

# CITY OF HIGH POINT

## AGENDA ITEM



### **Title: NC Governor's Crime Commission – Internet Crimes Against Children Grant Program**

**From:** Kenneth Shultz, Chief of Police

**Meeting Date:** November 21, 2016

**Public Hearing:** N/A

**Advertising Date /  
Advertised By:** N/A

**Attachments:** Grant Award Documents

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#### **PURPOSE:**

Council approval of NC Governor's Crime Commission grant for investigation of Internet Crimes Against Children.

#### **BACKGROUND:**

The High Point Police Department applied for a grant through the NC Governor's Crime Commission to assist in the investigation of Internet Crimes Against Children. The funding from this grant will pay for equipment, supplies and training expenses for detectives as they work to investigate and prosecute these cases in order to protect children from online predators who seek to harm or exploit them. This will also improve upon our ability to work closely with State and Federal Agencies as we address crimes that are committed in High Point or that involve victims who reside in High Point.

#### **BUDGET IMPACT:**

N/A - This is a \$41,702.10 grant with no matching fund requirement.

#### **RECOMMENDATION / ACTION REQUESTED:**

Council is requested to approve the acceptance of this Grant.



# North Carolina Department of Public Safety

## Governor's Crime Commission

Pat McCrory, Governor  
Frank L. Perry, Secretary

Christopher E. Swecker, Chair  
L. David Huffman, Executive Director

October 24, 2016

Vetryl Nance, Project Director  
City of High Point  
211 South Hamilton St.  
High Point, North Carolina 27260-5232

SUBJECT: Project Name: 2016 HPPD ICAC Program  
Project Number: PROJ012117  
Implementing Agency: City of High Point

Dear Mrs. Nance:

Congratulations on receipt of your recent grant award from the Governor's Crime Commission. Attached you will find the Governor's Crime Commission's grant award checklist, your grant award document, and special conditions documents.

This grant award does not become effective until it has been signed by the **Authorizing Official** and **Project Director** listed above and has been returned to the Governor's Crime Commission. The signed grant award must be returned within thirty (30) days of the date the award is mailed. You will be authorized to make expenditures under the grant or receive reimbursement once we have received the original signed grant award. Extensions beyond this thirty day period can only be authorized, in writing, by the Governor's Crime Commission.

This grant award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of any audit or site-visit findings, and match requirements. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action, as appropriate. To assist you, attached is a checklist of what you need to do in order for your Grants Management Specialist to receive your file. Any incomplete items will cause a delay in this process.

As always, please contact our office if you have any questions or need additional assistance.  
Best wishes to you for successful program outcomes!

Cordially,

L. David Huffman  
Executive Director

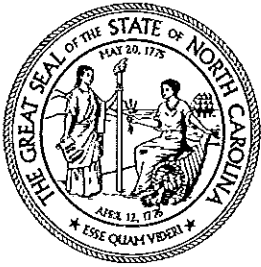
Enclosures

MAILING ADDRESS:  
4234 Mail Service Center  
Raleigh, NC 27699-4234  
[www.ncgccd.org](http://www.ncgccd.org)  
[www.ncdps.gov](http://www.ncdps.gov)



OFFICE LOCATION:  
1201 Front St.  
Raleigh, NC 27609  
Telephone: (919) 733-4564  
Fax: (919) 733-4625

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STATE OF NORTH CAROLINA  
DEPARTMENT OF PUBLIC SAFETY  
GOVERNOR'S CRIME COMMISSION  
1201 Front Street, Suite 200  
Raleigh, NC 27609  
Telephone: (919) 733-4564 Fax: (919) 733-4625  
http://www.ncgccd.org

## GRANT AWARD

**Applicant:** City of High Point  
**Project Name:** 2016 HPPD ICAC Program  
**Authorizing Official:** Greg Demko  
City Manager  
**Implementing Agency:** City of High Point  
**Address:** P.O. Box 230  
High Point, North Carolina 27260-5232  
**Project Director:** Vetryl Nance  
Police Finance Specialist  
**Project Number:** PROJ012117  
**Vendor Number:** 566000231  
**Account Manager:** Keith Bugner

**Grant Period:** 07/01/2016 - 06/30/2017

### Budgets

Period	Personnel	Contractual	Travel	Supplies	Equipment	Total
Year 1	\$0.00	\$0.00	\$9,773.10	\$26,929.00	\$5,000.00	\$41,702.10
<b>Grant Budget Total</b>						<b>\$41,702.10</b>

Source	State Grant #	CFDA #	% Funding	State Award
2015::HERO/ICAC	State 2015::HERO/ICAC		100%	\$41,702.10

In accordance with the laws and regulations of the United States and the State Of North Carolina, and on the basis of the grantee's application, the Department of Public Safety hereby awards to the foregoing grantee an award in the amount above.

This grant is subject to the conditions listed in the approved grant application as well as all applicable rules, regulations and conditions, as may be described by the Department of Public Safety. Special conditions are attached to this award.

This grant shall become effective, as of the start date of the grant period listed, once this original grant award has been properly executed on behalf of the grantee and returned to the Governor's Crime Commission, attention of the Assistant Director. The grant award must be returned within 30 days of the date the award is mailed from the Governor's Crime Commission. No alterations of any kind may be made on this grant award.

### Authorizing Official

Greg Demko  
Signature of Authorizing Official Date

Greg Demko, City Manager  
Name and Title of Authorizing Official

### Governor's Crime Commission

L. David Huffman 10/25/2016  
Signature of Director Date

L. David Huffman, Executive Director  
Name and Title of Director

### Project Director

Vetryl Nance 11/1/16  
Signature of Project Director Date

Vetryl Nance, Police Finance Specialist  
Name and Title of Project Director

☐ This award is subject to the attached conditions, which must be signed by both the authorizing official and the project director, and returned along with this Grant Award. No alterations of any kind may be made on this grant award.

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ If there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ If the State has elected to complete OJP Form 4061/7.

#### DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.616 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

City of High Point, 211 South Hamilton St., High Point, NC 27260-5232

PROJ012117 - HPPD ICAC Program

56-6000231

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

Greg Demko, City Manager

4. Typed Name and Title of Authorized Representative

5. Signature



11/1/2016

6. Date



Governor's Crime Commission  
1201 Front Street, Suite 200  
Raleigh, NC 27609  
Phone: (919) 733-4564 Fax: (919) 733-4625

(Official GCC Use Only)

### Grant Application

Project Number: PROJ012117

#### Application Review

Before your application can be submitted to GCC, the following personnel must approve the application:

Project Role	Name	Review Status
Financial Officer	Jeffrey A Moore	Reviewed
Authorizing Official	Greg Demko	Reviewed
Project Director	Vetryl M Nance	Reviewed

Your review request has been sent to GCC

[View My Projects](#)

#### Project Review Comment History

Date	Comment By	Review Comment

Name of Project: 2016 HPPD ICAC Program		Committee Assignment: STATE APPROPRIATION COMMITTEE	
<b>Organization Contacts and Personnel Information</b>			
<b>Application Organization Information</b> Organization Name: City of High Point Billing Address: P.O. Box 230 City: High Point State: North Carolina Zip Code: 27260-5232 Phone: (336) 883-3289 DUNS Number: 071581938 CCR Registration: Yes Federal Tax ID: 566000231 Fiscal Year End Date: 06/30		<b>Implementing Agency Information</b> Implementing Agency Name: City of High Point Address: 211 South Hamilton St. Address 2: P. O. Box 230 City: High Point State: North Carolina ZIP Code: 27260-5232 Phone: (336) 887-7822 Fax: (336) 887-7949 <b>For Law Enforcement Agencies</b> # of Sworn Officers: 238	
Authorizing Official: Greg Demko City Manager <i>If the applicant agency is a non-profit, the Authorizing Official must be the Board Chair, Sheriffs, Police Chiefs, and Executive Directors can not be Authorizing Officials.</i>  Financial Officer: Jeffrey A Moore Financial Services Director <i>If the applicant agency is a non-profit, the Financial Officer must be the Board Treasurer.</i>  Project Director: Vetryl M Nance Police Finance Specialist			
<b>General Information</b>			
Program Priority: 2016 - HERO and Internet Crimes Against Children (ICAC) - State Designated Funding Source		Project State Date: 11/1/2016 Project End Date: 10/31/2017	
US Congressional Districts: 12 N.C. House Districts: 61 N.C. Senate Districts: 26		Population of Project Area: 111967 Project Counties: Davidson, Forsyth, Guilford, Randolph	
<b>Project Summary:</b> The High Point Police Department is applying for ICAC funding to enhance its investigations and investigation techniques to help protect the most vulnerable children from predators who seek to harm or exploit them sexually through the means of cyber stalking.			
<b>Principal Place of Performance:</b> The primary site where the work is performed City: High Point ZIP Code: 27260-5232			

#### Abstract and Narrative

**Project Abstract (The Problem):** Briefly describe project's purpose, identify target population, and discuss program components which address the identified problem. Include local statistics to substantiate the need.

The High Point Police Department is applying for ICAC funding to help protect the most vulnerable children from predators who seek to harm or exploit them sexually through the means of cyber stalking. The threat of child sexual exploitation is very real and can occur in the home, on the street, and over the internet. Funding will provide the HPPD with much needed equipment to enhance investigations of internet crime against children. Over the past three years the HPPD has investigated and confirmed 27 cases of child internet crimes that involved obscene pornography with victims under the age of 16. While these 27 cases were reported to the HPPD many other cases may go unreported. Statistics show the approximately only 25% of youth

will report a sexual encounter to a parent or police. Most cases go unreported as youth are often embarrassed or ashamed to report the advances or intimidation of a predator.

**Project Narrative (Operation):** Include a description of how grant funded positions are integral to the project and how contractual, travel, operating, and equipment expenses will support the project. Discuss how you will collaborate with other agencies. Focus on the project – do not give agency history, do not repeat abstract.

The High Point Police Department (HPPD) is applying for Internet Crime Against Children (ICAC) funding to purchase a lap top computer, external hard drives, docking station, monitor, speakers, key board, mouse, secured internet connection, Internet Evidence Finder (IEF) software license and Nikon camera and accessories to enhance investigations of internet crimes against children. Funding is also being requested for training purposes of three detectives and one supervisor to enhance investigative skills in crimes related to internet crimes against children. Although the internet can be a fun and educational tool, it is also a very dangerous tool. With today's technology social media has become the new playground for many of our youth. This makes children more vulnerable to predators. Predators can contact teenagers and children over the internet and victimize them by enticing them through online contact for the purpose of engaging them in sexual acts. Predators often use the internet to produce, manufacture and distribute child pornography. Predators entice children to travel and setup meeting for the purpose of sexual behavior for personal and commercial gratification. Thus far in 2016 the HPPD has investigated nine confirmed cases of internet crimes against or targeted at children under the age of 16 years old. Statistics show that one in 5 youth receive a sexual approach or solicitation over the internet per year. One in 33 youth will receive an aggressive sexual solicitation from a predator over a year's time. One in every 4 youth will receive unwanted exposure to pictures of naked people and people having sex each year. Approximately 25% of youth will report the sexual encounter to a parent or police. Only 17% of youth and 11% of parents know a specific authority, such as the Federal Bureau of Investigation (FBI), Cyber TipLine or an internet service provider to which they can report an internet crime. The ICAC Program funding will help the HPPD develop effective responses to technology-facilitated child sexual exploitation and internet crimes against children. Funding will help provide forensic and investigative components as well as training and technical assistance to the HPPD Detectives who investigate crimes against children. Having the computers and software to search for suspected advances by predators will help to bring those offenders to prosecution. Presently the HPPD works with the North Carolina State Bureau of Investigations (SBI) to engage in both proactive and reactive investigations, forensic investigations and criminal prosecutions of internet crimes against children.

**Project Narrative Summary:** Please provide additional information about your project application.

**SUMMARY** The HPPD, with ICAC Program funding, will be able to develop an improved effective manner in which to respond to cases that involve the exploitation of children through the use of social media and other internet sites. Funds will provide our Detectives with the necessary tools and training to develop a proper technology forensic unit to find and prosecute child predators. Non-network secured computers, computer equipment and software will be used to find and track child predators and gain enough evidence to prosecute them. As the use of the internet by children grows the possibility of a child being contacted by a child sexual predator also grows. The HPPD will continue to work with the State's SBI unit to bring those who prey on children to prosecution.

#### Project Timeline of Activities:

November 1, 2016 – October 31, 2017 – Procure computer equipment, software and other supplies  
November 1, 2016 – October 31, 2017 – Work with the NC SBI to track and gain evidence against those who exploit children through the means of internet based social media and websites.  
November 1, 2016 – October 31, 2017 – Prosecute those offenders who prey on children.  
November 1, 2016 – October 31, 2017 – Send Detectives and Supervisor for training to gain up-to-date knowledge and skills effective to track and gain evidence to prosecute those who prey on children.

#### Project Goals

<b>Goal 1</b> Investigate and collect evidence of predators for whom use the internet to prey on children. Use evidence and information collected to bring child predator to prosecution	<b>Goal 2</b> Additional training of detectives and supervisor to obtain better investigative skills for the sole purpose to find and prosecute predators using technology to communicate unlawfully with children.
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#### Project Objectives

##### 1. Project Objective:

Detectives will thoroughly investigate and collect evidence of predators who use the internet to prey on children by the use of the Internet Evidence Finder software and collect evidence from suspects computers, cell phones, etc. that have been used in suspected crimes. Collected evidence and information to include child pornography, social media contact, sexual acts, etc. will be used to prosecute the child predator.

##### Performance Measure:

The HPPD will be able to measure this by the number of cases investigated by the ICAC Detectives. We will also be able to measure by the number of cases that are sent to the Guilford County District Attorney for prosecution.

##### Evaluation Method:

The HPPD will be able to evaluate the objective by the number of cases investigated and sent for prosecution.

##### 2. Project Objective:

Training to include ICAC Task Force Training, ICAC Investigative Techniques, ICAC Undercover Chat Concepts & Techniques and ICAC Unit Supervisor training. This training will provide up-to-date techniques to investigate and track internet crimes against children.

##### Performance Measure:

This will be measured by the knowledge gained by ICAC detectives during the training and the techniques gained to investigate cases and bring those offenders to prosecution.

##### Evaluation Method:

The HPPD will be able to evaluate the objective by the number of cases that are brought to prosecution by the new techniques gained during the training of the ICAC Detectives and the supervisor of the unit.

#### Project Sustainability Planning

Describe your formal, working sustainability plan for the project and how it will result in permanent operational funding (not GCC funding) once this grant ends.

The HPPD will be able to sustain the ICAC program, through yearly updating the Internet Evidence Finder (IEF) software license per year and continuing training needs for the ICAC Detective and Supervisor through regular budgetary funding. The licensing for the IEF software will be added to regular budgets each year. Training needs will be on an as-needed basis per year. The HPPD will continue to investigate and prosecute those who use the internet and other means to exploit children.

#### Project Budget Summary

Category	Total	Year 1 Total	Year 2 Total
EQUIPMENT	\$5,000.00	\$5,000.00	\$0.00
SUPPLIES	\$26,928.00	\$26,928.00	\$0.00
TRAVEL	\$9,773.10	\$9,773.10	\$0.00
<b>Total Budget:</b>	<b>\$41,702.10</b>	<b>\$41,702.10</b>	<b>\$0.00</b>
<b>(-) Match Funds:</b>	<b>-\$0.00</b>	<b>-\$0.00</b>	<b>-\$0.00</b>
<b>TOTAL FEDERAL REQUEST:</b>	<b>\$41,702.10</b>	<b>\$41,702.10</b>	<b>\$0.00</b>

#### STATE APPROPRIATION COMMITTEE - Description of Match

Matching funds may include local, state or private funds, but not other federal funds. 0

This grant does not require a match.

#### Budget Details

Short Description	Quantity	Unit Cost	Total
4 terabyte external hard drives	3.00	\$150.00	\$450.00
Cellebrite UFED Upgrade	1.00	\$5,000.00	\$5,000.00
Docking Station for Laptop Computer	3.00	\$317.00	\$951.00
Gargoyle Forensic Pro Software	1.00	\$2,020.00	\$2,020.00

HP All-In-One Color Printer	1.00	\$540.00	\$540.00
HP Display Port HDMI 1.4 Adapter	3.00	\$20.00	\$60.00
HP Z Book Laptop Computer 32 GB Ram	3.00	\$3,810.00	\$11,430.00
Internet Evidence Finder Software	3.00	\$2,450.00	\$7,350.00
Laptop Travel Charger Adapter	3.00	\$51.00	\$153.00
Monitor	3.00	\$370.00	\$1,110.00
Nikon Nikkor AF-S 55-300mm Zoom Lens	1.00	\$255.00	\$255.00
Nikon D7200 DSLR Camera	1.00	\$1,125.00	\$1,125.00
Nikon Nikkor AF S 18-55 mm Zoom Lens	1.00	\$200.00	\$200.00
Out-Of-State/Air Fare:ICAC Undercover Chat Concepts & Tech	3.00	\$450.00	\$1,350.00
Out-Of-State/Air Fare:ICAC Unit Supervisor Training	1.00	\$450.00	\$450.00
Out-Of-State/Air Fare:Investigative Techniques ICAC IT	3.00	\$450.00	\$1,350.00
Out-Of-State/Baggage Fee:ICAC Undercover Chat Concepts & Tech	3.00	\$50.00	\$150.00
Out-Of-State/Baggage Fee:ICAC Unit Supervisor Training	1.00	\$50.00	\$50.00
Out-Of-State/Baggage Fee:Investigative Techniques ICAC IT	3.00	\$50.00	\$150.00
Out-Of-State/Taxi:ICAC Undercover Chat Concepts & Tech	2.00	\$50.00	\$100.00
Out-Of-State/Taxi:ICAC Unit Supervisor Training	2.00	\$50.00	\$100.00
Out-Of-State/Taxi:Investigative Techniques ICAC IT	2.00	\$50.00	\$100.00
Pelican Case for Nikon Camera	1.00	\$295.00	\$295.00
Speaker Bar	3.00	\$40.00	\$120.00
Stormproof Holster for DSLR Camera	1.00	\$60.00	\$60.00
Subsistence For All Travel:Lodging:ICAC Conference-4 rooms/5 nights	20.00	\$77.90	\$1,558.00
Subsistence For All Travel:Lodging:ICAC Undercover Chat Concepts & Techniques	10.00	\$77.90	\$779.00
Subsistence For All Travel:Lodging:ICAC Unit Supervisor Training	5.00	\$77.90	\$389.50
Subsistence For All Travel:Lodging:Investigative Techniques ICAC IT	10.00	\$77.90	\$779.00
Subsistence For All Travel:Per Diem:ICAC Conference-3 mealsX5daysx 4x39.80 per day	20.00	\$39.80	\$796.00
Subsistence For All Travel:Per Diem:ICAC Undercover Chat Concepts & Techniques	18.00	\$39.80	\$716.40
Subsistence For All Travel:Per Diem:ICAC Unit Supervisor Training	6.00	\$39.80	\$238.80
Subsistence For All Travel:Per Diem:Investigative Techniques ICAC IT	18.00	\$39.80	\$716.40
Wireless Keyboard and Mouse	3.00	\$70.00	\$210.00
Wireless Service	12.00	\$50.00	\$600.00

## Project Certifications

## A. Certification of Non-Supplanting

- ☒ The applicant hereby certifies that federal funds will not be used to supplant or replace State or local funds, but will instead be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for project activities.

## B. Certification of Filing an Equal Employment Opportunity Program

- ☒ The project director certifies that the applicant/grantee has formulated an Equal Opportunity Program, which is dated 9/25/2015 in accordance with the Amended Equal Employment Opportunity Guidelines (28 C.F.R. 42.301, et seq.) and that it is on file in the office of:

Office: Human Resources Department

Name: Angela Kirkwood

Title: Human Resources Director

Address: 211 S. Hamilton St. PO Box 230 High Point, NC 27261

Telephone: 336-883-3259

## C. Certification of Submission of Annual Audit:

- ☒ The project director certifies that a copy of the annual audit will be submitted to the Office of the State Auditor and the Governor's Crime Commission, as required by General Statute 143C-6-23. NOTE: If you receive, expend, or obligate over \$500,000 in State and Federal pass-through grants funds received directly from a State agency, then you must file a "yellow book" audit, done by a CPA, with your funding agencies and with the Office of State Budget and Management.

## D. Certification of Submission of Current Annual Operating Budget:

- ☒ The project director certifies that a copy of the implementing agency's current annual operating budget will be submitted upon request.

## E. Certification that Applicant is Eligible to Receive Federal Funds:

- ☒ The project director certifies that neither the grant applicant nor any of its officers, directors or consultants are presently debarred, proposed for debarment, suspended, declared ineligible or voluntarily excluded from receiving federal funds. [If the director cannot make this certification, an explanation must be attached. If this certification cannot be provided, the applicant will not necessarily be denied participation in this program. The certification or explanation will be considered in connection with the determination by the Governor's Crime Commission as to whether or not to approve the application. However, if neither the certification nor an explanation is provided, the application will be rejected.]

## F. Certification Regarding Lobbying: (for agencies receiving \$100,000 or more)

- ☒ The project director certifies that (1) no federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any agreement; (2) if any non-federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant, the project director shall complete and submit Standard Form #LLL, "Disclosure of Lobbying Activities," in accordance with its instructions

## G. Drug Free Workplace Compliance: (for state agencies only)

- ☒ The project director certifies that (1) a drug-free workplace awareness program was held on and/or will be held annually on which all grant project employees are required to attend; (2) a copy of the agenda of that program, including an attendance sheet signed by all employees, will be provided to the Governor's Crime Commission; (3) a statement will be published notifying employees that any unlawful involvement with a controlled substance is prohibited in the grantees workplace and that specific actions will be taken against employees who violate this rule; (4) all employees will receive a copy of this notice; (5) all employees must agree to abide by the statement and to notify the applicant of any criminal drug statute conviction for a violation occurring in the workplace within 5 days of the conviction; (6) within 10 days of receiving such notice, the applicant will inform the Governor's Crime Commission of an employee's conviction; (7) any employee so convicted will be disciplined or required to complete a drug abuse treatment program; and (8) the applicant will make a good faith effort to maintain a drug-free workplace, in accordance with the requirements of Sections 5153 and 5154 of the Anti-Drug Abuse Act of 1988 and Sections 8103 and 8104 of Title 41 of the United States Code.

**H. Certification of Compliance with General Statute 114-10.01: (for law enforcement agencies only)**

☐ The project director certifies that the implementing agency is presently in compliance and will remain in compliance with the traffic stop reporting provisions of General Statute 114-10.01 for the duration of the funded project. An agency may be in compliance with the reporting provisions of General Statute 114-10.01 where traffic stops are reported to the Division of Criminal Information, North Carolina Department of Justice, or where the agency does not meet any of the statutory criteria requiring the reporting of stops. A listing of law enforcement agencies currently required to report traffic stop information may be found at <http://www.ncdoj.gov/AgenciesRequiredList.aspx>.

**I. IRS Form 990 and IRS Form 990-EZ:**

☐ The project director certifies that the most recently-filed IRS Form 990 ("Return of Organization Exempt From Income Tax") or IRS Form 990-EZ ("Short Form Return of Organization Exempt from Income Tax") for the implementing agency has been uploaded with this project application as one or more pdf (Portable Document Format) attachments.

The project director certifies that neither an IRS Form 990 nor an IRS Form 990-EZ has been uploaded with this project application for the following reason:

- ☒ The implementing agency is not a nonprofit organization.
- ☐ The implementing agency is a nonprofit organization that is exempt from the requirement to file an IRS Form 990 or an IRS Form 990-EZ.
- ☐ The implementing agency is a nonprofit organization that is not exempt from the requirement to file an IRS Form 990 or an IRS Form 990-EZ and that has not to-date filed an IRS Form 990 or an IRS Form 990-EZ.