



FINANCE COMMITTEE

Chaired by Council Member J. Davis

Members: J. Davis, Alexander, C. Davis, and Hill

DECEMBER 14, 2016 – 4:00 P.M.

3rd FLOOR CONFERENCE ROOM

MINUTES

Present:

Committee Chairman Jim Davis and Committee Members Cynthia Davis and Alyce Hill

Absent:

Committee Member Latimer Alexander

Staff Present:

Randy McCaslin, Deputy City Manager; Randy Hemann, Assistant City Manager; JoAnne Carlyle, City Attorney; Eric Olmedo, Budget & Administrative Manager; Gary Smith, Fleet Services Director; Terry Houk, Director of Public Services; Jeff Moore, Director of Financial Services; Robby Stone, Public Services Assistant Director; Wendell Pickett, Water Plant Superintendent; Derrick Boone, Stormwater Superintendent; Maria Smith, Deputy City Clerk; and Lisa Vierling, City Clerk

News Media:

Pat Kimbrough, High Point Enterprise

Chairman J. Davis called the meeting to order at 4:00 p.m.

Contract – Bid No 28 – Mini Derrick with Trailer

Award of contract for Bid No. 28 with Scott Powerline & Utility Equipment in the amount of \$160,000.00 for the purchase of a mini Derrick with flatbed trailer.

Gary Smith, Fleet Services Director, advised that the mini Derrick with trailer functions like a truck except that it is compact and is able to go into backyards to do work for the Electrical Department. He stated that it is also remote controlled allowing it to get into a 3-foot wide gate and not do much damage in the process. He advised that Scott Powerline & Utility Equipment did submit the low bid.

Chairman J. Davis asked if these might eventually replace the existing trucks and Mr. McCaslin shared that this was specialized equipment that could go into backyards and he could not confirm at this time as to whether or not it would reduce the need for a future truck. Mr. Smith reported that he would be meeting

with the Electric Department in January to discuss some electric trucks that are to be replaced in the next budget year.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Alexander was absent]

Contact – Corrosion Inhibitor Ward Water Treatment Plant

Approval of contract with Sterling Water Technologies in the amount of \$95,964.00 for corrosion inhibitor for the Ward Water Treatment Plant improvements.

Staff is requesting Council's approval of this one-year extension to the Sterling Water Technologies contract in the amount of \$95,964.00. Director of Public Services Terry Houk advised this was the first of two extensions.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Alexander was absent]

Change Order – Wharton-Smith, Inc. – Eastside WWTP Solids Handling Improvements

Approval of Change Order No. 5 to the Wharton-Smith, Inc., contract in the amount of \$370,914.74 for Eastside WWTP Solids Handling Improvements.

Mr. Houk advised the Committee that staff is recommending approval of Change Order No. 5 to the Wharton-Smith, Inc. contract in the amount of \$370,914.74. He explained this change order was necessary for additional repairs and replacement of equipment identified during the project which consisted of installation of two new centrifuges, two new cake pumps, and rehabilitation of the incinerator to comply with new EPA air emission requirements. Chairman J. Davis pointed out this puts the project over budget and Mr. Houk replied this change order would keep them on budget. Staff does anticipate additional change orders.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Alexander was absent]

FY 2015-2016 Audit Report

Council is requested to acknowledge receipt of the High Point Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2016 and related required communications for the City's auditors, Cherry Bekaert LLP.

Jeff Moore, Director of Financial Services, reported that the auditors would be at the meeting on Monday, December 19th at 4:00 p.m. to brief Council regarding the audit findings.

Pending Item:

Comprehensive Fee Schedule - Public Services Department

Consideration of the proposed Comprehensive Fee Schedule for the Public Services Department of the City of High Point. The City Council Finance Committee considered a motion to increase these fees by 50% of the proposed new fee schedule effective July 1, 2017 and the remaining 50% effective December 1, 2017.

That motion failed on a 2 to 2 vote, which means this item comes to the full City Council without a recommendation. At the December 5, 2016 City Council Meeting this matter was deferred back to the Finance Committee and will be discussed at the Wednesday, January 11, 2016 committee meeting.

There being no further business to discuss, the meeting adjourned at 4:05 pm

Respectfully submitted,

Maria A. Smith
Deputy City Clerk

James C. Davis, Chairman