



FINANCE COMMITTEE

Chaired by Council Member J. Davis

Members: J. Davis, Alexander, C. Davis, and Hill

JANUARY 11, 2017 – 4:00 P.M.

3rd FLOOR CONFERENCE ROOM

MINUTES

Present:

Committee Chairman Jim Davis and Committee Members Latimer Alexander, Cynthia Davis, and Alyce Hill

Staff Present:

Randy McCaslin, Deputy City Manager; Randy Hemann, Assistant City Manager; JoAnne Carlyle, City Attorney; Eric Olmedo, Budget and Performance Manager; Jeron Hollis, Communications & Public Engagement Director; Keith Pugh, Engineering Services Director; Mark McDonald, Transportation Director; Terry Houk, Director of Public Services; Jeff Moore, Director of Financial Services; Robby Stone, Public Services Assistant Director; Derrick Boone, Stormwater Superintendent; Maria Smith, Deputy City Clerk; and Lisa Vierling, City Clerk

Others Present:

Judy Stalder (TREBIC), Bill Phillips

News Media:

Pat Kimbrough, High Point Enterprise

Chairman J. Davis called the meeting to order at 4:00 p.m.

Contract – Boundary Avenue Substation Site Work

Council is requested to approve contract awarding Bid No. 29 to Atlantic Contracting Company in the amount of \$169,810.00 for the necessary site improvements for a new electric substation on Boundary Avenue at the intersection of North University Parkway.

Keith Pugh, Engineering Services Director, advised that a new electric substation would be built on Boundary Avenue at the intersection of North University Parkway. He stated that this contract would allow for all the site and prep work to be done in advance.

Council Member Alexander questioned the concept and shared there were many neighbors that have expressed concerns. He wanted to make sure that the contractors would be sensitive to their needs. Mr. Pugh agreed that they would be.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 4-0 unanimous vote.

Contract – Water Valve Replacement

Council is requested to approve a contract awarding Bid No. 31 to Breece Enterprises, Inc., in the amount of \$275,620.00 for the purchase of new water valves to replace old/obsolete valves in various locations throughout the City.

Mr. Pugh reported there are numerous inoperable valves in the water system and this contract would replace 42 of the old/obsolete valves.

Council Member Alexander asked how many large valves were inoperable. Terry Houk, Director of Public Services, replied that staff is aware of these 42, but there could be others out there as well. Chairman J. Davis asked how they would budget for this and asked if they would take it out of their emergency repair budget every year. Mr. Houk confirmed it would come out of the obsolete water/sewer budget.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 4-0 unanimous vote.

Contract – Riverdale Forcemain Repairs

Council is requested to approve contract to BRS, Inc., in the amount of \$676,850.00 for repairs the Riverdale forcemain lines.

Mr. Houk reported in December 2013 the forcemain that came into the Eastside Wastewater Treatment Plant collapsed which prompted an emergency repair. Design work was done to tie into two locations to primary and secondary backup systems. Council Member C. Davis asked if this would be a permanent fix. Mr. Houk confirmed it would be.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 4-0 unanimous vote.

Supplemental Agreement – Materials Recovery Facility Upgrade Construction Administration

Council is requested to approve a Supplemental Agreement for professional engineering services to CDM Smith, Inc., in the amount of \$124,920.00 for work associated with construction administration and start-up activities associated with the Materials Recovery Facility (MRF) upgrade construction project.

Mr. Houk advised that last year the City Council authorized staff to move forward with the MRF upgrades and this contract would be for work associated with construction administration and start-up activities that would be associated with the MRF upgrade construction project. Staff is recommending approval.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 4-0 unanimous vote.

Contract – Bar Construction Company – Materials Recovery Facility Upgrade

Council is requested to approve contract awarding Bid No. 16 to Bar Construction Company, Inc., in the amount of \$2,930,500.00 for upgrades to the existing Material Recovery Facility (MRF) with automated equipment.

Chairman J. Davis asked if there would be a cost savings for this project based on the bids that were received. Mr. Houk did not believe there would be and pointed out this amount was very close to what was budgeted. Mr. McCaslin explained they should be on target for Phase II and Phase III. These upgrades to the system will incorporate many automated features that will result in increased processing and recovery efficiencies.

Council Member Alexander mentioned that he had an illegal contact from a vendor a while back and did report it to the manager. He was confident that it was not Barr Construction that contacted him, so he would feel comfortable voting on this matter.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 4-0 unanimous vote.

Council Member Alexander noted at one point there was some discussion about possibly closing Kersey Valley Road and building the landfill over it. Mr. McCaslin confirmed that they are still moving in that direction. Mr. McCaslin asked staff how much life was left on the new cell and Robby Stone, Public Services Assistant Director, shared it has a ten-year life. He advised they have already done the preliminary study for the road relocation and the next step would be the design. Council Member Alexander asked staff if there have been any issues with neighbors and Mr. Stone replied there have been none.

City of High Point Water Shortage Response Plan

Council is requested to adopt a Resolution approving the Water Shortage Response Plan as required by NC General Statute 143-355(1).

Mr. Houk advised back in June 2016 a presentation was made to Council on the Water Shortage Response Plan, which required a 30-day comment period after it was presented to Council. He advised that staff meant to bring it back earlier, but another major issue that came up consumed staff's time. He reported no comments were received and it is now ready for approval by the City Council.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 4-0 unanimous vote.

Resolution - Sale of City Owned Property – 303-305 Clay Avenue

Council is requested to adopt a Resolution approving the sale of city-owned property located at 303 and 305 Clay Avenue to GTCC in the amount of \$32,500.00 for development of proposed pedestrian trail and future campus expansion.

Randy Hemann, Assistant City Manager, distributed some maps of the property. He advised that the property at 303 and 305 Clay Avenue was purchased by the City in 2004 for \$32,500 using CDBG funds for blight removal. The City has no need for this property and staff is recommending approval of the sale of this property to GTCC at a purchase price of \$32,500 for development of a proposed pedestrian trail and future campus expansion. Mr. Hemann explained that the City could dispose of the property to another governmental agency, but if it is disposed of to anyone other than a governmental agency, it would require the upset bid process to be followed.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 4-0 unanimous vote.

Budget Ordinance Amendment – Clay Avenue Property Sale

Council is requested to adopt an Ordinance amending the 2016-2017 Budget Ordinance to appropriate funds in the amount of \$32,500.00 from the sale of 303 and 305 Clay Avenue.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 4-0 unanimous vote.

NCDOT Municipal Agreement – Schedule D – Traffic Signal Operations Reimbursements

Council is requested to approve a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for reimbursement of traffic signal operational costs (Schedule D).

Mark McDonald, Transportation Director, explained this agreement is generally redone every five years. Staff anticipates this agreement would carry the City through the construction period for the current signal system upgrades. He believes this would be back to Council in a revised form in late 2018 or 2019.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 4-0 unanimous vote.

Comprehensive Fee Schedule - Public Services Department

Consideration of the proposed Comprehensive Fee Schedule for the Public Services Department of the City of High Point. Consideration of the proposed Comprehensive Fee Schedule for the Public Services Department of the City of High Point.

Mr. McCaslin mentioned that they were going to put the Comprehensive Fee Schedule for Public Services on the agenda for the next Finance Committee meeting on February 1st. He reported that staff has met with TREBIC and they seem to be okay with the fee schedule.

There being no further business to discuss, the meeting adjourned at 4:17 pm

Respectfully submitted,

Maria A. Smith
Deputy City Clerk

James C. Davis, Chairman