

# CITY OF HIGH POINT

## AGENDA ITEM



### **Title: Agenda Item – Sole Source for a GEA Westfalia Gear Box**

**From:** Terry Houk – Public Services Director  
Derrick Boone – Asst. Director Public Services

**Meeting Date:** October 2, 2017

**Public Hearing:** No

**Advertising Date:** N/A

**Advertised By:** N/A

**Attachments:** Formal Bid Recommendation

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### **PURPOSE:**

To purchase a replacement gear box for the centrifuge at the Westside Wastewater Treatment Plant.

### **BACKGROUND:**

The centrifuge at the Westside Wastewater Treatment Plant recently went into vibratory shutdown mode. Upon further investigation, it has been determined that the gear box must be replaced. The centrifuge is used for dewatering solids as part of the wastewater treatment process. It is critical that the centrifuge be repaired and put back into service as soon as possible. The only available replacement gearbox is from GEA Westfalia in Germany.

### **BUDGET IMPACT:**

Funding is available in the 2017-2018 Budget .

### **RECOMMENDATION / ACTION REQUESTED:**

Public Services is recommending that the purchase of the replacement gearbox from GEA Westfalia be approved in the amount of \$58,270.36.

Financial Services  
Purchasing Division



Requisition # 17666

**CITY OF HIGH POINT**  
**SOLE SOURCE JUSTIFICATION**  
**FORM** (For Items Costing \$500.00 or More)  
Statutory Reference N.C.G.S. 143-129(e)6

Vendor: GEA Westfalia Separator

Item(s): Exchange Gear

Justification:

This is for the Westside Residuals Centrifuge replacement exchange gear. Westfalia is the manufacturer of the centrifuge and the only source for OEM equipment.

Estimated expenditure for the above item(s): \$58,270.36

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.  
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

1. ☒ Performance or price competition for a product are not available.
2. ☒ A needed product is available from only one source of supply.
3. ☐ Standardization or compatibility is the overriding consideration.
4. ☐ The parts/equipment are required from this source to permit standardization.
5. ☐ None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel

A handwritten signature in black ink, appearing to read "Terry Lynn Hoch".

Department/Division P/S - 621757

Date

9/26/17

Approval Process

Under \$5,000 (Purchasing Manager)

\$5,000-\$30,000 (Financial Services Director)

\$30,000 - Up (City Council)

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9/26/17

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9/26/2017

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