



FINANCE COMMITTEE

Chaired by Council Member J. Davis

Members: J. Davis, Alexander, C. Davis, and Hill

NOVEMBER 16, 2016 – 4:00 P.M.

3rd FLOOR CONFERENCE ROOM

MINUTES

Present:

Committee Chairman Jim Davis and Committee Members Cynthia Davis [departed meeting at 4:11 p.m.] and Alyce Hill, Latimer Alexander

Staff Present:

Randy McCaslin, Deputy City Manager; Eric Olmedo, Budget and Performance Manager; Jeff Moore, Director of Financial Services; JoAnne Carlyle, City Attorney; Robby Stone, Public Services Assistant Director; Larry Casterline, Jr., Assistant Police Chief; Sandy Dunbeck, Economic Development Representative; Tyler Berrier, Civil Engineer II; Bill Frazier, Laboratory Manager; Gary Smith, Director of Fleet Maintenance; and Maria Smith, Deputy City Clerk

News Media:

Pat Kimbrough, High Point Enterprise

Note: Committee Member C. Davis was present for a portion of the meeting and departed at 4:11 p.m. without being excused. Her presence and vote on specific matters are noted accordingly. Pursuant to N.C. General Statute 160A-75, Committee Member C. Davis' vote on all other matters where she was not physically present when the votes were taken will be counted as a "Yes" vote.

Chairman J. Davis called the meeting to order at 4:00 p.m. He advised that Committee Member C. Davis would need to leave the meeting and he would adjust the agenda items to accommodate the three matters she was interested in.

Contract - Kearns Water Plant Basin Demolition

Council is requested to award contract for Bid No. 20 to DH Griffin Wrecking, Company, in the amount of \$239,000.00 for the demolition of infrastructure at the old Kearns Water Plant.

Mr. Stone reported on the demolition of the storage tanks and filter basins at the old Kearns Water Plant and noted the intent was to retain the operations water building. He suggested to maintain the demo

material in the storage basin across Washington Avenue at the sight which would be able to be used for future projects. He advised that there were four bidders with the \$239,000.00 for the demolition.

Chairman J. Davis asked why the decision was made not to go ahead and remove the building because it serves no use. Mr. McCaslin advised that Randy Hemann, Assistant City Manager, has talked to several people and was trying to find a use for it. He noted there seems to be some interest, so the idea is to take the basin's down and see if there might possibly be another use for the building. If not, staff may come back to Council at a later date to demolish it. Chairman J. Davis wanted to know if it might be possible to lease or sell the building. Mr. McCaslin replied due to all the water lines in the ground leading from the old plant, it would make it impossible to sell. Committee Member C. Davis noted there was some mention in the past of possibly putting a soccer field or some other kind of field there. Mr. McCaslin suggested possibly near the location of the demolition rubble and advised that Lee Tillery, Parks & Recreation Director, is looking into that. He noted staff continues to explore the various uses that might be possible for the building and from a lab operation standpoint, the building could be cleaned up and used almost immediately. Bill Frazier, Laboratory Manager, stated that the lab areas are still operational. Sandy Dunbeck, Economic Development Representative, commented that it was more of a make or space operation and they were ultimately trying to figure out how to make it work at this location.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 4-0 unanimous vote.

Grant Award - NC Governor's Crime Commission - Internet Crimes Against Children

Council is requested to approve the acceptance of a grant in the amount of \$41,702.10 received from the NC Governor's Crime Commission to assist in the investigation of Internet Crimes Against Children.

Assistant Police Chief Larry Casterline, Jr. explained this grant would cover costs for equipment, supplies, training expenses for detectives to investigate and prosecute these cases in order to protect the children from online predators or to exploit them. He advised that no city matching funds would be required.

Committee Member Alexander made a suggestion to get Jeron Hollis, Director of Communications & Public Engagement, to write a story about showcasing our Police Department and their aggressive prosecution of internet crimes against children. Assistant Police Chief Casterline explained it was difficult for them to just write a story because they have not had a progressive approach to it due the lack of personnel and money. Committee Member Alexander stressed the importance of getting the word out that we are going after predators in the community, that the city is geared up and going after people that are preying on children in our community.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 4-0 unanimous vote.

Grant Award - US Department of Justice - Office on Violence Against Women

Council is requested to approve the acceptance of a grant in the amount of \$414,333.00 for use in the High Point Police Department initiative on Offender Focused Domestic Violence Initiative.

Assistant Chief Casterline explained this is a 3-year grant that also does not require any matched funds from the City. It would include \$10,000 in training and \$10,000 for supplies along with a full-time victim advocate, full-time legal attorney and a full-time paralegal. He added that all of that would support their current work for the Domestic Violence work that they do. He pointed out this grant was very critical for success of their work with domestic violence. Committee Member Alexander noted that our Police

Department has been recognized internationally and continues to help other communities with training. He asked about the travel for this. Assistant Chief Casterline pointed out since 1997, they have done some traveling around the country with some travel done on their own time, some on the city's time. He mentioned the work with the domestic violence and advised they have not done a tremendous amount yet because the Office for Violence Against Women and John J. College have selected three sites nationally that they would be doing the complicated work at. Committee Member Alexander asked if any of this money was tied up in the travel or sharing knowledge and Assistant Chief Casterline replied that it is not. He reiterated this grant was for the victim advocate, legal and paralegal for three years that would be working directly with the domestic violence victims.

Committee Member Hill asked where would they would be housed. Assistant Chief Casterline advised that they are working on moving people from the Victim Justice Center up to the Slane Center because all of the 50-B orders are done over the internet and ultimately they would like to have a Family Justice Center like Greensboro has. Committee C. Davis mentioned that she spoke with County Commissioners Carlvana Foster and Kay Cashion and they are considering using the old Social Services building and trying to figure out how to maneuver around the elevator issue while addressing and housing and counseling on the upper out how to get around the elevator issue.

Assistant Chief Casterline expressed that the model is in place and it works great, but it was a matter of plugging it in. Chairman J. Davis commended the Police Department on doing such a great job in getting grants and asked who writes their grants. Assistant Chief Casterline shared that Vee Nance does the submission, but several others on staff are intimately involved in writing the narratives because they actually do the work. Mr. McCaslin advised that the Ferguson Group has also been instrumental in securing some of these grants too.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 4-0 unanimous vote.

[Committee Member C. Davis departed the meeting at 4:11 p.m. without being excused.]

Contract - Kersey Valley Landfill Administration Building

Council is requested to award contract for Bid No. 04 to DreamBuilt Construction, Inc., in the amount of \$682,850.00 for the construction of a new administration office at the Kersey Valley Landfill site.

Robby Stone, Public Services Assistant Director, reported this would be to build a new administration office at the Kersey Valley Landfill site. The current office is located off site and is undersized based on the current staffing ratio. This office will allow staff to report to one location, conduct administrative duties within the facility while also offering support to the adjacent active scale house as needed. It will also consist of an education room for sharing the importance of properly stewarding the City's solid waste programs.

Committee Member Alexander inquired about the size of the building and Mr. Stone stated it was 3,200 square feet with DreamBuilt Construction, Inc. being the lowest bid; there were six bidders on this project. Mr. Stone pointed out included in that number was moving dirt for the site and pavement around the site at \$682,850.00. Chairman J. Davis inquired about the location of the site and Mr. Stone advised it would be where the church and the old block building was torn down; the scale house would remain intact.

Committee Member Alexander struggled with the price of \$2,000/foot. Chairman J. Davis agreed with Committee Member Alexander. Committee Member Alexander pointed how this would not count land, no

removal of structures, but moving some dirt. Chairman J. Davis pointed out the church building has already been demolished, so that cost was not in this contract price. Mr. McCaslin asked staff to describe the building. Mr. Stone explained that the building would be set up to mimic the maintenance building and was actually modeled after the police shooting range as far as the exterior of the building. The interior would consist of a concrete floor.

Chairman J. Davis suggested to leave this in committee to get more specifics on the type of construction. Committee Member Alexander asked if there was an urgency for action. Mr. McCaslin wanted to know how long the bids would be good for. Mr. Stone explained he talked with the contractor and staff would like to take it to Council at the first meeting in December, so there was some leeway. Committee Member Alexander was curious as to who bid on this project. Mr. Stone replied that bids were also received from Atlantic Contracting, H.M. Kearn Corporation, S&S Building, Salcoa Contracting, Inc. and Wishon & Carter Builders.

Mr. McCaslin suggested to leave in committee and staff would try to get more information. Committee Member Alexander inquired about rejecting the bid and asked what it would take to find some local contractors. Chairman J. Davis pointed out that the price is really \$200/square foot not \$2,000/square foot.

Chairman J. Davis agreed to move this off the consent agenda and put back into committee until more information is pulled.

Contract - Engineering & Construction Services - Elevated Water Storage Tank Potts Avenue

Council is requested to award contract to CDM Smith in the amount of \$157,975.00 for the engineering and construction services of a new elevated storage tank located on Potts Avenue.

Mr. Stone explained this is the construction, administration and inspection during the construction of the 1,000,000 gallon proposed tank at Potts Avenue. He reported this is for the CDM Smith, which was on our own call list to come in and provide these services in the amount of \$157,975.00.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 4-0 unanimous vote. [Committee Member C. Davis was not physically present when this vote was taken. However, pursuant to N.C.G.S. 160A-75, she will be counted as a "Yes" vote]

Contract - Elevated Water Storage Tank - Potts Avenue

Council is requested to award contract for Bid No. 15 to Landmark Structures, Inc., in the amount of \$2,952,000.00 for construction of an elevated water storage tank located on Potts Avenue. This water storage tank will be replacing the Ward Water tank.

Mr. Stone advised this is for the Potts Avenue Water tank as it would eventually replace the Ward Water Tank that was built in 1928. He explained there were several bidders on this project with Landmark Structures, Inc., being the low bidder at \$2,952,000.00. He advised this tank would be a mimic of the one on 311 currently and pointed out the tank on 311 was constructed at just under \$2.9 million. He emphasized this was a flat price compared from that time to this time for construction. Adding to that, Mr. McCaslin commented this would be replacing the existing tank that was built in 1928. Committee Member Alexander inquired about when the tank would be removed behind Fire Station 8. Mr. Stone noted their goal was to get this one in place and make sure there are no issues, then they would come back with another contract to bid out the demolition of the other one. Civil Engineer II Tyler Berrier added that they first included the demolition in the contract, but every tank construction contractor said they no longer participated in bids

while doing the demolition and construction on the same site due to the liability issues. He reiterated the tank would not be demolished until the new tank is online.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 4-0 unanimous vote. [Committee Member C. Davis was not physically present when this vote was taken. However, pursuant to N.C.G.S. 160A-75, she will be counted as a “Yes” vote]

Contract - Resurfacing of City Streets

Council is requested to award contract for Bid No. 07 to Thompson Arthur APAC Atlantic, Inc., in the amount of \$1,902,251.12 for resurfacing of various city maintained streets.

Mr. Stone reported that each year Council grants funding for resurfacing and the pavement condition ratings were reviewed in a prior Manager’s Briefing. He reported they have approximately 21 lane miles of streets that would be resurfaced with this contract (about 14 streets). Thompson Arthur APAC Atlantic, Inc., was the low bidder at \$1,902,251.12.

Committee Member Alexander asked if the contract could be extended at the same price if additional funding could be obtained. Mr. Stone advised that it could, but he would be curious as to the amount of money that we may find as to whether we might need to utilize that in a totally different contract. He mentioned it may be beneficial to look at some of the other methods versus adding to this contract. Chairman J. Davis pointed out this was \$400,000 less than what was budgeted this year. Mr. Stone explained part of that would be used for the pavement condition survey and the remaining amount could be added on to this contract to possibly do a couple of extra streets. Committee Member Alexander stated he would like to see how the paving finished last year and determine what is in budget reserve. He asked management if it might be possible to find a comfortable number. Committee Member Alexander stated he was hearing from the citizens that they want some streets paved.

Chairman J. Davis asked for a list of all the streets that are proposed for resurfacing. It was noted that a map was attached. Committee Member Alexander suggested this would be a great time to do something while the oil prices are down and now would be the time to do some paving if possible.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 4-0 unanimous vote. [Committee Member C. Davis was not physically present when this vote was taken. However, pursuant to N.C.G.S. 160A-75, she will be counted as a “Yes” vote]

Contract - Landfill Compactor

Council is requested to award contract, using a piggyback purchase from Macon County, NC, to CMI Roadbuilding, Inc. the amount of \$718,100.00 for the purchase of a CMI Model TM11 Trashmaster for use at the city’s landfill.

Chairman J. Davis inquired about buying a machine for \$15,000 to replace it with one over \$700,000. He also recalled an old machine being refurbished last year.

Director of Fleet Maintenance Gary Smith explained the landfills have five of these machines (three are running and two are being used basically for parts). One was purchased from Catawba County for \$25,000

and one from Onslow County for \$15,000. He stated the one they purchased from Onslow for \$15,000 was purchased with the intention of doing a rebuild on it, but it was determined there was a lot more wear. They were still able to salvage the parts.

Chairman J. Davis recalled the refurbish was a third of the price of the new one and Mr. Smith confirmed that it was \$200,000 for a new while he reported the last new one purchased was in 2011 at \$727,000. He noted this piggyback purchase would be for \$718,100.00 and would become the primary machine. Mr. McCaslin advised these are essential pieces of equipment and the city is required by the State to compact and cover daily, which warrants having good equipment. Mr. Smith added that three good machines were needed at all times. It would take anywhere from 240-360 days to get the equipment in once ordered.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 4-0 unanimous vote. [Committee Member C. Davis was not physically present when this vote was taken. However, pursuant to N.C.G.S. 160A-75, she will be counted as a “Yes” vote]

Contract - Ilderton Chrysler Dodge- Police Vehicles

Council is requested to approve contract with Ilderton Chrysler Dodge in the amount of \$215,832.00 for the purchase of eight (8) 2017 Dodge Chargers for the Police Department.

Mr. Smith advised the Police Department received a grant for eight new officers and these vehicles would be for these new officers.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 4-0 unanimous vote. [Committee Member C. Davis was not physically present when this vote was taken. However, pursuant to N.C.G.S. 160A-75, she will be counted as a “Yes” vote]

Contract - Structural Fire Fighting Gear

Council is requested to award contract (piggyback with City of Winston Salem) with Atlantic Emergency Solutions in the amount of \$40,000.00 for twenty (20) sets of Structural Turnout Gear for the Fire Department.

Randy McCaslin, Deputy City Manager, reported this is for the piggyback purchase of some turnout gear.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 4-0 unanimous vote. [Committee Member C. Davis was not physically present when this vote was taken. However, pursuant to N.C.G.S. 160A-75, she will be counted as a “Yes” vote]

Budget Ordinance Amendment - Appropriate Grant Funds - Internet Crimes Against Children

Council is requested to adopt an ordinance amending the 2016 2017 Budget Ordinance to appropriate funds in the amount of \$41,702.00 received from the NC Governor’s Crime Commission for Internet Crimes Against Children.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 4-0 unanimous vote. [Committee Member C. Davis was not physically present when this vote was taken. However, pursuant to N.C.G.S. 160A-75, she will be counted as a “Yes” vote]

Public Hearing - EDC Incentive Fund

Monday, November 21, 2016 at 5:30 p.m. is the date and time established to receive public comment on a funding request for a company which expects to expand at 4135 Mendenhall Oaks Parkway.

Mr. McCaslin reported that Council was briefed during a closed session.

There being no further business to discuss, the meeting adjourned at 4:36 pm

Respectfully submitted,

Maria A. Smith
Deputy City Clerk

James C. Davis, Chairman