

CITY OF HIGH POINT

AGENDA ITEM



Title: Chemical Contract - Sodium Hypochlorite

From: Terry Houk – Public Services Director
Derrick Boone, Asst. Public Services Director

Meeting Date: March 6, 2017

Public Hearing: N/A

Bid Number: 37-021517

Advertising Date: February 6, 2017

Advertised By: Purchasing

PURPOSE:

The chemical product is used at the City's Water and Wastewater Treatment Facilities for treatment processes.

BACKGROUND:

Sodium Hypochlorite is used for the disinfection of drinking water at the water plant and for odor control at the wastewater treatment plants. This contract is for the supply of Sodium Hypochlorite to each of the following plants:

Ward Water Treatment Plant (WTP)
Eastside Wastewater Treatment Plant (WWTP)
Westside Wastewater Treatment Plant (WWTP)

BUDGET IMPACT:

Funds for this project are available in the 2016-2017 Annual Budget

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends awarding the contract to JCI Jones Chemicals in the amount of \$100,275.00. JCI Jones Chemicals was the low bidder. The contract will be awarded for a one (1) year period with an option to renew for two additional one (1) year periods.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services**

COUNCIL AGENDA DATE: **3/6/2017**

BID NO.: **37-021517** CONTRACT NO.: DATE OPENED: **2/15/2017**

DESCRIPTION:

This contract is for the purchase of Sodium Hypochlorite for the Ward WTP, Eastside WWTP and Westside WWTP.

PURPOSE:

This chemical will be used at the Ward WTP for disinfection of drinking water. It will be used at both WWTP for odor control.

COMMENTS:

RECOMMEND AWARD TO: **JCI Jones Chemicals** AMOUNT: **\$100,275.00**

JUSTIFICATION:


Apparent low bid, \$0.525/gal

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
621752	526103		Eastside	\$24,412.50
621753	526103		Westside	\$9,187.50
621758	526103		Ward	\$66,675.00
TOTAL BUDGETED AMOUNT				\$100,275.00

DEPARTMENT HEAD: **Terry Houk** Digitally signed by Terry Houk
DN: cn=Terry Houk, o=City of High Point, ou=Public Services, email=terry.houk@highpointnc.gov, c=US
Date: 2017.02.21 11:40:55 -0500 DATE: **Feb 21, 2017**

The Purchasing Division concurs with recommendation submitted by the **Public Services** and recommends award to the lowest responsible, responsive bidder **JCI Jones Chemicals** in the amount of \$ **100,275.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou, email=erik.conti@highpointnc.gov, c=US
Date: 2017.02.23 08:42:23 -0500 DATE: **Feb 23, 2017**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jam@highpointnc.gov, c=US
Date: 2017.02.23 14:15:52 -0500 DATE: **Feb 23, 2017**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
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Date: 2017.02.28 11:11:34 -0500 DATE: **Feb 28, 2017**