



FINANCE COMMITTEE

Chaired by Council Member J. Davis

Members: J. Davis, Alexander, C. Davis, and Hill

APRIL 26, 2017 – 4:00 P.M.

3rd FLOOR CONFERENCE ROOM

MINUTES

Present:

Committee Chairman Jim Davis and Committee Members Latimer Alexander and Cynthia Davis

Absent:

Committee Member Alyce Hill

Staff Present:

Randy McCaslin, Deputy City Manager; JoAnne Carlyle, City Attorney; Eric Olmedo, Budget & Administrative Manager; Jeron Hollis, Communications & Public Engagement Director; Terry Houk, Director of Public Services; Mark McDonald, Transportation Director; Jeff Moore, Director of Financial Services; Robby Stone, Public Services Assistant Director; Garey Edwards, Electric Utilities Director; Philip Hiatt, Electrical Engineer, Senior; Kim Thore, Right of Way Coordinator; Lieutenant, Jay Yandle Jr.; Maria Smith, Deputy City Clerk and Lisa Vierling, City Clerk

News Media:

Pat Kimbrough, High Point Enterprise

Chairman J. Davis called the meeting to order at 4:00 p.m.

Contract - WatchGuard - Vehicle In-Car Cameras

Council is requested to award contract in the amount of \$45,818.00 to WatchGuard for the purchase of eight (8) in-car cameras for the Police Department.

Lieutenant, Jay Yandle Jr., reported the need of eight in-car cameras using seized funds through the Federal Assist program. These would be used for the eight new patrol cars which they purchased 16 and the eight were received through the Jag Grant and need eight more to outfit the patrol vehicles. They currently are using the software and antenna retrieval system at the Police Department to support the product and how the purchase of that brand of camera would be more cost effective. He remarked how these would capture both video and audio recordings, enhancing officer's safety, improve accountability, simplify instant review, enhance officer's training, improve community perception, strengthen police leadership and advance prosecution in case resolution and the performance with professionalism.

Committee Member Alexander wanted to know if all the Patrol Officers have these in their cars right now. Lieutenant, Yandle noted how the old system was not as reliable as the current one. He confirmed as they have been using them for approximately three to four years.

Committee Member C. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Hill was absent]

Contract - Boundary Substation Equipment

Council is requested to award contracts to S & C Electric Company in the amount of \$115,918.00 and AZZ, Inc. in the amount of \$367,202.00 for equipment for the new Boundary Street Substation.

Garey Edwards, Electric Utilities Director, reviewed that Council approved the property for the Substation and then back January they selected Atlantic Coast. Randy McCaslin, Deputy City Manager, confirmed the station transformers were pre-ordered and on site. Mr. Edwards reported receiving two informal bids.

Committee Member Alexander was speaking on behalf of the neighbors who were concerned about the landscape with the grading and asked about fencing the areas. Mr. Edwards confirmed that they would be installing a retaining wall with a fence on top of the retaining wall for fall protection and EDOC on the inside with wire on top. He explained they would add some landscaping to the area. Mr. McCaslin added that the landscaping plan was approved by the TRC which went above and beyond. Committee Member Alexander reiterated to be sensitive to the neighbors. Mr. Edwards also mentioned a privacy fence as well.

Committee Member J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Hill was absent]

Contract - Mast Arms for Downtown Intersections

Consideration of a sole source purchase of new traffic signal poles and mast arms from Atlantic Technical Sales of Chantilly, Virginia, in the amount of \$49,068.00 for installation at the intersection of North Main Street and Montlieu Avenue/Sunset Drive.

Transportation Director Mark McDonald discussed the purchase of the new traffic signal mast arms for the intersection at North Main Street, Montlieu and Sunset. He pointed out that they would be the decorative fluted mast arms poles, double arm poles with luminaries on the top which would be similar to what is currently being used at Main and Parkway, Kivett Drive, and University Parkway.

Committee Member Alexander was curious as to why they are all over the United States and why are they a sole source. Mr. McDonald responded that it meets NCDOT's specifications for wind loading and it matches all the recent poles which have been installed within the past ten years or more. Council Member Alexander asked if they were not sole sourced, would we still have a competitive price. Mr. McDonald believes it would be because they are decorative as too many do not make these poles. Jeff Moore, Director of Financial Services, added the last time these were bid out was eight years ago and, at that time, it was the lowest bid with a \$15,000 discrepancy per pole. Mr. McCaslin commented how this should be in time for the City to complete the project on schedule with another four months for electric, Spectrum and Northstate to put their lines in the underground.

Committee Member C. Davis was concerned if the lanes will remain open. Mr. McCaslin will not close off Main Street but did state that there would be certain lane closures and one lane in both directions open at all times.

Committee Member J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Hill was absent]

Contract - Kersey Valley Road Realignment Design

Council is requested to approve a professional engineering services agreement with WithersRavenel, Inc., in the amount of \$384,500.00 for the design of the Kersey Valley Road realignment to allow the city to extend the life of the Kersey Valley Landfill.

Mr. Houk reported to maximize the life of our landfill, they would have to relocate the Kersey Valley Road and bridge the two landfills together. He explained how Public Service is recommending to award this to WithersRavenel in the amount of \$384,500.00. He did state it would take approximately one year to complete the design.

Chairman J. Davis asked if the road would be moved short term or long term. Robby Stone, Public Services Assistant Director, confirmed it would be approximately one year.

Committee Member J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Hill was absent]

Contract Renewal - Concrete Supplier City Wide

Council is requested to renew contract with Hartley Ready Mix in the amount of \$106,425.00 as the supplier for concrete to city crews when needed for maintenance functions that require concrete.

Mr. Houk advised on the city-wide contract that Public Service uses for curbs, gutters, and sidewalks. He stated this would be for a renewal bid in 2016 and that Council approval the amount for \$106,425e.00.

Chairman J. Davis inquired on the location of Hartley Ready Mix, and Mr. Stone confirmed the location to be at Boulder Road in Greensboro.

Committee Member J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Hill was absent]

Contract Extension - EZ-Go Golf Carts

Council is requested to extend the Golf Cart Program Contract with EZ-Go for one additional 3-year replacement cycle at no additional cost to the City. The annual value of the contract extension is \$124,505.00 which is the same annualized value in the FY 2016-2017 Annual Budget.

Mr. Moore recommended to extend the current pricing for the golf cart replacement program to bring before Council. If Council, chooses not approve, he then would have to go through the bid process which could take up to three months. Approximately nine years a bid process was completed and provided a three-year replacement cycle for the golf carts. EZ-Go approached Council to entertain the idea of another replacement cycle with no additional cost and same terms.

Committee Member C. Davis asked if Mr. Moore did any informal requirements to see if Council could receive a less expensive rate. Mr. Moore stated if they did not accept EZ-Go they would have gone through the bid process. Mr. Moore explained how please they have been with the carts and the maintenance being provided by the financing company. He expressed how nine years ago there was some discrepancy between some price differential while at that time the City had three companies they had entertained.

Committee Member Alexander wanted to know how much escalation during that nine-year period did we have. Mr. Moore noted how it had been CPR or less with each one. Mr. McCaslin stated how it would be a guarantee buy back from that company at the end of that three-year period.

Committee Member C. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Alexander made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Hill was absent]

Purchase of Property - 1310 Timberlane Drive

Council is requested to authorize the City Attorney's office to proceed with the purchase of property located at 1310 Timberlane Drive in the amount of \$41,000.00. This property will be used for the expansion of the Oak Hollow Lake buffer area.

Right of Way Coordinator Kim Thore reported on the property located at 1310 Timberlane Drive which would be an expansion for the Oak Hollow Lake buffer area. She stated how this is one of many others that are continuous which adjoin the lake. She explained how they would be gating off that area at 3710 to protect it. Ms. Thore noted that they did offer \$9,000 less than the asking price above the tax appraisal and it being half an acre.

Committee Member Alexander asked about some trade off issues in a watershed and wanted to know if this would be considered for that in the future. Mr. McCaslin recalled the situation and suggested to review it with Lee Burnette, Planning & Development Director, and his staff for the exception of 3710 and 1312 Timberlane as the City will own that area.

Committee Member J. Davis moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member C. Davis made a second to the motion. The motion carried by a 3-0 unanimous vote. [Committee Member Hill was absent]

Public Hearing - Resolution – Phoenix Academy – TEFRA Bonds

Council is requested to hold a public hearing to receive public input on behalf of Phoenix Academy for the issuance of Tax-Exempt Bonds (TEFRA Tax Equity and Fiscal Responsibility Act of 1982) in the amount of \$35,000,000.00 and adopt Resolution approving the issuance of the bonds.

JoAnne Carlyle, City Attorney, advised that this subject could be consider to be listed under General Business instead of actual Finance because of there not being any financial obligation on behalf of the City. She explained that the Charter Schools are required to have a public hearing before going through the process of initialing the tax-exempt bonds. She stated how there is no financial obligation along with the resolution. She did explain for Monday night; Phoenix Academy would be having their bond attorney involved.

Chairman J. Davis asked if this should be pulled off the consent agenda because of it being in his Ward. Mr. McCaslin agreed for the reason it being a public hearing. Chairman J. Davis noted how Phoenix Academy had been promising the parents that the children would increase their grade level and as it also has not come to fruition. Mr. McCaslin brought up how this was done approximately ten years ago for Wesleyan Education Center. Ms. Carlyle suggested removing this subject under Finance and to relocate under General Business.

Other Business:

Chairman J. Davis discussed what Committee Member Hill requested to consider making a recommendation to support \$5,000 to Southside Recreation Center for the event that they recently had.

Chairman J. Davis advised Committee Member Hill for the event in May 2017 that the City would not be able to support the funds for this year, but, instead, the fund would be there for next year's event. Committee Member C. Davis explained that it would be a Southside reunion event as they recruit other neighbors to engage in activities in that area as well as the citizens in that area as a sense of community with activities, to socialize, interact with the Police Department. She stated anyone else could attend the two-day event with refreshments and workshops. Chairman J. Davis stressed the importance on behalf of Committee Member Hill as it being in her Ward.

Committee Member Alexander supports this as Committee Member Hill reached out to him. The only thing he asked was if anyone were to have an exhibit or services to have them cleared through the City and would not have any controversial groups in attendance.

Eric Olmedo, Budget & Administrative Manager, discussed the grant to determine the \$5,000 to appropriate for Council for approval and did not feel the need to move forward with a budget amendment for such a small amount. Chairman J. Davis asked if another group came to Council requesting funds, how to handle it. Mr. Olmedo advised it would be at Council's discretion. Chairman J. Davis supports Southside.

Committee Member C. Davis suggested that Council meet with Tony Collins before the release of funds and to have all the information proceeds through Jeron Hollis, Communications & Public Engagement Director. Mr. Hollis discussed anything that is a City sponsored event, would have to be City endorsed. He expressed they are approached by groups that would like the City's support. Chairman J. Davis added how he supports the Police Department and does not want to see anything turned into something negative.

Committee Member C. Davis discussed the conversation on the Southside Recreation Center for the Southside Association while she and Committee Member Hill were in attendance she noted how there was no discussion along those lines and strictly in the neighborhood, community engagement, and the unity of the community of Southside. She shared there was no derogatory comments made regarding the Police Department.

Chairman J. Davis recommended for the future to state that we are *supporting* because Southside is one of the highest in "crime rated neighborhoods" or to put a stipulation in the clause. Committee Member Alexander believes that both Committee Members C. Davis and Hill have done their Due Diligence, and he supports their decision.

Chairman J. Davis discussed one other item, Elite Performance will attend the next Council meeting Monday night. They will speak during the Public comment period to request the \$5,000 remaining in budget.

There being no further business to come before the Committee, the meeting adjourned at 4:33 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Maria A. Smith
Deputy City Clerk

Jim Davis, Chairman