



FINANCE COMMITTEE

Chaired by Council Member J. Davis

Members: J. Davis, Alexander, C. Davis, and Hill

MARCH 29, 2017 – 4:00 P.M.

3rd FLOOR CONFERENCE ROOM

MINUTES

Present:

Committee Chairman Jim Davis and Committee Members Latimer Alexander and Alyce Hill

Absent:

Committee Member Cynthia Davis

Staff Present:

Randy McCaslin, Deputy City Manager; Randy Hemann, Assistant City Manager; JoAnne Carlyle, City Attorney; Eric Olmedo, Budget & Administrative Manager; Roslyn McNeill, Budget Analyst; Terry Houk, Director of Public Services; Angela Kirkwood, Human Resources Director; Mark McDonald, Transportation Director; Jeff Moore, Director of Financial Services; Robby Stone, Public Services Assistant Director; Keith Pugh, Engineering Services Director; Ryan Ferguson, Communications & Public Engagement Marketing Manager; Derrick Boone, Assistant Public Services Director; and Maria Smith, Deputy City Clerk

News Media:

Pat Kimbrough, High Point Enterprise

Others Present:

Tammy Nagem, High Point Market Authority and Judy Stadler, (TREBIC)

Chairman J. Davis called the meeting to order at 4:00 p.m.

Contract - Sodium Hydroxide

Council is requested to award a contract to JCI Jones Chemicals in the amount of \$171,360.00 for the purchase of Sodium Hydroxide to be used at the city's water and wastewater treatment facilities.

Terry Houk, Director of Public Services, noted Council did approve this request and opted not to honor the funds and had to rebid which resulted in an increase of \$30,000.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member C. Davis was absent]

Contract - Asphalt Supplier - City Wide

Council is requested to renew the contract with APAC Thompson Arthur, Inc., in the amount of \$548,300.00 for asphalt to be used by city crews when performing maintenance functions that require different types of asphalt.

Mr. Houk reported two bids were received with APAC Thompson Arthur, Inc., being the lowest bid. Public Services is recommending that Council award the contract in the amount of \$548,300.00.

Chairman J. Davis asked if this amount went up from last year's amount. Public Services Assistant Director Robby Stone reaffirmed it was a renewal of the extension from last year's.

Committee Member Alexander moved to forward this matter to the City Council with a favorable recommendation for approval. Chairman J. Davis made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member C. Davis was absent]

Professional Services Engineering Services - Ray/Hospital Stormwater Study & Preliminary Design

Council is requested to approve a professional engineering services agreement to WK Dickson & Co., Inc. in the amount of \$254,710.00 for the West Ray / Hospital Stormwater Study & Preliminary Design.

Mr. Houk reported that staff has identified multiple stormwater projects to address excessive flooding totaling about \$24-28 million dollars. The Ray Street/Hospital area is one of the top priorities. Based on the preliminary design work, staff is asking that Council approve the contract with WK Dickson & Co., Inc. in the amount of \$254,710.00.

Chairman J. Davis inquired as to why the engineering cost was so high on this project. Mr. Stone explained due to the large water basin and several different channels going through the basin it required them to work around existing structures. Chairman J. Davis asked if this would go all the way out to Eastchester, and Committee Member Alexander confirmed it would not due to Rotary running into the Country Club. This was discussed previously by Council and the neighbors had expressed concerns due to the dry pond. He suggested Council to familiarize themselves with locations of other existing dry pond areas so they could use those as examples. Mr. Stone advised that the time frame for completion should be approximately one year.

Committee Member Hill moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member C. Davis was absent]

Change Order No. 4 - Yates Construction Company - North Main Street Underground Utilities Project

Council is requested to approve Change Order No. 4 to the Yates Construction Company contract in the amount of \$185,000.00 for the North Main Street Underground Utilities Project. Total contract amount including this change order will be \$5,616,537.99.

Engineering Services Director Keith Pugh reported that staff assumed that 20% of the trenches dug for the new water/sewer lines would be unsuitable, but it actually turned out to be closer to 40% due to excessive moisture. As a result, they ended up having to replace all materials in the trenches. Mr. Pugh pointed out

that a \$120,000-\$130,000 savings was realized from the water/sewer, which in effect offsets the \$300,000 of material that had to be put back in the trenches.

Chairman J. Davis questioned whether or not the estimated \$250,000 initial savings for the project made it worthwhile to close Main Street completely. Mr. Pugh felt it was a worthwhile decision because of the time savings realized with the milling and prep work for the asphalt crews. He advised that Main Street is now open and would not be closed again to finish the rest of the project. He did point out that Montlieu Avenue and Sunset Drive would remain partially closed during Market as those would be the only streets that would have limited access. He added how difficult that project would have been having to contend with traffic, and the issues discovered with the trench work, and several driveways would have been blocked as well.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member C. Davis was absent]

Contract - Furniture Market Transportation Services

Council is requested to approve a contract with McLaurin Transportation and Parking Company for services associated with the biannual High Point Furniture Market. The contract period is scheduled to begin July 1, 2017, with an initial term of three years (covering the Fall 2017- Spring 2020 markets, with options for two one-year extensions.

Mark McDonald, Transportation Director, explained that staff sent out an RFP in December and received three responses. Tammy Nagem, Buddy Cox, Fred Nibble and Angela Wynes, were part of the selection committee that viewed the proposals and interviewed the candidates. He advised that McLaurin Transportation and Parking Company came back as the most knowledgeable firm and the least expensive firm. He noted how it also includes all coach bus services to hotels, airports, Go Anywhere Vans, the park/ride shuttles and Bumble Bees.

Chairman J. Davis questioned why Council needed to approve this contract instead of the Market Authority. Mr. McDonald explained that the funds come straight through The City of High Point. Jeff Moore, Director of Financial Services, shared the City is responsible for compliance and that is why Council's approval is needed. Committee Member Alexander expressed appreciation for all involved: Market Authority, Tammy Nagem, High Point Market Authority, as he explained taking the City's biggest problem and turning it to our greatest asset.

Chairman J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member C. Davis was absent]

Outside Agency Funding Requests

Chairman J. Davis concluded with the Finance Committee and continued with the review of the FY 2017-2018 Outside Agency Funding requests. The Finance Committee recommended the following agency funding requests be included and approved in the FY 2017-2018 Budget (highlighted in yellow).

Agency Name	FY 2017 Approved Budget	FY 2018 Requested Budget	FY 2018 Committee Recommend
Caring Services	12,319	-	-
High Point Arts Council	100,000	125,000	100,000
Macedonia Family Resource Center	15,000	26,000	16,000
Open Door Ministries	20,000	25,000	20,000
Operation Xcel	15,000	20,000	-
Pink Cares Piedmont of NC	5,000	10,000	5,000
Triad Food Pantry	15,000	20,000	20,000
Southwest Renewal Foundation	12,500	30,000	12,500
Theatre Arts Gallery	31,000	31,000	31,000
West End Ministries	25,000	35,000	25,000
YMCA – Carl Chavis	50,000	100,000	25,000
Emmanuel Senior Enrichment Center	-	22,500	-
YWCA of High Point	-	50,000	25,000
Mental health Association of the Triad	-	50,000	-
Housing Consultants Group	-	100,000	-
Elite Performance Sports NC	-	20,000	-
Helping Hands High Point Inc.	-	25,000	20,000
High Point Rowing*	-	50,000	5,000
Swim Programs – Schools	-	-	10,000
Subtotal	300,819	739,500	314,500

*Application Not Completed; no response to email

Committee Member Alexander moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Hill made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member C. Davis was absent]

There being no further business to come before the Committee, the meeting adjourned at 4:52 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Maria A. Smith
Deputy City Clerk

Jim Davis, Chairman