

Fast Fare combines traditional fare media with emerging technology providing the flexibility to expand as new technology becomes available.


- Seamless integration with e-Fare® web based fare system and mobile ticketing
- Innovative new design improves passenger interface and usability while providing a state-of-the-art fleet image
- Reliability and ease of maintenance minimizes repair time and maximizes up time

**Accepted Fare Media**



**Downloads**

[Fast Fare Revolutionary Farebox Product Information PDF](#)




**PEM (Printer/Encoder Machine)**

Enables service agents to issue and upgrade smart cards; prints receipts and audits tickets


- Allows agents to issue and upgrade smart cards
- Touch-screen display for ease of use
- Prints receipts and audits tickets
- Allows batch mode for bulk issuance of magnetic and smart cards

**Accepted Fare Media**



**Downloads**

[PEM Product Information PDF](#)



Financial Services  
Purchasing Division



Requisition # 15160

**CITY OF HIGH POINT**  
**SOLE SOURCE JUSTIFICATION**  
**FORM** (For Items Costing \$500.00 or More)  
Statutory Reference N.C.G.S. 143-129(e)6

Vendor: Genfare

Item(s): Fast Fare Fareboxes with Smart Card Readers

Justification:

These are 5 additional units that will replace the older units on the 3 remaining buses that are not being replaced for another 1 to 4 years and also provide 2 spare units. These new units have new technology and will keep the fare collection on the entire fleet standardized. Genfare does not use distributors as they manufacture and sell the units.

Estimated expenditure for the above item(s): \$60,237.05

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.  
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

1. ☐ Performance or price competition for a product are not available.
2. ☒ A needed product is available from only one source of supply.
3. ☒ Standardization or compatibility is the overriding consideration.
4. ☐ The parts/equipment are required from this source to permit standardization.
5. ☐ None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel

Mark V.  
McDonald

Digitally signed by Mark V. McDonald  
DN: cn=Mark V. McDonald, o=City of High Point,  
ou=Transportation,  
email=mark.mcdonald@highpointnc.gov, c=US  
Date: 2016.09.26 09:28:35 -0400

Department/Division

Transportation/Transi

Date 09/23/2016

Approval Process

Under \$5,000 (Purchasing Manager)

\$5,000-\$30,000 (Financial Services Director)

\$30,000 – Up (City Council)

Erik Conti

Digitally signed by Erik Conti  
DN: cn=Erik Conti, o, ou, email=erik.conti@highpointnc.gov, c=US  
Date: 2016.09.26 08:33:54 -0400

*Jeffrey A. Moore*

Digitally signed by Jeffrey A. Moore  
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial  
Services Director, email=jeff.moore@highpointnc.gov, c=US  
Date: 2016.09.26 10:37:40 -0400