

CITY OF HIGH POINT

AGENDA ITEM



Title: Paratransit Vehicle Replacement Order

From: Mark McDonald, PE

Public Hearing: No

Attachments: Formal Bid Recommendation

Meeting Date: November 20, 2017

Advertising Date /

Advertised By:

PURPOSE:

Award a contract in the amount of \$334,386 to Creative Bus Sales for the purchase of three low floor light transit vehicles to replace 3 of the current paratransit vehicles that have met their useful life.

BACKGROUND:

Two companies submitted a total of three bids for three different makes and models of vehicles. These vehicles are low floor like the large buses to make entry for passengers easier as there are no stairs at the front entrance. The slightly larger vehicle provides more seating capacity to enable the paratransit system to group more trips together.

BUDGET IMPACT:

Funds are available in the 2017-2018 Annual Budget. The newer vehicles with warranty coverage will reduce the cost of maintenance significantly for the first three years of the buses.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends awarding Creative Bus Sales a contract for the purchase of three light transit vehicles in the amount of \$334,386; and declare the old equipment as surplus and authorize staff to dispose of through the on-line auction process.





**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Transportation/Transit**

COUNCIL AGENDA DATE: **11/20/2017**

BID NO.: **03-071217** CONTRACT NO.: DATE OPENED: **Jul 12, 2017**

DESCRIPTION:

Three (3) low floor light transit vehicles for the paratransit service.

PURPOSE:

These three (3) vehicles will be replacing three (3) vehicles that have exceeded their useful life in age and mileage.

COMMENTS:

RECOMMEND AWARD TO: **Creative Bus Sales** AMOUNT: **\$334,386**

JUSTIFICATION:

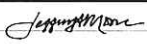
Creative Bus Sales was the lowest, responsive, responsible bidder.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
641622	532302	641163358345	R1204	\$365,000
TOTAL BUDGETED AMOUNT				\$365,000

DEPARTMENT HEAD: **Mark V. McDonald, P.E.** Digitally signed by Mark V. McDonald, P.E.
DN: cn=Mark V. McDonald, P.E., o=City of High Point, ou=Transportation
Dept., email=mark.mcdonald@highpointnc.gov, c=US
Date: 2017.11.06 14:40:36 -0500 DATE: **Nov 6, 2017**

The Purchasing Division concurs with recommendation submitted by the **Transportation** and recommends award to the lowest responsible, responsive bidder **Creative Bus Sales** in the amount of \$ **334,386.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o=City of High Point, ou=City of High Point, NC,
email=erik.conti@highpointnc.gov, c=US
Date: 2017.11.06 15:54:47 -0500 DATE: **Nov 6, 2017**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Director,
email=jeff.moore@highpointnc.gov, c=US
Date: 2017.11.09 09:47:22 -0500 DATE: **Nov 9, 2017**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
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email=greg.demko@highpointnc.gov, c=US
Date: 2017.11.09 09:47:22 -0500 DATE: **Nov 9, 2017**