

CITY OF HIGH POINT

AGENDA ITEM



Title: Contract Renewal - Sodium Hydroxide Extension

From: Terry Houk – Public Services Director

Meeting Date: February 20, 2017

Advertising Date: February 8, 2015

Advertised By: Purchasing

Public Hearing: No

Attachments: Attachment – Bid Tabulation Sheet

PURPOSE:

This chemical product is used at the City's Water and Wastewater Treatment Facilities for water treatment processes.

BACKGROUND:

Sodium Hydroxide is used at the treatment plants for pH adjustment and alkalinity addition. This contract is for the supply of chemical to each of the following plants:

Ward Water Treatment Plant (WTP)
Eastside Wastewater Treatment Plant (WWTP)
Westside Wastewater Treatment Plant (WWTP)

This renewal will be for one year with Univar USA (Bid No. 27-021915)

BUDGET IMPACT:

Funds are available in the 2016-2017 Annual budget.

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department is recommending that Council approve this contract extension to Univar USA in the amount of \$147,968.00.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services**

COUNCIL AGENDA DATE: **February 20, 2017**

BID NO.: **27-021915** CONTRACT NO.: DATE OPENED:

DESCRIPTION:

Chemical contract renewal for sodium hydroxide.

PURPOSE:

Sodium Hydroxide is used at the treatment plants for pH adjustment and alkalinity addition. This contract is used for the supply of chemical to the Ward Water Treatment Plant, Eastside Wastewater Treatment, and Westside Wastewater Treatment Plant.

COMMENTS:

RECOMMEND AWARD TO: **Univar USA** AMOUNT: **\$147,968.00**

JUSTIFICATION:

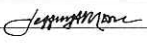
The contract with Univar USA was approved March 1, 2015 by City Council. This is the second year of a 2-year renewal option.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
621758	526103			95,744.00
621752	526103			26,112.00
621753	526103			26,112.00
TOTAL BUDGETED AMOUNT				\$147,968.00

DEPARTMENT HEAD: **Terry Houk** Digitally signed by Terry Houk
DN: cn=Terry Houk, o=City of High Point, ou=Public Services, email=terry.houk@highpointnc.gov, c=US
Date: 2017.02.10 16:03:20 -0500 DATE: **Feb 10, 2017**

The Purchasing Division concurs with recommendation submitted by the **Public Services** and recommends award to the lowest responsible, responsive bidder **Univar USA** in the amount of \$ **147,968.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2017.02.13 10:24:36 -0500 DATE: **Feb 13, 2017**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Director,
email=jmoore@highpointnc.gov, c=US
Date: 2017.02.13 16:08:27 -0500 DATE: **Feb 13, 2017**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
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email=greg.demko@highpointnc.gov, c=US
Date: 2017.02.13 16:54:01 -0500 DATE: **Feb 13, 2017**