

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Bid Award 5/8 Water Meters

**From:** Bob Martin, Customer Service Director

**Meeting Date:** July 17, 2017

**Public Hearing:** N/A

**Advertising Date:** July 21, 2017

**Advertised By:** Purchasing Department

**Attachments:** Bid Tabulation Sheet

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### **PURPOSE:**

To purchase 5/8 water meters to replace meters which are under recording actual flow.

### **BACKGROUND:**

As water meters age and wear they under record actual flow. This reduces city revenue. Replacing these meters will restore accuracy and allow for recovery of lost revenue. These meters will enable drive by meter reading.

### **BUDGET IMPACT:**

Funds are available in the FY 2017-2018 budget

### **RECOMMENDATION / ACTION REQUESTED:**

The customer service department recommends awarding the contract to Carolina Meter and Supply in the amount of \$1,295,100. Carolina Meter and Supply was the lowest responsible / responsive bidder. The contract will be awarded for a one year period with an option to renew for three additional one year periods.



**FORMAL BID RECOMMENDATION  
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Customer Service**

COUNCIL AGENDA DATE: **July 17, 2017**

BID NO.: **54-070517** CONTRACT NO.:  DATE OPENED: **July 5, 2017**

**DESCRIPTION:**

8000 each 5/8x3/4 residential water meters, encoder registers with 100W ERT with inline connector and mounting kits bid at \$ 151.95 each. Additionally 1000 pads/adaptor kits at \$ 3.00 each and 1000 Itron 100W ERTs at \$ 76.50 each.

**PURPOSE:**

As water meters age and wear they under record actual flow and the City loses revenue. Replacing these meters will restore accuracy to consumption readings and allow for recovery of lost revenue. The purchase of these meters will also be used for establishing new service.

**COMMENTS:**

Bid tabulation is attached. These meters will enable drive by meter reading.

RECOMMEND AWARD TO: **Carolina Meter and Supply** AMOUNT: **\$ 1,295,100**

**JUSTIFICATION:**

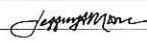
Bid is awarded to lowest responsible, responsive bidder, Carolina Meter and Supply.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
421779	533701	421001010705	40202	\$ 1,115,000
631257	526101			\$ 180,100
TOTAL BUDGETED AMOUNT				\$ 1,295,100

DEPARTMENT HEAD: **T. Robert Martin** Digitally signed by T. Robert Martin  
Date: 2017.07.07 09:42:32 -04'00' DATE: **Jul 7, 2017**

The Purchasing Division concurs with recommendation submitted by the **Customer Service** and recommends award to the lowest responsible, responsive bidder **Carolina Meter & Supply** in the amount of \$ **1,295,100.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti  
DN: cn=Erik Conti, o=eu, email=erik.conti@highpointnc.gov, c=US  
Date: 2017.07.07 09:58:31 -04'00' DATE: **Jul 7, 2017**

Approved for Submission to Council  
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore  
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jfmoore@highpointnc.gov, c=US  
Date: 2017.07.07 11:15:04 -04'00' DATE: **Jul 7, 2017**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko  
DN: cn=Greg Demko, o=High Point, ou=High Point, email=greg.demko@highpointnc.gov, c=US  
Date: 2017.07.07 11:19:50 -04'00' DATE: **Jul 7, 2017**