

CITY OF HIGH POINT

AGENDA ITEM



Title: Board of Adjustment Request to Replace Sandra Dunn as the Board's Regular ETJ Member

From: Lee Burnette, Planning & Development Director

Meeting Date: January 16, 2018

Public Hearing: No

Advertising Date:

Advertised By: Not Applicable

Attachments: Memorandum explaining request

PURPOSE:

The Board of Adjustment has recommended that Sandra Dunn be replaced as the regular ETJ member by alternate member Tyler Walsh, with Ms. Dunn being appointed as the alternate ETJ member. The Board has asked that the City Council support its recommendation and forward the request to the Guilford County Commissioners for a decision.

BACKGROUND:

The BOA has no authority to remove one of its members. The appointing body must do that. Ms Dunn was appointed by the County Commissioners as the ETJ member. Therefore, the BOA has made a request, which will need the City Council's action to forward the request to the Commissioners for consideration.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Motion to forward the Board of Adjustment request to replace Sandra Dunn with Tyler Walsh to the Guilford County Commissioners for consideration.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Robert L. Robbins, AICP
Development Services Administrator

DATE: January 16, 2018

SUBJECT: Board of Adjustment Request to Replace Sandra Dunn as the Board's Regular ETJ Member

At its December 14, 2017 meeting, the Board of Adjustment unanimously approved a recommendation to the City Council, asking the Council to recommend that the Guilford County Board of Commissioners remove Sandra Dunn as the Board's regular Extraterritorial Jurisdiction (ETJ) member and replace her with Tyler Walsh, who is currently one of the Board's alternate members. The BOA recommendation included appointing Sandra Dunn as the Board's alternate ETJ member.

Ms. Dunn, who does not live in the City's ETJ, was appointed by the County Commissioners in October 2016 as the Board's regular ETJ member, after several attempts by both the City and the County to find someone residing in the ETJ to serve, failed.

In making this recommendation, the BOA noted that due to a light schedule, there were only three meetings in 2017, two of which Ms. Dunn did not attend. The members agreed that it would be better if Ms. Dunn was an alternate ETJ member, which would allow her to learn and gain experience as her availability permits.

Mr. Walsh, who also does not live in the City's ETJ, has been on the Board as an alternate member for well over two years.

It is the City Council's decision whether to support the recommendation of the BOA and forward its request to the County Commissioners. If Council does not forward the request, the matter is closed. If forwarded, the Commissioners will decide whether to make the changes requested.