

CITY OF HIGH POINT

AGENDA ITEM



Title: Appointment – P & Z Commission

From: Chris Williams, Council Member Ward 2

Meeting Date: July 17, 2017

Public Hearing: N/A

**Advertising Date /
Advertised By:**

Attachments: Bio

PURPOSE:

To appoint Angela McGill to the Planning & Zoning Commission.

BACKGROUND:

Council Member Chris Williams is recommending the appointment of Angela McGill to the Planning & Zoning Commission as the Ward 2 representative to fill the unexpired term of Keith McInnis.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTION REQUESTED:

Council is requested to confirm the appointment of Angela McGill as the Ward 2 appointment to the Planning & Zoning Commission effective immediately and will expiring July 1, 2018.

ANGELA G. MCGILL
P.O. Box 163, High Point, North Carolina 27261

Phone: (336) 878-2375

amcgill@hpha.net

Mobile: (336) 442-2555

SUMMARY

Highly accomplished executive that is successful at building high-performance executive teams and leading the organization to HUD's High Performer status; a strategic visionary with a clear sense of purpose and urgency when faced with challenges; skilled at establishing operational excellence within culturally diverse environments, translating the vision and statement of the organization into specific growth strategies.

CORE EXPERIENCE

- | | | |
|-----------------------------|------------------------|--------------------------|
| - Public Relationship | - Financial Management | - Operational Management |
| - Change Management | - Strategic Planning | - Staff Development |
| - Performance Standards | - Customer Service | |
| - Human Resource Management | | |

EDUCATION

High Point University – High Point, NC

Masters in Business Administration (GPA 4.0)

May 2006

Significant Course Work: Managerial Accounting, Human Resource Management, Organizational Theory and Behavior, Marketing, Operations Management, Managerial Economics, Business Ethics, Financial Management, Business Law, Strategic Management

High Point University – High Point, NC

Bachelor of Science in Business Administration

December 2001

"Who's Who Among Colleges and Universities of America"

- Graduated Cum Laude

PROFESSIONAL EXPERIENCE

Housing Authority of the City of High Point, High Point, NC

Chief Executive Officer

2010 - Present

- Direct the Housing Authority of the City of High Point in implementing the vision articulated by the Board of Commissioners
- Responsible for oversight of 1,504 Section 8 vouchers, 1,132 Public Housing units, 101 Section 8 New Construction, and 172 Tax Credit development
- Responsible for the overall performance of the Agency, ensuring compliance with federal, state and local regulations, conformance with Board adopted policies, creating effective procedures for the management of programs, ensuring that staff has the tools and resources to do their jobs
- Charged with bringing innovative and entrepreneurial thinking to the day-to-day operations of the Agency
- Work with community officials, non-profit groups, private developers, realtors, architects, and other governmental bodies and agencies to achieve the Authority's objectives
- Seek new resources that allow families to achieve the highest level of self-determined results
- Creates collaborations/partnerships with other agencies including city officials, other governmental agencies, and private volunteer groups for coordinating and utilizing their services for the betterment of the HPHA programs and services
- Establishes an ethical culture and creates new sustainable financial models for the Agency
- Makes systematic surveys of community leaders, interest groups, and the general public to determine changing housing needs of the community
- Assures the preparation of grant applications and private proposals
- Oversees the operating budget and investment strategies
- Maintains on-going relationships with state, federal and community representatives to assure timely and efficient use of staff and awareness of development opportunities
- Reports to the Board at regularly scheduled meetings and prepares reports upon request
- Attends civic and professional meetings to promote the interests of the Agency
- Performs other duties as assigned

- Directed the Rockingham Housing Authority in implementing the vision articulated by the Board of Commissioners
- Determined and established new policies, procedures, and staff in order to bring the Authority into HUD compliance and prevent further decline into troubled status
- Responsible for the oversight of 225 Public Housing units and 62 Housing Choice Vouchers
- Developed and proposed programs, personnel and budget plans, priorities and policies for Board of Commissioners' consideration and approval.
- Developed and implemented administrative procedures to carryout approved policies and programs
- Created the structure and processes necessary to manage the organization's activities and projected growth.
- Established goals and objectives for housing authority staff in an effort to meet and exceed the provisions set forth under PHAS and SEMAP for a "High Performance"
- Represented the Authority on a local, statewide, regional, and national level to promote awareness of housing programs, development opportunities, and services. Worked with community officials, non-profit groups, private developers, realtors, architects, and other governmental bodies and agencies to achieve the Authority's objectives
- Prepared or oversaw the preparation of, all ongoing and specialized reports for HUD (MASS, FASS, SEMAP, Five Year Plan, etc.) and other related sources regarding the Authority's activities, programs and services. Ensures the timely submission of all required reports to HUD in accordance with established reporting guidelines, deadlines, and procedures
- Prepared and oversaw the operating budget and related grant funds to ensure proper allocation
- Reviewed, implemented, and communicated regulations and notices from governmental and regulatory agencies
- Approved all correspondence, notices, and directives dealing with policies and procedures issued by the Board of Commissioners for clarity and soundness
- Oversaw and reviewed all personnel related decisions to ensure that all personnel policies and procedures are consistently applied and adhered
- Oversaw all procurement activities subject to the provisions of local, State, and Federal laws and shall implement formally adopted Board Procurement policies. Receives bids for Board approval and executes contracts for work by others. Also monitors work in progress to ensure compliance with contractual provisions
- Supervised the management and control of the housing authority's payables, receivables, cash and other assets (including investments) associated with operating contracts, insurance administration and all internal and external operations
- Established Resident Advisory Board
- Attended public meetings, hearings, and conferences and handles other public functions as required

Housing Authority of the City of High Point- High Point, NC
Chief Operating Officer (Promotion)

2009 - 2009

- Directly and with the cooperation of the senior executive staff performed such duties for specific departments that would parallel those of the Chief Executive Officer
- Under the administrative direction of the Chief Executive Officer and working with senior staff, assumed operating responsibility for one or more departments of the Authority to include housing administration, development, community, social, cultural and individual programs for tenants and administer grants and assistance programs as required
- Supervised total 42 personnel which included Executive Staff, Section 8, Asset Management & Operations (Public Housing/Maintenance), Quality Control, Capital Funds and Compliance
- Responsible for oversight of 1400 Section 8 Vouchers, 1,096 Public Housing, 101 Section 8 New Construction, and 44 Tax Credit Units
- Researched tenant concerns to provide successful resolution by ensuring program policies, HUD regulations, and Fair Housing compliance
- Supervised activities in areas of housing management, financial administration, housing development and revitalization, and in the administration of state and Federal housing grant programs.
- Oversaw the administration of the operating budget and investment strategies
- Oversaw management of the Authority's housing stock, including the selection of tenants and assistance programs to meet the social and health needs of tenants
- Developed and maintained relationships with state, Federal and community representatives to assure timely and efficient use of staff and awareness of development opportunities
- Provided reports to the Board of Commissioners as directed by the CEO
- Attended civic and professional meetings to promote the interests of the Authority
- Participated in professional housing and public administration organizations to remain current in the field

CERTIFICATION, DESIGNATIONS, AND LICENSURES

- **Public Housing Certifications:** Public Housing Executive Management, Public Housing Manager, Public Housing Eligibility, Occupancy, Rent Calculations, Landlord/Tenant Training, Project Management Fundamental, Capital Fund Improvement Fund Specialist, PH Finance Update, Procurement and Contract Management, Project-based Accounting for PHA Specialist, PHAs and PHA Performance, HUD - Project Based Budgeting and Financial, Essential Risk Mgmt. Techniques for PH, Essential Risk Mgmt. Techniques for PH, Information for Non-Financial PHA Staff
- **Section 8 Certifications:** HCV Regulatory Management, HCV Financial Management & Reporting, HCV Financial Management & Reporting, Eligibility, Occupancy, Rent Calculations, HCV Quality Standards Specialist
- **Tax Credit Certifications:** Low Income Housing Tax Credit Compliance, Assisted Housing Management, Mixed Finance Training, NDC Housing Development Finance Professional Designation
- **NeighborWorks Center for Homeownership Education and Counseling (NCHEC) Certifications:**
 - Homeownership Counseling Certification for Program Managers and Executive Directors
 - Pre-Purchase Homeownership Education Certification
 - Homeownership Counseling Certification
- Family Self-Sufficiency Certification
- 2013 North Carolina Real Estate Broker License
- 2016 North Carolina Association of Realtors
- Certified Property Manager (CPM) – Institute of Real Estate Management
- Accredited Residential Manager (ARM) – Institute of Real Estate Management
- Housing Development Finance Professional Certification - National Development Council
- North Carolina Notary

COMMUNITY SERVICE & AWARDS

2009 Business Woman Extraordinaire of High Point, NC
City of High Point Human Relations Commission; Chair
Total Family Focus; Vice Chair
YWCA of Greater High Point; Board Director
High Point University Alumni; Board Member
City of High Point's City Government 101
Leadership High Point; Graduate and Member
National Association of Female Executives
Who's Who Among Students in American Colleges and Universities
Latin Fever Showcase - Breast Cancer
Dancing with the High Point Stars Award
February 11th Association Award
Community Service Leadership Certificate of Appreciation from IRS
2015 High Point University Alumni Service Award
2016 McDonald's Rhythm of Triumph Award
2016 High Point History Maker Award